

ALAMEDA COUNTY PROBATION DEPARTMENT

COMMUNITY CORRECTIONS PARTNERSHIP FISCAL/PROCUREMENT WORKGROUP

October 6, 2020 from 3:00 p.m. to 4:09 p.m.

Online – Microsoft Teams Meeting

Meeting Minutes

Present:

Still, Wendy, CPO (Co-Chair)	Frazier, Donald	Liu, Chris	Smith, Tim
O'Malley, Nancy, DA (Co-Chair)	Huff, Michael	Mason, Joey	Stewart, Darryl
Abernathy, Lisa	Ibalio, Fidencio	Metters, James	Temporal, Gina
Bituin, Maria Eleonor	Klein, Meryl	Mitchell, Kelly	Tuck, Lonnie
Broach, Ronald	Lacy, Shahidah	Rouse, Nathaniel	Viney, Charlette
Chen, Howard	Lai, Sophia	Rowland, Shawn	von Geldern, Eric
Conner, Shauna	Leonard, Patrick	Roye, Karen	Winter, Kelly
Cotright, Tamika	Lim, Diane	Siddiq, Sadaf	Additional Guests: 6

I. Call to Order and Introductions

A. Meeting was called to order at 3:00 PM

II. Public Comment

A. No public comment

III. Meeting Minutes

A. Meeting minutes from September 8, 2020 were reviewed and approved with the following addition:
VI.A.14.e. ● There were concerns raised that the County was using AB 109 funds to purchase a building that would be owned by the County

IV. CORE Status Update – Dr. Michael Huff

- A. Dr. Michael Huff is CORE's new Director
- B. CORE has new Clinical staff coming on-board: 2 clinicians, 2 case managers and 3 personnel
- C. CORE received 359 referrals from Probation, 330 of those referred have been contacted for services
1. Served 61 clients in September:
 - a) 11 clients received help with groceries, etc.
 - b) 5 Medi-Cal clients
 - c) 28 clients received social services support
 - d) 16 clients received housing support
 - e) 2 clients received educational support
 - f) 22 clients received employment support
 - g) 5 clinical one-to-ones
 - h) 35 clients received hygiene bags
 - i) 44 individuals went into CORE for services
- D. Working with partners to gain more exposure and insight to determine how CORE can be of service both to them and to the community at large

E. Discussion:

1. CORE's efforts and partnership is appreciated:

- a) The number of referrals and follow-up contacts CORE has far exceeds what the previous contractors had done over an entire year
- b) CORE is networking with both our partners and DPOs
- c) Brown Bag discussions with DPOs are increasing their awareness of available services
- 2. The Arena Center will be CORE's permanent location
 - a) Felton's Mild-to-Moderate program is currently located in San Leandro
 - b) Felton is looking for space for both their SMI program and a third program coming onboard; the SMI location will also house the Mild-to-Moderate program
- 3. There is a challenge with Behavioral Health (mental health and substance abuse) referrals – there is a barrier for housing and employment providers getting their clients into treatment
 - a) CenterPoint is the main entry point for SUD and Access for mental health services
 - b) It would be helpful to understand where people are hitting the barrier so that the specific issue can be addressed and resolved – the issue is providers getting their clients into treatment
 - i. It was suggested that more funding could address these issues – more revenue would allow for hiring a mental health professional to provide treatment on site
 - c) Probation and Behavioral Health have been holding executive meetings to address these issues and shorten the time and steps involved to get people connected with the care they need
- 4. Is CORE hiring black and brown people? CORE makes an effort to hire people from the community with lived experience

V. Grants Update – Chief Wendy Still

A. Two grants received:

- 1. \$800,000 Second Chance Evaluation Grant:
 - a) Probation was awarded a federal *Second Chance* grant for the Safe Passage Home (warm hand-off) program with CDCR
 - b) The Federal government is awarding grants to do a cross-site evaluation of their Second Chance Grants and Probation was one of three jurisdictions Nationally chosen to receive the \$800,000 grant
- 2. Probation was awarded a \$999,000 grant to support the reentry population by creating virtual reality scenarios and providing 300 individuals in our reentry population with a cell phone with a virtual application that offers numerous features including allowing them to connect to services, providers and their DPO

B. Applied for 8 grants; still waiting to hear back about the other six

VI. RFP and Contracts Update

A. Probation Update – Gina Temporal

- 1. Reviewed the AB 109 Contracts in Development document which provides status of all current contracts – will update at each meeting
 - a) Housing Pool – want to be able to bring housing on-board faster and have a variety of different types of housing available
 - i. Will set a rate for housing, issue an RFQ and prequalify providers – then when housing is needed so Probation can quickly bring on additional housing through the prequalified providers
 - ii. SOW = Statement of Work
 - iii. The goal is for individuals to be able to start applying for the pool in November

- b) Female/Male Residential Multi-Service Center – looking for another site
- c) Education – rebidding
- d) Leadership & Entrepreneurship – a competitive grant will be part of this program

2. Discussion

- a) Housing pool RFQ selection process: Will the lowest rate win the bid, or will the provider be selected based on need and services offered? And, who makes the decision?
 - i. The bid process cannot be talked about because that would invalidate the entire contracting process
 - ii. The goal of the pool is to create categories of housing (i.e., sober living, sex offender, women, etc.) with a fair rate associated with those different categories
 - iii. Health Care Service Agency's pool process seems to be subjective and therefore questionable, what will Probation's process be?
 - Probation's process is in development
 - A listening session will be held to determine the best process – Probation wants to hear the community's input/concerns and to ensure a fair and transparent process is developed
- b) The money for the housing pool is coming from our existing allocations for FY 19/20, next fiscal year more money may be allocated to support the housing pool either from the annual housing allocation and/or an additional allocation of funds for housing
 - i. Existing small housing projects (i.e. Holland, Fresh Start, etc.) will be looked at individually as their contracts expire to determine if they will continue to be separately funded or be added to the pool
- c) A bid will go out for the Female/Male Multi-Service Center to provide housing in addition to services until a permanent location can be identified
- d) Providers and the community requested an expenditure report to get a better sense of what was recommended, what was spent down and what was carried over
 - i. At the end of the fiscal year, a report can be presented that shows the expenditures for that year – with limited staff, providing the year-end report will likely take a couple months
- e) Probation requested and the Board of Supervisors (Board) approved a Special Designation account for AB 109 money so that all AB 109 funds are separated and tracked
 - i. A reconciliation between Probation, the Auditor and CAO's office took nearly four years to complete identified a balance of \$40.7 million of AB 109 CBO funds
 - The fund is not stagnant – the balance has been spent down by approximately 20 million dollars and money is added as we enter into new fiscal years
 - ii. AB 109 is one of the programs Probation is over, more administrative staff is needed to provide all the information asked for on a monthly basis
 - iii. No one involved in this process has done anything nefarious
 - iv. Criticism, questions and open, honest, direct communication is welcomed
 - v. Everything Probation has done has been done in a public forum: The Special Designation account was done with the County's Auditor and every action has gone before the Board
 - vi. Action Items – the following will be provided at the next meeting:
 - An overview of the Special Designation Account

- A current accounting of the Special Designation Account including the amount of unallocated funds currently available
- A discussion on how to best utilize the unallocated funds

B. Behavioral Health RFP Update – Sophia Lai

1. Felton is the provider for our AB 109 funded Serious Mental Illness (SMI) program and Mild-to-Moderate Case Management program
 - a) Program manager, clinician and two case managers have been hired
 - b) Looking for a facility to house both the SMI and Mild to Moderate programs
 - c) A triage team redirects clients to appropriate resources using assessment tools to determine their mental health needs
2. Roots Mild-to-Moderate program for North County is in the process of receiving and reviewing referrals from CORE
3. Contact information for both programs is listed in the meeting minutes from the last meeting

VII. FY 19/20 Funding – Chief Still

- A. No funding actions are being taken today
- B. All AB 109 funds are in a stand-alone account, the Special Designation account, which makes the funds easily auditable

VIII. Next Meeting – November 3, 2020 · 3:00 PM to 5:00 PM

IX. Public Comment – None