**March 10, 2020 from 3:05 pm to 5:11 pm**

**1111 Jackson Street, 2nd Floor, Rooms 226-228, Oakland, CA 94607**

**Meeting Minutes**

**Present**:

Still, Wendy (Co-Chair)

von Geldern, Eric (for O’Malley, Nancy, Co-Chair)

Britton, Maria

Brooks, Rodney

Conner, Shauna

Crosby, Neola

Dawal, Marcus

Eddy, Charles

Getzler, Michael

Henzi, Christi

Lai, Sophia

Leonard, Patrick

Louie, Jill

Mason, Joey

Mazey, Lara

Rodriguez, Jeanette

Saelee, Linda

Temporal, Gina

Tribble, Karyn

Warner, Suzanne

Wiggins, Matt

Bossett, Jennifer (Recorder)

**Meeting Minutes**

**Old Business**

Meeting minutes from February 19, 2020 were reviewed and approved as written.

**New Business**

1. **Housing Program/Permanency Overview –** Suzanne Warner and Jeanette Rodriguez

Discussion:

* An overview of the housing statistics and programs currently available through Housing and Community Development (HCD) was provided. Click link for the complete [HCD presentation](http://www.acgov.org/probation/documents/HomelessnessOverview3-10-20.pptx)
* When a client terminates from probation supervision and still needs housing support, agencies work with clients to find other funding sources

1. **Grants Update**

No update

1. **RFP and Contracts Update**

* Probation Update **–** Gina Temporal

Discussion:

Status updates were provided for the following:

* + - Community Capacity Fund Evaluation
    - Higher Education
    - Family Reunification
    - Legal and Therapy Services for Family Reunification
    - Transportation
      * Expansion of operating hours for mobile unit at SRJ to begin at 4 pm
    - CORE (formerly known as TDRC)
      * Upcoming soft release to begin providing partial services in mid-March
      * Facility to transition to the Arena Center
    - Adult Male Residential Center
    - Cognitive Behavioral Therapy
    - Client Resource Meetings
    - Employment Services
    - Leadership and Entrepreneurial Programs
    - Listening session to be held on 3/20/20 at 10:30 a.m.
* Behavioral Health Update – Sophia Lai
* Both Mild-to-Moderate and Seriously Mentally Ill services are in the start-up phase

**4. Schedule for Fiscal and Procurement Workgroup meetings –** Neola Crosby

Discussion:

* + Consider changing the meeting schedule to 1st Tuesday of the month, instead of the second Tuesday of the month; current timeframe can create a one to two-month delay in process flow
  + Items flow from the Fiscal and Procurement Workgroup (F&PW) to CAB to the CCPEC for approval
    - Decisions made at the F&PW could be presented to CAB the same day (instead of the next month) which would eliminate delays
    - Rescheduling may make it more feasible for the community and the CAB members to attend both meetings and not have to take additional time off work

Concern:

* + Meetings are too close together and CAB members would not have enough preparation time to consider the items

Suggestion:

* + Agendas and proposals would be sent to CAB members in advance of both meetings. If any changes are made to proposals at the F&PW, the CAB would be updated at their meeting

**Action:**

* Change the F&PW meeting to the 1st Tuesday, on a trial basis, beginning with the April 7, 2020 meeting

**Prior Year’s Reconciliation of AB 109 Allocations –** Chief Still

Discussion:

* Reconciliation of $40.7 million of AB 109 approved expenditures was completed for fiscal years 16/17, 17/18 and 18/19
* The available funding to be allocated is now reduced to approximately $23 million
* Funds have been assigned their own organization code (250260) and will allow for tracking of all AB 109 funding
* A chart will be provided at the next F&PW depicting the tracking of AB 109 funding

1. **Female/Male Residential Multiservice Center –** Chief Still

Discussion:

* A site has been identified and the item is going to the Board this afternoon for approval
* Construction of the facility will be tied to the 1400 Jobs Initiative (Reentry Hiring Program) and RFPs will assign extra points to vendors that hire justice-involved employees for construction

1. **FY 19/20 Funding (discussion and action)**
2. **Approve $1.6 million increase for Substance Use Disorder and Mental Health Services** – Dr. Karyn Tribble

Discussion:

* Alameda County Behavioral Health (ACBH) AB 109 [Funding Proposal Presentation](http://www.acgov.org/probation/documents/ACBHAB109Presentation.pptx) and [Agenda item request](http://www.acgov.org/probation/documents/CCPECAgendaItemRequest_ACBHRequestfor3-10-20.docx) was reviewed, noting the following:
  + 20% increase in number of unduplicated patients seeking outpatient services from

FY 16/17 FY to FY18/19

* + Increased program availability has led to a drop in transitional case management from

FY 17/18 to FY 18/19

* + Fewer psychiatric hospitalizations and emergency service utilization after case management enrollment
  + Steady increase of substance abuse treatment with more access to providers
  + 86% of clients had at least two treatment sessions within 30 days of admission
  + 71% of clients successfully discharged from substance abuse treatment
  + Services are being provided despite $1,185,225 funding shortfall
  + Request for recovery residence (22 beds) - $408,997 per year

Concern:

* $408,997 was already approved in FY 18/19 as a one-time expenditure and the RFP hasn’t been released
  + ACBH noted that the additional request is due to difficulty convincing providers to contract with them when funding is not guaranteed beyond the first year and they are currently working on an RFP
* The requested $1.6 million included $408,997 for the Residential Facility and should not be added to the $2.9 million line item for substance use and mental health services; the recommendation should reflect slide 13, which states $1,185,225 for substance use and mental health services and the remaining $408,997 for the Residential Facility.

**Action:**

* Split the $1.6 between $408,997 for the Residential Facility for FY 19/20 and the remaining amount of $1,185,225 to be added to the substance use and mental health line item and increase the allocation for FY 20/21 by that amount to total $4,085,225. The item was approved to move forward with the aforementioned revision.

1. **Approve Transitional Housing (Fresh Start Academy, Oakland), $147,000 for FY 19/20 and $972,321 for FY 20/21** – Neola Crosby

Discussion:

* [Agenda item request](http://www.acgov.org/probation/documents/CCPECAgendaItemRequest_FreshStartProgram.docx) was introduced for Genesis Worship Center Fresh Start Academy
* Request for $147,000 in start-up funding and $972,321 for FY 20/21
* Genesis Worship Center has been successful at acquiring additional grant money to fund their project for transitional housing in East Oakland.
* 20 beds with case management and support services for AB 109 clients
  + Housing will be 12 renovated apartments with kitchens

Question:

* Will there be a requirement for clients to participate in the faith-based practices, such as attending church?
  + No, there is no requirement to participate in faith-related services
* Can language be added to all AB 109 contracts to specify there is no requirement to participate in faith-based services?
  + This is a suggestion/question that can be added to an upcoming agenda

**Action:**

* The item was approved to move forward to the CAB for consideration

1. **Approve $550,000 for one year of sex offender treatment for 30 clients @ $18,000 per client, per year** – Marcus Dawal

Discussion:

* [Agenda item request](http://www.acgov.org/probation/documents/CCPECAgendaItemRequest_SexOffenderTX.docx) was reviewed
* Allocating AB 109 funding to remove barriers for sex offender required treatment
* Treatment is required for 1-3 years while on probation
* Treatment is $13,000 - $18,000 per year and is the client’s responsibility to pay, but the cost is unaffordable
* Treatment costs are covered while the client is on parole, but not probation
* Failure to be in treatment increases:
  + Risk of recidivating/reoffending
  + Public safety concerns

Concern:

* A request was made for additional information on how funding amount was calculated
  + Calculations based on sliding scale for cost of treatment
  + 16 current probationers unable to afford treatment and not in compliance, plus a cushion for possible additional cases

**Action:**

* The item was approved to move forward to CAB for consideration

**Next Meeting – May 18, 2020**

**Public Comment**

For Workgroups, is it consensus voting or, are the co-chairs the only voting members of the Workgroup?

* Item to be discuss at a future meeting