

ALAMEDA COUNTY PROBATION DEPARTMENT

COMMUNITY CORRECTIONS PARTNERSHIP FISCAL/PROCUREMENT WORKGROUP

February 1, 2021 from 3:00 PM to 5:00 PM

Online – Microsoft Teams Meeting

Meeting Minutes

Present:

Marcus Dawal (Facilitator)

Terry Wiley (Co-Facilitator)

Aboelata, Noha

Ahmadi, Atiqullah

Belowich, Steven

Berry, Marcella

Bituin, Maria Eleonor

Blake, Mona

Chen, Howard

Cheng, Mike

Conner, Shauna

Eddy, Charlie

Fraix, Madeleine

Frazier, Donald

French, Nancy

Gipson, Sylvia

Grigsby, Janene

Hardamon, Bob

Henzi, Christy

Kay, Alexandra

Johnson, Roth

Jones, Yvonne

Jones III, John

Khan, Shereen

Ku, Daniel

Lacy, Shahidah

Lampi, Catherine

Li, Juliana

Lee, Corrine

Maake, Nani

Mitchell, Kelly

Motley, Ocean

Oddie, Sarah

Penn, Curtis

Shaw, Succatti

Smith, Shadeequa

Smith, Shanice

Smith, Tim

Spooner, Kamarlo

Temporal, Gina

Zatcoff, Tyler

Additional Guests: 5

1. **Call to Order and Introductions** – Meeting was called to order at 3:00 PM
2. **Public Comment**
3. **Review and Adoption of [Fiscal and Procurement Meeting Minutes 1-4-2022](#)** – Minutes reviewed and approved
4. **Determination of Ongoing Need for Virtual Meetings Under AB 361, Filed 9/16/21**
 - a. Continuation of virtually held meetings for 30 days approved by the workgroup
5. **Contracts Update – Gina Temporal**
 - a. **(New) Active Program** – Probation recently partnered with Sister to Sister 2; they are operating Serenity House, which has added 5 additional beds for female clients and is getting ready to accept new clients into the program
 - b. **Employment Vendor Pool** – Negotiating with one vendor, Rubicon Programs; they are tentatively scheduled to enter the vendor pool in March, pending successful contract negotiations and Board of Supervisor (BOS) approval
 - c. **Alameda County (AC) Reentry Housing Vendor Pool** – Round 4: Two bids under review for evaluation; Round 5: Bids due March 15, 2022
 - d. **Cognitive Behavior Intervention Services, Incentives, and Innovation Program** – The Request For Proposal (RFP) was posted on January 24, 2022 and bids tentatively due on March 8, 2022
 - e. **Adult Residential Multi-Service Center / Education (New Bid) / Family Reunification: Legal & Therapy Services (Re-Bid) / Client Resource Forum Coordinator / Leadership & Entrepreneurship / Kinship Reentry Workforce / Faith-Based–Local Community Partnerships / Early Intervention Court (New RFP) / For Us By Us (New RFP)** – Contracts is working with General Services Agency (GSA) on all of these, which are in various stages of development

- f. Women/Mother's Services / Transition Aged Youth Services–Support / LGBTQ Services and Resources / Restorative Justice Circles for Adults / Father Services/ Prison Pre-Release Planning and Case Management / Clinics for Reentry Legal Barrier Removal – The Scope of Work (SOW) is being developed
 - g. Evidenced-Based Practices Capacity Building Workshops / Opioid and Alcohol Use Prevention Programs – The SOW is in the research phase
 - h. **(New) Funding Requests Forecast – (1) Career Technical Education:** Contract will expire October 21, 2022; will propose a new RFP and funding request tentatively scheduled for March 2022; **(2) Family Reunification:** Contract will expire January 31, 2024 and funding request tentatively scheduled for January 2023; **(3) The Center of Reentry Excellence (CORE):** Contract will expire July 31, 2022; will do a new RFP with funding request tentatively scheduled for March 2022
6. **AB 109 Designation Account Update – Howard Chen**
- a. FY16/17 to FY18/19 Funds Available for Reinvestment = \$792,247
 - i. \$258,001 identified for Family Reunification; this was already allocated for the contract's current second amendment (went to the BOS on February 25, 2020)
 - b. FY19/20 Funds Available for Reinvestment = \$1,508,109
 - i. *FY16/17–FY18/19 balance of \$792,247 + FY19/20 balance of \$715,862 = \$1,508,109*
 - c. FY20/21 Funds Available for Reinvestment = \$508,109
 - i. *FY16–FY20 balance of \$1,508,109 + FY20/21 balance of -\$1,000,000 = \$508,109*
 - d. FY21/22 Funds Available for Reinvestment = \$558,109
 - i. *FY16–FY21 balance of \$508,109 + FY21/22 balance of \$50,000 = \$558,109*
 - ii. \$960,000 added to Commitments for Early Intervention Court (pg. 4, line 13)
 - iii. \$1,300,000 added to Commitments for For Us By Us (pg. 4, line 9)
 - e. FY20/21 to FY21/22 Total Remaining Unallocated Funds = \$7,840,139 (pg. 4)
 - i. *FY20/21 balance of \$7,113,937 + FY21/22 balance of \$726,202 = \$7,840,139*
 - f. Comments: A question was asked if we are on target with allocations for the year; Probation responded that we are on pace for fully allocating for this fiscal year the CBO allocations
7. **Alameda County Behavioral Health, Forensic System of Care, Out-Patient Services Funding Recommendations – Yvonne Jones, Marcella Berry, Curtis Penn, Shanice Smith, Noha Aboelata**
- a. 1-Year Contract Extension of Mild-to-Moderate Reentry Programs
 - i. This recommendation is for a 1-year extension of the current contracts with two providers, Felton Institute (Felton) and ROOTS Community Health Center (Roots), both of which expire on June 30, 2022, and increasing the amounts to \$777,000 and \$800,000, respectively (Root's includes allocation for a new Program Coordinator position)
 - ii. Felton's Mission to Motivate (South/East county) and Root's Nia Care (North county) programs address Mild-to Moderate needs of AB109 clients
 - iii. Felton and Roots providers gave a presentation of their programs
 - b. 1-Year Contract Extension of Severe Mental Illness Reentry Program

- i. This recommendation is for a 1-year extension of the current contract with Felton which expires on June 30, 2022, and increasing the amount to \$1,038,000 (current contract funding is \$1 million)
- ii. Felton’s Serious Mental Illness (SMI) program addresses SMI needs of AB109 clients
- iii. Summary: **(a)** 1-year extension for all 3 programs from 7/1/2022 to 6/30/2023 and funding of \$2,615,000 (previous contract is 2/1/2020 to 6/30/22); **(b)** there have been two prior amendments to extend the contract dates with no fiscal impact; **(c)** the programs are 9-months with the possibility of extension; **(d)** per the contract, both providers can serve 70-100 clients at a time (M2M: 123 out of 180 referrals received at least one service, and SMI: 74 out of 75 referrals received at least one service; Roots: 102 clients received at least one service) ; ***request will be moved to the next CCPEC meeting for approval/consideration***
- iv. Comments: There was a robust conversation on substance abuse disorder, its connection to behavioral health, better linkage of services, and a need for cross-system coordination for continuation of care

8. The Community Advisory Board Funding Recommendations – Tim Smith

a. CAB Stipends for Meetings Attendance – Increase Amount & Expand Eligibility

- i. This recommendation is to expand the eligibility for CAB stipends to all members of the CAB Board which currently only goes to those who are formerly incarcerated; ***request will be moved to the next CCPEC meeting for approval/consideration***
- ii. This recommendation is to increase the CAB stipends amount from \$50 to \$100 per meeting in accordance with the cost-of-living increase (minimum of 1 meeting and maximum of 5 meetings per month); ***request will be moved to the next CCPEC meeting for approval/consideration***

b. CCP/CAB Landing Page & Website

- i. This recommendation is to fund an independent autonomous internet website and landing page for the CAB; item will be cost-estimated and resubmitted

c. CCP/CAB Letterhead & Stationary

- i. This recommendation is for CAB letterhead and stationery; ***request will be moved to the next CCPEC meeting for approval/consideration***

d. Alameda County CCP/CAB Identification Cards/Badges/Lanyards

- i. This recommendation is to provide an identification badge with a picture and the Alameda County logo for the CAB members; ***request will be moved to the next CCPEC meeting for approval/consideration***

e. CCP/CAB Member Business Cards

- i. This recommendation is for professional business cards for the CAB members; ***request will be moved to the next CCPEC meeting for approval/consideration***

9. **Next Meeting** – March 1, 2022 from 3:00 PM to 5:00 PM

10. **Public Comment** – Concerns were expressed about the meeting format and how agenda items are being moved

11. **Adjournment** – Meeting adjourned at 5:19 PM