

# ALAMEDA COUNTY PROBATION DEPARTMENT

## COMMUNITY CORRECTIONS PARTNERSHIP FISCAL/PROCUREMENT WORKGROUP

September 7, 2021 from 3:00 PM to 5:00 PM

Online – Microsoft Teams Meeting

### Meeting Minutes

**Present:**

Karen Baker (Facilitator)

Abernathy, Lisa	Conner, Shauna	Lee, Corrine	Stewart, Daryl
Ahmadi, Atiqullah	Frazier, Donald	Li, Juliana	Temporal, Gina
Anderson, Deborah	French, Nancy	Lindsay-Poland, John	Toro, Jason
Blake, Mona	Grigsby, Janene	Mitchell, Kelly	Wang, Ben
Belowich, Steven	Hardamon, Bob	Mottley, Ocean	Wilkerson, Riley
Brame, Abayomi	Hernandez, Joanna	Oddie, Sarah	Wiley, Terry
Branner, Ebony	Jeffreys, Marlin	Ontiveros, Rene	Wright, Ed
Cann, James	Khan, Shereen	Perez, Fina	Zatcoff, Tyler
Chang, Mike	Khine, Meemee	Shanks, Eric	Additional Guests: 1
Chen, Howard	Lacy, Shahidah	Siddiq, Sadaf	
Clark, Michele	Lampi, Catherine	Smith, Shadeequa	

1. **Call to Order and Introductions** – Meeting was called to order at 3:00 PM
2. **Public Comment** – John Lindsay-Poland cautioned using the phrase “criminogenic need” as it suggests a causation of crime linked to unmet needs and the fact that everyone has needs, not just those who are justice-involved; he also asked that outcomes of programs in existence be carefully weighed against the funding amount
3. **Review and Adoption of [August 2, 2021 Meeting Minutes](#)** – Minutes reviewed and approved
4. **[Contracts Update](#)** – Gina Temporal
  - a. **[Housing Vendor Pool](#)** – Round 3 due on 9/14; still negotiating contracts with Building Opportunities for Self-Sufficiency (BOSS) and Bay Area Community Services (BACS) for Round 1; Lao Family Community Development, Inc. has been executed
  - b. **[Adult Residential Multi-Service Center](#)** – Drafting the Request for Proposal (RFP) to align with funding
  - c. **[Education](#)** – Drafting scope of work for RFP
  - d. **[Family Reunification: Legal & Therapy Services](#)** – RFP routing for final approval; will release soon
  - e. **[Client Resource Forum Coordinator](#)** – Finalizing RFP; will release soon
  - f. **[Leadership & Entrepreneurship; Kinship Re-Entry Workforce](#)** – Routing for final approval; will release soon
  - g. **[Faith-Based/Local Community Partnerships; Transition Aged Youth Services/Support](#)** – Working on the Scope of Work (SOW)
  - h. **[Women/Mother’s Services](#)** – Discussed at the August Programs and Services Workgroup meeting to create a logic model; SOW will be developed from the logic model
  - i. **[LGBTQ Services and Resources](#)** – Will go to the January Programs and Services Workgroup meeting for logic model creation; will develop SOW from logic model
  - j. **[Restorative Justice Circles for Adults](#)** – Discussed at the July Programs and Services Workgroup meeting; will further discuss at November meeting and draft SOW

- k. Father Services – Discussed at the July Programs and Services Workgroup meeting for logic model creation; will develop SOW from logic model
  - l. Prison Pre-Release Planning and Case Management – Will go to the October Programs and Services Workgroup meeting, will develop SOW from logic model
  - m. Early Intervention Court – Will go to the September Programs and Services Workgroup meeting, will develop SOW from logic model
5. AB109 Designation Account Update Update – Howard Chen
- a. FY16/17 – FY18/19 Available Funds = \$160,465 (amount includes \$110,217 of unallocated funds and \$50,248 of funds available for reinvestment) (pg. 1, line 42); no changes from last month
  - b. FY19/20 Available Funds = \$715,862 (funds available for reinvestment; no unallocated funds) (pg. 2, line 21); no changes from last month
  - c. FY20/21 Available Funds = \$7,088,862 (Unallocated funds; no funds available for reinvestment) (pg. 3, line19); no changes from last month
  - d. FY21/22 Remaining Unallocated Funds = \$4,354,167 (pg. 4, line 15); \$2.5 million moved from Commitment to Actuals for ACBH Substance Use and Mental Health Services (line 2); \$2,665,188 moved from Commitment to Actuals for Housing Annual Allocation (line 8)
  - e. FY20-21 to FY21-22 Remaining Unallocated Funds = \$11,443,029 (pg. 4)
6. **Funding Recommendations**
- a. Career Technical Education (CTE) Services –Gina Temporal
    - i. Contract Term: October 22, 2018 to October 21, 2021 (with five current providers – Center for Employment Opportunity (CEO), Cypress Mandela, Lao Family Community Development, Inc., Rising Sun Center for Opportunity, Youth Employment Partnership (YEP))
    - ii. Recommendation: \$200,000 for 1-year extension to sustain the program (10/21/21 to 10/21/22: \$100,000 for Lao Family, \$50,000 for Rising Sun, \$50,000 for CEO)
    - iii. The goal of the CTE program is to provide clients with high quality career/vocational training that leads to credentials, licenses and/or educational certificates and to support obtaining and retaining sustainable employment in high skill, high wage, and/or high demand career fields
    - iv. Discussion: It was questioned why attendance is an issue; the providers stated that participants are going for immediate employment; there is also homelessness, substance abuse, childcare and transportation issues, and other barriers that have to be addressed first
    - v. Item approved to move forward to CCPEC
  - b. Family Reunification Services – Shauna Conner
    - i. Contract Term: February 1, 2020 to January 31, 2022 (1st Amendment; initial contract term was 2/1/19 to 1/31/20) with three current providers – Centerforce, Chinese for Affirmative Acton (APSC), Tri-Cities Community Development Center)
    - ii. Recommendation: \$1,167,260 additional allocation for a 2-year extension and 2nd Amendment (2/1/22 to 1/31/24: \$773,212 for Centerforce, \$394,048 for Tri-Cities Community Development)
    - iii. The goal of the family reunification program is to aid clients in assimilating back into their families and the community and to reduce recidivism
    - iv. Item approved to move forward to CCPEC
7. **Next Meeting** – October 5, 2021 from 3:00 PM to 5:00 PM
8. **Public Comment** – There was a moment of silence for Jacqueline Jackson-Foster, Probation Unit Supervisor, and Alice Washington, CORE Clinical Case Manager
9. **Adjournment** – Meeting adjourned at 4:20 PM