

# ALAMEDA COUNTY PROBATION DEPARTMENT

## COMMUNITY CORRECTIONS PARTNERSHIP FISCAL/PROCUREMENT WORKGROUP

July 10 2023 from 6:00 PM to 8:00 PM

1111 Jackson Street, 2nd Floor, Rooms 226-228, Oakland, CA

### Special Meeting Minutes

#### Present:

Adrienne Chambers (Facilitator)	Grigsby, Janene	Smith, Shadeequa
Eddy, Charles	Lee, Corrine	Zatcoff, Tyler
French, Nancy	Sjöberg, Jason	Additional Guests: 0

1. **Call to Order and Introductions** – Meeting was called to order at 6:02 PM
2. **Public Comment** – No comments
3. **Review and Adoption of [May 9, 2023 Meeting Minutes](#)** – Minutes moved to the next meeting for approval
4. **[The Purpose and Function of the CCPEC Workgroups](#) – Janene Grigsby**
  - a. The Process and Evaluation Workgroup has started looking at the original purpose of each workgroup to see if the work currently being done still aligns with that, or if the goals and purposes need to be updated; the Fiscal and Procurement Workgroup might also look at their original purpose at a future meeting
5. **[Allocation Spreadsheet Overview](#) – Janene Grigsby**
  - a. Current Year: FY 22/23 Remaining Unallocated CBO (Community Based Organization) Balance = \$1,207,285 (line 79, column M)
  - b. Current Year 23/24 Remaining Unallocated CBO Funds = \$8,169,560 (line 77, column N)
  - c. Funds Previously Allocated but Unused and Available To Reinvest = \$668,326 (line 79, column O)
  - d. Total Available: AB 109 Funding for Realignment Clients = \$10,045,171 (line 81, column O)
    - i. Contingency Funding (programs coming up that will need additional funding which Probation is not able to ask for at this time):
      - a) Cognitive Behavior Interventions = \$500,000
      - b) Employment = \$3,000,000
      - c) Pre-Release Services = \$2,000,000
    - ii. Funds Available minus Contingency Funding = \$4,545,171 (\$10,045,171 - \$5,500,000)
6. **[Contracts Update](#) – Janene Grigsby for Gina Temporal**
  - a. [Alameda County Reentry Housing Vender Pool](#) – Round 6 bids are currently being evaluated; the Round 7 Request for Quote (RFQ) will post in July
  - b. [AB 109 Evaluation Services RFI](#) – A Request for Information (RFI) was released for evaluation services of Probation's AB 109 programming, which includes both government-funded programs and CBO contracted programs; the responses received will be used to develop the Request for Proposal (RFP)
  - c. [CRSP \(formerly Pre-Release\)](#) – The Coordinated Reentry Services Program (CRSP) RFP is being finalized
  - d. [Employment Services](#) – The RFP is being finalized
7. **[AB 109 Designation Account Update](#) – Janene Grigsby for Howard Chen**
  - a. **FY 22/23**
    - i. [Returning Home Career Grant](#) – \$438,000 moved from Commitments to Actuals (pg. 5, line 18)
    - ii. [Transportation](#) – \$309,022 moved from Commitments to Actuals (pg. 5, line 20)
  - b. **FY 23/24**
    - i. [Sex Offender Treatment](#) – \$550,000 moved from Commitments to Actuals (pg. 6, line 120)
8. **Next Meeting** – Monday, August 1, 2023, from 3:00 PM to 5:00 PM

9. **Public Comment** – Probation was asked how they can better engage the public to come to these meetings, especially the ones held in the evening and during the summer, and if social media can be used? Probation responded that having one evening meeting a year was a recommendation from the Community Advisory Board, but with this transition of going back to in-person meetings from the pandemic virtual world, the turnout has been low. Probation also stated they are open to ideas on how to bring the community back to these meetings
10. **Adjournment** – Meeting adjourned at 6:26 PM