**Process and Evaluation Workgroup**

**Meeting Minutes**

**February 13, 2019**

**In attendance:**

**Rodney Brooks:** Alameda County Public Defender’s Office

**Sophia Lai:** Alameda County Behavioral Health Services

**Rashad Eady:** Alameda County Behavioral Health Services

**Tim Smith:** Building Opportunities for Self Sufficiency

**Deep Kaur,** Bay Area Legal Aid

**Charlie Eddy,** Urban Strategies Council

**Lt. John Johnson,** Alameda County Sheriff’s Office

**Capt. Mike Carroll,** Alameda County Sheriff’s Office

The meeting started with introductions and a review of the minutes.

Lt. Johnson’s updated those in attendance about the responses by the Sheriff to the proposals put forward by the workgroup regarding changing the clearance process for people with prior convictions; and an expedited process for people with past convictions who are working for organizations that have county contracts. Lieutenant Johnson, informed the group that Capt. Carroll had a more substantive conversation with the Sheriff about our recommendations and when Capt. Carroll arrives he can provide more detail.

**Lt. Johnson:** The Sheriff’s office is not in favor of two separate policies for service providers. The Department is considering one policy with different decision trees. I am waiting to hear the results.

As far as process, once there are policy suggestions, it goes to our Planning and Research Department, for further assessment.

**Rodney:** So, if we come up with some ideas for changes, (which are accepted) what happens next?

**Lt. Johnson:** Once the changes are approved, the policies are changed.

**Rodney:** Where does the Policy and Research Department come in?

**Lt. Johnson:** If a Captain says yes, everything is vetted through the Sheriff, and then I think everything goes through Planning and Research for wording.

This it will go to Detentions & Corrections for consideration/approval; once that Captain reviews it, all the Captains in the Agency (16) review as a group, then it goes to Planning and Research for implementation.

**Rodney:** What are the jurisdictions of the Captains who as a group review the changes?

**Lt. Johnson:** They oversee different areas, three from Detentions and Corrections, one for Patrol and one for Social Services

**Rodney:** Do they rotate? What do they have to do with it?

**Lt: Johnson:** Yes, they rotate. They look at it just to give other perspectives. Most people start at the jail and then they branch out. (Therefore, many Captains may have some experience with this subject.)

**Rodney:** Do you still shift bid?

**Lt Johnson:** Yes, we bid for day, night and what shift. You get more weight the longer you’ve been with the Department.

**Sophia:** Is there an ideal place to be?

**Lt. Johnson:** Many don’t prefer the jail or courts; most of our staff see it as boring. It’s 8 AM-5 PM, so it’s the longest shift you could get.

**Charlie:** Is there a Captain over the Coroner’s Office?

**Lt. Johnson:** Yes, and the Crime Lab.

**Charlie:** Is the Crime Lab at the Coroner’s facility?

**Lt. Johnson:** Yes.

Captain Mike Carroll arrived for the final portion of the meeting, he was late due to a prior commitment. He started by giving an assessment of the current situation, a summary of his statements is below.

**Capt. Mike Carroll:**

* + We had several CBO’s in the Jail a couple weeks ago and thought it was very beneficial to modify the site clearance.
	+ Currently, we have modified it (the policy for clearance) to have different levels of review for appeal; a Captain will look at it and a Commander will have final say.
	+ Proposed changes in policy must go up a chain.
	+ A Commander has the policy and knows recommended changes.
	+ The Sheriff has questions about the proposed changes, but we are looking see what we can make work. The Sheriff is trying to bring in program / resources on a more frequent basis and bringing in speaker series.

**Rodney:** What did you think of our recommendations?

**Capt. Carroll:**

* + We won’t be able to do a different policy for volunteers and contractors – just one policy.
	+ We have to be on the same page. Lt. Haddaway is over contracts and Lt. Johnson is over services; they must be on the same page.
	+ You have to go through two different site clearances for Santa Rita vs. Glen Deyer; we are trying to make a change where one clearance applies to both.

Members of the workgroup and the Sheriff’s staff agreed upon some next steps:

* + Appropriate members of the Sheriff’s staff will come to the April Workgroup meeting, and report on the latest conversations with the Sheriff.
	+ There was some discussion about having a Sheriff’s staff person attend the Workgroup meeting on a regular basis.

Before the meeting ended, there was some discussion/clarification about the clearance policies in North County and Santa Rita.

**Rashad:** Please clarify if the policy differs from Santa Rita Jail and Glen Deyer?

**Capt. Carroll:** No.

**Sophia:** What is the difference between who is in Santa Rita Jail and who is in Glen Deyer?

**Capt. Carroll:** In Glen Deyer we have the Border Brothers, Surenos, and the contracted US Marshall inmates; there are more max beds. (SRJ doesn’t have enough max beds) and there are no females in Glen Deyer.

**Rodney:** Do you have power to change policies at Santa Rita or just Glen Deyer?

**Lt. Johnson:** To be clear, policies are same at both.

**Capt. Carroll:** My initial thought is to have the proposed changes instituted only at Glen Deyer; I want to use it as a pilot and have that expand to Santa Rita.

**Rodney:** Understood, the problem is almost all the service providers are in Santa Rita.

**Rashad:** What would be helpful or you to pass these policies

**Capt. Carroll:** Be patient

The meeting adjourned at 12:25