**ALAMEDA COUNTY PROBATION DEPARTMENT**

COMMUNITY CORRECTIONS PARTNERSHIP

**FISCAL/PROCUREMENT WORKGROUP**

**December 1, 2020 from 3:00 p.m. to 4:48 p.m.**

**Online – Microsoft Teams Meeting**

**Meeting Minutes**

**Present**:

Dawal, Marcus (Designee)

von Geldern, Eric (Designee)

Abernathy, Lisa

Adams, Lisa

Anderson, Deborah

Baker, Karen

Banks, Raymond

Bituin, Maria Eleonor

Broach, Ronald

Brooks, Rodney

Chen, Howard

Conner, Shauna

Dickey, Scott

Douglas, Butler

Eddy, Charlie

Francois, Nanette

Frazier, Donald

Gonzalez, Rezsin

Grigsby, Janene

Henderson, Bruce

Ibalio, Fidencio

Jones III, John

Lai, Sophia

Lim, Diane

Lin, Magaretta

Linchey, Jenny

Mason, Joey

Metters, James

Mitchell, Kelly

Oddie, Sarah

Rodriquez, Jeannette

Rouse, Nathaniel

Rowland, Shawn

Shaw, Succatti

Siddiq, Sadaf

Smith, Tim

Spooner, Kamarlo

Stewart, Darryl

Temporal, Gina

Tuck, Lonnie

Viney, Charlette

Additional Guests: 4

1. **Call to Order and Introductions**

Meeting was called to order at 3:00 PM

1. **Public Comment**

No public comment

1. **Meeting Minutes**

Meeting minutes from November 3, 2020 were reviewed and adopted as written

1. **FY 20/21 Funding**

**CAB Recommendations – Raymond Banks and Kamarlo Spooner**

* + 1. Stimulus Check Lottery: The CAB recommends 2000 clients be issued stimulus checks in the amount of $500; payments to be issued by lottery (pull names from a basket) to persons on probation who were released from incarceration before 2020
			1. Questions:
				1. How many people qualify for the stimulus?
				2. How will AB 109 clients who qualify for the stimulus be distinguished from others on probation?
				3. Who will distribute the funds to our returning citizens?

Probably probation, whether a CBO dispenses, or probation dispenses the money there will be overhead cost associated with distributing the funds

It is a daunting task for any one organization to distribute these funds

* + - * 1. Should funds be distributed randomly based on luck or based upon need, compliance, etc.?

Can look at modeling the Returning Stimulus grant program – need to be clear about who is responsible for submitting information to qualify for the stimulus

* + - * 1. Negative optics – is a random lottery the right thing to do? If so, can true random selection be achieved without an evaluator/statistician?
		1. District Mentoring Pilot Program (DMPP) – CAB recommends hiring five independent consultants, one from each supervisorial district at an annual cost of $425,000 ($75,000/consultant plus $50,000 overhead)
			1. This issue has created an adversarial relationship between men of color; it is not CAB's intention to take money from FUBU; what FUBU is doing is great, but there is still a gap that DMPP will address
			2. There are three primary distinctions between CAB's recommended DMPP and FUBU: (1) DMPP will be 24hrs a day, seven days a week – there will always be someone on call; (2) service is designed for those who are uncomfortable working with organizations; (3) self-referral
			3. Having an individual community members feel comfortable reaching out to will help keep the recidivism rate down in our community and keep people safe
			4. Excellent idea because there are a considerable number of clients that do not feel comfortable talking to the government or CBO's
			5. These consultants should go through specialized training – RI International peer support network
			6. Questions:
				1. Who do the consultants work for?

If they work for a CBO/government, clients may feel uncomfortable

If they do not work with a CBO/government, what challenges may that create for the consultants and how do we put a structure in place to limit those challenges?

* + - * 1. Will the consultants receive benefits in addition to a salary?
				2. Will the consultants work throughout the County or just in their district? Does the consultant have to live in the district they represent?
				3. Scope of work, budget, deliverables, milestones, etc. need to be developed/considered
			1. This position has some overlap with the Ombudsman position the County has committed to hiring – the activities between the Ombudsman, outreach workers and the DMPP should be coordinated
			2. The workgroup respectfully ask that CAB determine answers to these questions and create a finished/formalized proposal before the item is moved forward to the CCPEC
			3. This idea is comparable to Diane Bellas "Ambassador" program – two prong process, communication between services, law enforcement and the community
		1. CAB will reach out to the people who made public comment and arrange a meeting to discuss and refine both recommendations prior to the next CAB meeting

**Just Cities *Alameda County Fair Chance Housing Community Education & Outreach Initiative* – John Jones III and Margaretta Lin**

* + 1. Requests (1) $176,000 to ensure people returning home know about their new rights and (2) $154,000 to do research to evaluate the impact of FCH policies and housing stability on re-entry success and the assess the unintended consequences of removing discriminatory barrier
		2. Data shows that passing the Fair Chance Housing Initiative was not enough – people need to know about their legal rights and the myriad of resources available to them
			1. 73% of Oakland homeless encampment residents have a criminal record (Just Cities/Goldman School research survey)
			2. Listening sessions with unhoused residents made it clear that many are unaware of their legal rights or free Alameda County housing resources, i.e., eviction defense, tenant assistance, etc.
		3. Funding requested will leverage additional public/private funding: $532,000/2 years for the outreach program and $264,000/2 years for the participatory impact evaluation study
		4. Best practice safeguards are in place to ensure grant money from public agencies do not go towards lobbying efforts – County Counsel has no concerns
			1. While non-profits are legally allowed (by the IRS and State) to engage in advocacy, these proposed grants are not for lobbying purposes or activities
			2. Just Cities receives diverse funding from public grants, public contracts, foundations, donors and has effectively managed compliance requirements
			3. Just Cities engages in best practice accounting and fiscal management policies and practices, including the separation of different funding sources
		5. County residents are reached through Networks, Safe Street Outreach, Social Media, Multimedia and Billboards/Bus Ads
		6. Since AB 109 funds are being requested, there must be focused outreach to the AB 109 Realignment population
		7. This item will be moved forward to the CCPEC
1. **Behavioral Health Update** – Sophia Lai

The programs are up and running: Mild-to-Moderate (Roots and Felton) and SMI

1. **Grants Update** – Jenny Linchey

Pathways Home Initiative update (primarily funded by a grant received in 2018) – this initiative is focused on improving the reentry experience for individuals coming home from prison on Post Release Community Supervision

* + 1. Four primary components of the initiative: (1) pre-release video conferences to initiate the case planning process before clients return home; (2) Virgil mobile application with ideas42, that allows clients to track case plan goals, meetings with probation officers, upcoming court dates and other items related to completing their case planning goals; (3) virtual reality videos developed with Institute for the Future, which give clients an opportunity to experience situations that may be anxiety provoking or new in a virtual environment so they can practice their responses and get comfortable with them before they experience them in real life; and (4) pre-release workbooks to be delivered to clients while they are still incarcerated to provide helpful information about the reentry process as well as a resource guide specific to resources in Alameda County
			1. Virgil mobile app is gathering information from service providers to make the app fully functional – a small pilot program will start in January/February, then the app will be rolled out to the larger group approximately four months later
			2. Virtual reality videos – have also been meeting with our service providers and clients, pilot phase between April and July of 2021 – one of the first videos will be an orientation video about the probation experience
			3. The workbooks should be finalized in February for roll-out to clients in March

Four grants received this award cycle

* + 1. Three of the four grants were from the Bureau of Justice Assistance (BJA)
			1. Two of the three BJA grants were for the Pathways Home Initiative
				1. The first grant provided just under a million dollars of additional funding to roll the ideas42 app out to more client and do a rigorous evaluation of the program (three-year grant)
				2. The second grant provided $800,000 to conduct a randomized control trial of the different Pathways Home components in partnership with UC Berkeley School of Public Policy (four-year grant) – only three jurisdictions selected from hundreds of applicants across the Country (four-year grant)
			2. The third grant was an award for almost $1.2 million to help deliver services related to substance use disorder and mental health at the Residential Multi-Service Center (when it is up and running) – funds a Reentry Services Coordinator and Deputy Probation Officer full-time for three years
		2. The fourth grant received was on the juvenile side from the Board of State and Community Corrections (BSCC), Proposition 64 Public Health and Safety Grant Program for $1 million (3 years, 6 months) – Youth Alive and Union City Youth and Family Services Bureau will deliver programming around substance use avoidance and prevention; and the Social Changery will be contracted to do a public health awareness and education campaign called Cannabis Decoded, with an emphasis on digital and social media
1. **Probation RFP and Contracts Update** – Gina Temporal

Employment Vendor Pool – 5th round closed in November; 1 bid received; currently under evaluation

Genesis Worship Center (Housing): Fresh Start Academy – to Board in December, on-line in January

AC Reentry Housing Vendor Pool – Scope of work (SOW) in development

Female & Male Residential Multi-Service Center – drafting with GSA, estimated to be released in December or early January

Education – release in early 2021; current contract expires 12/31/21; SOW submitted to GSA on 9/28/20

Family Reunification: Legal & Therapy Services – drafting RFP with GSA, estimated RFP release in January

Sex Offender Treatment – SOW submitted to GSA in September, estimated to release RFP in December

Cognitive Behavior Intervention (CBI) Services & Incentives – estimated RFP release in December

Client Resource Forums – estimated RFP release in January

Leadership & Entrepreneurship – estimated RFP release in January

Kinship Reentry Workforce – Routing through Probation management, RFP may be released in January

Projects still in development: Faith-Based/Local Community Partnership, Women/Mother's Services, Transition Aged Youth (TAY) Services/Support, Evidence-Based Practices Capacity Building Workshops, LGBTQ Transgender Resources, Restorative Justice Circles, Father Services, Clinics for Reentry Legal Barrier Removal, Reentry Client Access Communication and Service Portal, Opioid and Alcohol Use Prevention Programs, and Prison Pre-Release Planning and Case Management

Gina was thanked for all the work she has done; the Probation Department will be eagerly awaiting your return from her leave

1. **AB 109 Designation Account Update** – Karen Baker

FY 16-19

* + 1. Career Technical Education Program (line # 2): Transfer $27,846 from Commitments to Pending after approval of Board Letter 11/10/2020 for Second Amendment to Master Contract #901526
		2. Transportation (line # 34): Transfer $150,445 from Pending to Actuals after receiving the fund transfer; Balance is now $675,000
			1. Original vision for transportation was from Prison and Santa Rita Jail to a safe destination (or at least BART); RFP was not successful (1 bid received that was deemed extremely expensive); bifurcated contract
				1. Currently contracted with Bonafide to provide transportation from prison
				2. Working on an amendment of the contract with Roots mobile trailer at Santa Rita Jail to include a shuttle bus to transport more people; as opposed to providing an second overnight shift – Roots reported that due to COVID, transportation is a more urgent need
			2. Best case scenario – clients are dropped off at a safe destination (where they will be sleeping/staying the night)
			3. The mobile trailer at Santa Rita is an essential service, suggest looking into investing AB 109 funds to erect a more permanent structure
			4. There are also other options for providing transportation, such as taxi vouchers, Uber, etc.

FY 19/20

* + 1. Employment (extension thru 9/30/2020 (item # 7): Transfer $630,122 of $689,159 from Commitments to Pending after approval of Board Letter 11/10/2020 for Second Amendment to Master Contract #901526
		2. Reentry Court (item # 15): Transfer $449,144 from Pending section to Actuals section after fund transfer made in full

FY 20/21

* + 1. Housing - Women/Children and Sex Offenders (item # 8): Added $1.5M to Commitments section, passed on 11/16/2020 CCPEC Meeting
		2. Career Technical Education Training Programs (item # 3): Transfer $231,588 from Commitments to Pending after approval of Board Letter 11/10/2020 for Second Amendment to Master Contract #901526
		3. TDRC- Felton Institute (item 10): Transfer $1,384,724 from Pending to Actuals after fund transfer was received
1. **Next Meeting** – January 5, 2021 ∙ 3:00 PM to 5:00 PM
2. **Public Comment** – None