

ALAMEDA COUNTY PROBATION DEPARTMENT

COMMUNITY CORRECTIONS PARTNERSHIP FISCAL/PROCUREMENT WORKGROUP

March 1, 2021 from 3:00 PM to 5:00 PM

Online – Microsoft Teams Meeting

Meeting Minutes

Present:

Marcus Dawal (Facilitator)

Terry Wiley (Co-Facilitator)

Ahmadi, Atiqullah

Anderson, Deborah

Axe, Holly

Baker, Karen

Belowich, Steven

Blake, Mona

Brooks, Rodney

Cann, James

Chen, Howard

Cheng, Mike

Clark, Keith

Conner, Shauna

Frazier, Donald

French, Nancy

Grigsby, Janene

Khan, Shereen

Khine, Meemee

Ku, Daniel

Lacy, Shahidah

Li, Juliana

Lee, Corrine

Mitchell, Kelly

Motley, Ocean

Oddie, Sarah

Roye, Karen

Shaw, Succatti

Smith, Shadeequa

Smith, Tim

Spooner, Kamarlo

Stean, Dominique

Temporal, Gina

Zatcoff, Tyler

Additional Guests:

1. **Call to Order and Introductions** – Meeting was called to order at 3:00 PM
2. **Public Comment**
3. **Review and Adoption of [Fiscal and Procurement Meeting Minutes 2-1-2022](#)** – Minutes reviewed and approved
4. **Determination of Ongoing Need for Virtual Meetings Under AB 361, Filed 9/16/21**
 - a. Continuation of virtually held meetings for 30 days approved by the workgroup
5. **Annual Funding Recommendations – Gina Temporal**
 - a. **[Career Technical Education \(CTE\) Program Rebid](#)**
 - i. This recommendation is for \$2 million (M) for a new 2-year contract (10/22/22 – 10/21/24); the Request for Proposal (RFP) will be a redesigned program model
 - ii. The provider for this new RFP will be well versed in AB-109 services, able to connect participants to financial resources (hourly/monthly pay for participation, tuition payment/reimbursement, barrier removal) and be a career pathways resource; the current model has not shown significant connection to job placements and long-term, livable wage, in-demand careers, and the new model will hopefully address some of this
 - iii. Discussion: 1) There was a brief discussion about clients wanting to go straight to work to earn a living immediately instead of first participating in CTE; earning a certification in CTE can be a long process, and some clients can get discouraged trying to learn while not making a living; 2) Small stipends are in the current contract and ways to restructure this for better incentivization will be looked at for the new RFP; 3) The \$2M is based on the previous contract and additional funding will be requested if the program utilization increases
 - b. **[Center of Reentry Excellence \(CORE\) Program Rebid](#)**
 - i. This recommendation is for \$4M for a new 2-year contract (8/1/22 – 7/31/24); the RFP will be open to all providers in Alameda County (current provider is Felton Institute)

- ii. The CORE is designed to be a one-stop shop and resource hub for clients to access throughout their reentry journey, offering barrier removal, short-term case management, workshops, etc.; the new contract will have a refined scope and vision, including being a community-based reentry hub located outside of the Probation building with family-friendly services
 - iii. Discussion: There was a brief discussion about the housing services and how many clients have been placed in housing (Felton will come back with data), and peer counseling being done by those with lived experience (3 of the 5 at Felton have lived experience)
- c. Housing
- i. This recommendation is for an annual allocation of \$10,423,938 (starting 7/1/2022 for FY22/23) to support the Housing Vendor Pool (\$7.5M), and the County's AB-109 funded shelter bed and rapid rehousing programs (\$2.9M), which is administered through the Community Development Agency (CDA); the FY21/22 housing allocation was \$9.4M
 - ii. Discussion: There was a brief discussion about the beds for women and children: 21 rooms are available for women with up to 2 kids each (under age 13 – the age limit is because kids might need their own room when they transition into their teen years); 5 additional beds are in negotiation at Serenity House
- d. Probation Client Support
- i. This recommendation is for an annual allocation of \$300,000 to support clients with barrier removal, stabilization, positive incentive for our strength based model (gift cards for clothing, food, transportation, etc.), and to process concrete services to assist with utility payments, rental assistance, union dues, employment equipment needs; the FY21/22 allocation was \$250,000
- e. Sex Offender Treatment
- i. This recommendation is for an annual allocation of \$300,000; the FY21/22 allocation was \$250,000
 - ii. Discussion: There was a question about how many terminations were from not completing the program/enrollment, and Probation will come back with that data; there are some housing providers who will house sex offenders (potentially up to 16 beds)
- f. Community Advisory Board
- The CAB is not a County agency and must go through the Board of Supervisors for expenditures approval. This annual allocation will help facilitate that process; total recommended allocation for the Community Advisory Board (CAB) is \$37,100 – \$109,100:
- i. CAB Member Training
 - a) This recommendation is for an annual allocation of \$25,000
 - ii. Parking for In-Person Meetings
 - a) This recommendation is for an annual allocation of \$1,800 (15 members; 12 meetings; \$10 parking fee)
 - iii. Web Based Application
 - a) This recommendation is for an annual allocation of \$400 (the Community Corrections Partnership Executive Committee (CCPEC) approved in 2021)
 - iv. Notetaker
 - a) This recommendation is for an annual allocation of \$900 for a formerly incarcerated person to take the CAB minutes at the meetings (\$75/meeting)
 - v. Meeting Attendance Stipend

a) This recommendation is for an annual allocation between \$9,000 – \$81,000:

1. Current stipend allocation: \$9,000 (\$50/ CAB meeting for formerly incarcerated members)
2. Recommended stipend allocation: \$81,000 (\$100/CAB, Community Corrections Partnership, CCPEC, Fiscal and Procurement Workgroup, Process and Evaluation Workgroup, and Programs and Services Workgroup meetings for all CAB members)

g. ***The Annual Funding Recommendations (Items 5a-5f) will be moved to the next CCPEC meeting for consideration/approval***

6. Community Advisory Board Funding Recommendation: CAB Website – Karen Roye

- a. This recommendation is for an allocation of approximately \$12,000 for a CAB webpage; it will provide access to meeting recordings and documents, the membership application, archived material, links to County agencies and services, communication with the community, etc.
- b. Discussion: The webpage has to be on a County platform because the CAB represents the County; Probation got a quote from the Alameda County Information Technology Department (ITD): \$12,760/Setup and \$644/Maintenance (tentative quote pending final CAB request); ***item will be moved to the next CCPEC meeting for consideration/approval***

7. Contracts Update – Gina Temporal

- a. Employment Vendor Pool – Round 10: No bids received
- b. Alameda County (AC) Reentry Housing Vendor Pool – Round 5: 3/15 due date will be extended
- c. Cognitive Behavior Intervention Services, Incentives, and Innovation Program – Bids tentatively due 3/8
- d. Adult Residential Multi-Service Center / Education (New Bid) / Family Reunification: Legal & Therapy Services (Re-Bid) / Client Resource Forum Coordinator / Leadership & Entrepreneurship / Kinship Reentry Workforce – In development to rollout several before end of Fiscal Year
- e. Early Intervention Court (New RFP) / For Us By Us (New RFP) / Restorative Justice Circles for Adults/ Prison Pre-Release Planning and Case Management – RFPs have been developed; will be working with General Services Agency to finalize for posting
- f. Faith-Based–Local Community Partnerships – RFP has been developed; looking to post by end of the second quarter
- g. Women/Mother’s Services / Transition Aged Youth Services–Support / LGBTQ Services and Resources / Father Services / Clinics for Reentry Legal Barrier Removal – These projects are upcoming and will be doing the next round of RFPs
- h. Funding Requests Forecast – **(1) Career Technical Education**: New RFP will be forthcoming; **(2) Family Reunification**: The funding request will be coming early next year; **(3) The Center of Reentry Excellence (CORE)**: Funding allocation request presented today

8. AB 109 Designation Account Update – Howard Chen

- a. FY16/17 to FY18/19 Funds Available for Reinvestment = \$792,247
- b. FY19/20 Funds Available for Reinvestment = \$1,508,109
- c. FY20/21 Funds Available for Reinvestment = \$508,109
- d. FY21/22 Funds Available for Reinvestment = \$558,109
- e. FY20/21 to FY21/22 Total Remaining Unallocated Funds = \$7,840,139

9. Next Meeting – April 5, 2022 from 3:00 PM to 5:00 PM

10. Public Comment

11. Adjournment – Meeting adjourned at 4:54 PM