

ALAMEDA COUNTY PROBATION DEPARTMENT

COMMUNITY CORRECTIONS PARTNERSHIP FISCAL/PROCUREMENT WORKGROUP

July 6, 2021 from 3:00 p.m. to 5:00 p.m.

Online – Microsoft Teams Meeting

Meeting Minutes

Present:

Conner, Shauna (Chief Dawal's Designee)	Cheng, Mike	Khan, Shereen	Smith, Timothy
O'Malley, Nancy (Co-Chair)	Dugay, Christopher	Lacy, Shahidah	Spooner, Kamarlo
Abernathy, Lisa	Eddy, Charlie	Lara, Raymond	Temporal, Gina
Anderson, Deborah	French, Nancy	Lee, Corrine	von Geldern, Eric
Belowich, Steven	Gipson, Sylvia	Manzano-Farrell, Adriana	Wilkerson, Riley
Bituin, Maria Eleonor	Gonzalez, Rezsín	Marlowe, Tara	Additional Guests: 1
Brooks, Rodney	Hardamon, Bob	Mason, Joey	
Butler, Douglas	Ibalio, Fidencio	Mitchell, Kelly	
	Jones, Yvonne	Rios-Reddick, Veronica	

1. **Call to Order and Introductions** – Meeting was called to order at 3:00 PM
2. **Public Comment** – No public comments
3. **Meeting Minutes** – Meeting minutes from June 1, 2021 were reviewed: addition to 8.a.ii was requested to include the request of LCA's performance and better data from Probation; minutes approved as corrected
4. **CORE Status Update** – Mona Blake
 - a. CORE received 42 clients this month who received the following supportive services: groceries (12 clients); Medi-Cal (3 client); social services (3 clients); Clipper Cards (7 clients); housing (3 clients); individual counseling (18 clients); hygiene bags (5 clients); phones (2 clients); clothes (7 clients); CORE new referrals (7 clients); Felton Mild-to-Moderate (7 clients); SMI (3 clients); Roots Mild-to-Moderate (3 clients); clients served inhouse (26 clients)
5. **Behavioral Health Update** – Yvonne Jones
 - a. Felton's Mild-to-Moderate: Served 25 clients from April-June; 9 referrals from the CORE; currently serving 15 clients; 14 closed cases; staffing – M2M Case Manager started June 10
 - b. Roots' Mild-to-Moderate Program, Nia Care: 30 cases currently open; 5 new clients for June; staffing – Empowerment Coordinator started in May, Clinician started in June; there have been bi-weekly meetings to discuss client funding and program updates; a client was connected to Rubicon for truck driver training
 - c. Felton's Serious Mental Illness Program, Success: Movement from Incarceration: Cognitive Behavioral Therapy (CBT) training in June for Probation; 76 referrals to date; 5 referrals from the CORE in June; 223 open cases; 32 closed cases; 5 clients recently returned to custody; 21 clients in the outreach phase
6. **Contracts in Development** – Gina Temporal
 - i. Employment Vendor Pool – No bids received in May; next round of bids due August 4
 - ii. Housing Vendor Pool – Negotiating contracts with 3 vendors; goes to the Board of Supervisors July 13; round two received 1 bid that is currently being evaluated
 - iii. Adult Residential Multi-Service Center – Request for Proposal (RFP) is being drafted
 - iv. Education – RFP ready; going to Community Corrections Partnership Executive Committee (CCPEC) for approval of funding later this month

- v. Family Reunification: Legal & Therapy Services – RFP drafted; currently with General Services Agency (GSA); expected to be released in early July
 - vi. Sex Offender Treatment – 4 vendor contracts going to the Board of Supervisors (BOS) in July
 - vii. Cognitive Behavior Intervention Services, Incentives, and Innovation Program – Bid still being evaluated
 - viii. Client Resource Forum Coordinator – Finalizing RFP; tentative July release
 - ix. Leadership & Entrepreneurship – RFP drafted; awaiting final approval; will release in July
 - x. Kinship Re-Entry Workforce – GSA drafting RFP; tentative July release
 - xi. Faith-Based/Local Community Partnerships – Still developing scope of work
 - xii. For-Us-By-Us (New) – With Programs and Services; will start developing scope of work
 - xiii. Women/Mother’s Services; Transition Aged Youth Services/Support; LGBTQ Services and Resources; Restorative Justice Circles for Adults; Father Services – Programs and Services developing logic models; scope of work will then be developed to submit to GSA
 - xiv. Evidenced-Based Practices Capacity Building Workshops; Clinics for Re-Entry Legal Barrier Removal; Re-Entry Client Access Communication and Service Portal; Opioid and Alcohol Use Prevention Programs – Research to be conducted before developing scope of work
 - xv. Prison Pre-Release Planning and Case Management – Going to Programs and Services for logic model development
- b. DA Nancy O’Malley requested her staff’s involvement with Restorative Justice Circles for Adults; Eric von Geldern is retiring – Veronica Rios-Reddick will be invited to meetings in his place

7. AB-109 CBO Designation Account Summary – Howard Chen

- a. FY16/17 – FY18/19 Available Funds = \$160,465 (amount includes \$110,217 of unallocated funds and \$50,248 of funds available for reinvestment) (pg. 1, line #41)
- b. FY19/20 Available Funds = \$715,862 (funds available for reinvestment; no unallocated funds); \$550,000 added to Commitments for Sex Offender Treatment (goes to BOS July 20) (pg. 2, line #18)
- c. FY20/21 Available Funds = \$7,088,862 (Unallocated funds; no funds available for reinvestment); \$4,085,225 transferred to Commitments from Actuals for Alameda County Behavioral Health Care Services (ACBH) Substance Use and Medical Health Services (pg. 3, line #2); \$330,000 added to Commitments for Fair Chance Housing (goes to the BOS July 13) (pg. 3, line #5)
- d. FY21/22 Available Funds = \$6,414,855 (unallocated funds); \$3 million (M) transferred from Commitments to Pending for Employment contract increase (pg. 4, line #4); \$502,548 added to Commitments for For Us By Us (goes to the BOS July 20) (pg. 4, line #5); \$ 2.6M for annual Housing allocation (goes to the BOS July 13) (pg. 4, line #3); Early Intervention Court added for \$519,655 (went to the BOS June 29) (pg. 4, line #9); \$250,000 transferred from Commitments to Pending for Probation Client Support (went to the BOS June 29) (pg. 4, line #10)
- e. Total Remaining Unallocated Funds FY20-21 to FY21-22 = \$13,503,717 (\$14.3M for all 3 years) (pg. 4)
- f. Discussion: Funds Available for Reinvestment are cumulative funds from allocations without contracts and unused expenditures; historically, from Fiscal and Procurement’s recommendation and then to the CCPEC, unused funds are voted on for use and recommended to the BOS for approval; the carryover of residual funds is by design to be used for services in the following year

8. Next Meeting – August 2, 2021 from 5:30 PM to 7:30 PM

9. Public Comment – Assistant DA Eric von Geldern was thanked for his support and partnership, and was given many well wishes for his retirement

10. Adjournment – Meeting adjourned at 3:33 PM