## **Community Advisory Board**

## **Agenda Item Request**

Instructions: The Agenda Item Request form is due 7 (seven) business days prior to CAB meeting. Email requests to Neola Crosby, Reentry Coordinator at necrosby@acgov.org.

TO: **The** **Community Advisory Board (CAB)**

FROM: **Contact Name and Title**: **Email Address**:

 **Phone Number**:

Recommendation received from:

[ ]  Programs and Services Workgroup Date: Click or tap to enter a date.

[ ]  Fiscal and Procurement Date:

[ ]  Process and Evaluation Date: Click or tap to enter a date.

[ ]  Data Workgroup Date: Click or tap to enter a date.

[ ]  County Department Staff Date: Click or tap to enter a date.

Agenda item is: [ ]  Discussion [ ]  Action

Scope of the recommendation to the Community Corrections Partnership Executive Committee (CCPEC) via the CAB, is as follows:

**For new funding:**

* Who is the target population?
* What are the inputs and resources?
* Summary and objectives of the proposed initiative (often included)
* Fiscal Impact (currently included)
* Why is the funding necessary?
* Which client needs are being addressed?
* Is the initiative evidence based or a promising new idea?
* What does the research say about this particular type of programming?
* How will Probation let clients know about the service/program? If they plan on using a third party to alert clients about the survey, who are they and why were they chosen.

**For contract renewals:**

* Who is the target population?
* What are the inputs and resources?
* What client needs are being addressed?
* What are the objectives of the current/previous contract – if there are milestones, please list them.
* Was there any evaluation of the vendors performance on the prior contract, if so, provide a brief summary.
* Describe how successfully the current/prior vendor achieved the milestones and the other contract deliverables?
* How did Probation and the provider let clients know about the service/program? If they used a third party what were the results of their work?
* If not answered above:
	+ How many clients was the vendor expected to serve?
	+ How many clients were actually served?
	+ Is this a contract extension or going out to bid, why?
	+ Has this contract been extended? If so, how many times and why?
* How many people were referred to the Program by Probation?
* How many people started the program?
* How may people completed the program?
* How many people started the program but did not complete it, what were their outcomes?
	+ Qualitative data, why or why not, input from the clients.

**CAB Advisory Recommendation(s) to the CCPEC**

[ ]  Agree [ ]  Disagree [ ]  Other

If other, please specify:

Click here to enter text.

**Signature**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date**: 2/25/2021