**May 14, 2019 from 1:00 p.m. - 3:00 p.m.**

**1111 Jackson Street, 2nd Floor (Rooms 226-228), Oakland, CA**

**Meeting Minutes**

**Present**:

Wendy Still, Co-Chair

Nancy O’Malley, Co-Chair

Abayomi Brame

Charles Eddy

Darryl Stewart

Dolores Lyles

Donald Frazier

Dr. Linda A. Boykins

Eric von Geldern

Gina Temporal

Joey Mason

John Fajardo

Karen Baker

Kelly Winter

Lisa Abernathy

Marcia Massa

Marcus Dawal

Matt Wiggins

Nathan Hobbs

Neola Crosby

Patrick Leonard

Rashad Eady

Rodney Brooks

Sarah Ting

Shahidah Lacy

Tim Smith

LaLisha Norton (Recorder)

**Meeting Minutes**

**Call to Order and Introductions**: Chief Wendy Still called the meeting to order.

**Public Comment on Any Item Listed Below as for “Discussion Only”**: There was no public comment.

**Old Business**

Meeting minutes from April 19, 2019, were reviewed and approved as written.

**New Business**

**Grants Update –** Chief Still

Chief Still provided an update regarding an application for an Artificial Intelligence grant opportunity that was submitted by Probation and other partners. A total of three agencies, including Probation, have applied for this opportunity (two on the West Coast and one on the East Coast). This grant will allow Probation to integrate artificial intelligence into its reentry support. Clients will have the opportunity to engage in various scenarios, including mock interviews, peer conflict resolution, etc. Chief Still acknowledged Supervisor Carson for asking the pivotal questions regarding the integration of artificial intelligence into Probation’s services, which led to the active pursuit of this opportunity.

Probation has applied for other grants; however, there is no update in terms of awards, at this time. There was no change to the $75 million placed in the Governor’s budget May revise for Pre-Trial services. The Judicial Council will determine the pilot sites (8-10). Chief Still asked Nancy O’Malley if there had been any discussion pertaining to the selection of a validation tool. Nancy stated that there are three different tools (Santa Clara, Virginia, and Arnold); regardless to the selected tool, it will need to be validated for Alameda County. Chief Still mentioned that the inner-reliability rating study should also be conducted.

**RFP and Contracts Update –** Karen Baker

1. **Probation Update**
2. Higher Education – The bidders will be notified next week by GSA of the award decision.
3. Family Reunification – The re-release has been drafted but needs to be finalized. This RFP is specifically targeting direct therapy and legal services.
4. Transportation – Only one bid was received, and it has been rejected. Listening sessions will be convened to garner feedback, which will assist Probation in identifying possible barriers and with making improvements to the RFP, prior to being re-released.
5. Transitional Day Reporting Center (TDRC) - The RFP for the TDRC rebid is being forwarded to GSA today for finalizing. The goal is to have a service provider contracted by January 1st.
6. Adult Male Multi-Service Residential Program - The scope of services is currently being developed. The anticipated release date is June or July 2019.
7. Education – The Research staff have concluded a literature review and provided recommendations. Listening sessions will be conducted and the goal is to have the new contract in place by January 2020. Chief Still mentioned that $1 million has been allocated for FY 18-19. However, the existing contract will need to be extended through 12/13/19 and $370,000 has been recommended for FY 19-20 to ensure that the full $1 million is available for the Education rebid.
8. **Family Reunification Program Overview – Lisa Mitchell Abernathy and Deborah Anderson**

Probation has six strategic goals as part of ACPD Vision 2023, one of which is a commitment to the success of every client and their family. Not only is the Family Reunification Program directly aligned with Probation’s vision, but it is also aligned with the County’s 2026 Vision. Family is defined as biological and non-biological connections, friends, church members and other pro-social associates and support networks. The presenters referred to a study of nearly 1,200 incarcerated individuals in Alameda County. Of those surveyed, 878 reported that they were the parents or primary caregivers of children under the age of 25 years. One of the main objectives of this survey was to identify the types of resources needed to help maintain the relationship between parents and children while they are incarcerated and after release. The Family Reunification Program directly addresses some of the needs that were identified.

Family is the most likely option that formerly incarcerated individuals will utilize upon release. The goal of this program is to make the transition of clients assimilating back into their families and communities as successful as possible. This goal is accomplished by providing supportive services to clients and their families, behavioral therapy, workshops, legal services and referrals, and programming that promotes family reunification.

Of the $2 million that has been allocated to Family Reunification, $742,000 has been awarded, and the awardees are: CenterForce (expected to serve 180 clients); Tri-Cities (expected to serve 120 clients); and Chinese for Affirmative Action (expected to serve 20 clients). The remaining balance of $1.2 million will be re-released for bid in the Fall of 2019.

Clients will be referred to the program through the Probation Department. Chief Still noted that the providers can also conduct their own outreach and identify potential program participants and as a result, not depend solely on referrals from Deputy Probation Officers (DPOs). Once they identify a potential participant, the vendor will contact Probation to determine if the client is under the supervision of the Probation Department. Additional details of the referral process were also presented.

Internal efforts to promote and market this program with Probation staff include: email communications from the Deputy Chief Probation Officer directly to staff; sharing a one-page informational synopsis on the program; establishing office hours at both Probation’s Oakland and Hayward locations; information is displayed on monitors within the lobby of the Oakland location as a continuous loop, providing information on all services. Probation is in the process of placing monitors at the Hayward and Dublin locations, as well. All providers will conduct services in Santa Rita Jail and Centerforce and Chinese for Affirmative Action/Asian Prisoner Support provide services in San Quentin. The Family Reunification program is being implemented in conjunction with the Pathways Home Project. Chief Still noted that there is a plan in place to introduce the client to their DPO while in custody, so they will know and build a rapport with the individual responsible for their case planning and management.

The performance measures, data collection process and reporting requirements were presented. The Family Reunification vendors in attendance (Centerforce, Tri-Cities, and the Chinese for Affirmative Action) introduced themselves and provided specific details regarding their respective programs.

To view the presentation, click on the following link: [Family Reunification Program Presentation](https://www.acgov.org/calendar_app/DisplayDetailServlet?site=Internet&ag=PRO&ty=DEPT&m=4&d=29&y=2019&t=M&i=2018-12-21%2015:31:11.443).

There was significant discussion regarding the various programs and clarification provided that noted that family reunification isn’t only to reunify parents and young children, but it includes parents with adult children and individuals without children that need to be reunified with family, in general, with a focus on repairing broken relationships.

1. **Behavioral Health – Rashad Eady**

The RFP for $2.5 million for Mild/Moderate Mental Health and Case Management services is currently being reviewed by the County Selection Committee who will meet next Monday. The program should begin in September. The RFP for $1 million for Seriously Mentally Ill services is being finalized and should be issued in the next couple of weeks. The anticipated start date is January 2020.

**FY 18/19 Funding**

1. **Programs and Services Workgroup Recommendations – Neola Crosby**

Neola provided a detailed overview of the “*Programs and Services Workgroup Recommendations*” document ([Programs & Services Recommendations Rev. 5.14.19](https://www.acgov.org/calendar_app/DisplayDetailServlet?site=Internet&ag=PRO&ty=DEPT&m=4&d=29&y=2019&t=M&i=2018-12-21%2015:31:11.443)) the items highlighted in red are new items.

**Father Services** - This item will provide services that address the needs of custodial parents that are fathers and will address the lack of services for parenting fathers. Chief Still noted that $1 million has already been allocated for services for women/mothers.

**Indigent Barrier Removal Fund** - This funding is intended for short-term/immediate needs as individuals are applying and/or waiting for long-term services. This fund will help stabilize individuals until they are able to get connected to more permanent services. Chief Still noted that it is extremely important that the fund is seen as transitional and not as a permanent, ongoing resource. The funds will need to be capped on a dollars/person basis. Additional discussion ensured regarding the parameters of the fund. The funds can either be administered by one agency or the vendor would connect the client to other providers. Neola provided the example of TechExchange, who provides free or low-cost computers and assist individuals with receiving reduced rates for internet services. If a client needed a computer, the service provider would refer them to this provider for assistance which would reduce or eliminate the cost associated with purchasing a computer for the client. Chief Still stated that it would be helpful to have additional discussion at the Programs and Services Workgroup. Also, it takes a while to develop the RFP, therefore, the scope of services can continue to be refined. Nancy O’Malley stated that she did not believe that this item should be moved forward in its current state and that it needs to be more concrete. Chief Still indicated that there is a significant advantage in having a line item dedicated solely to barrier removal and mentioned the possibility of having this incorporated as part of the contract bid for the TDRC/Re-entry Center. She also noted that individuals must be engaged in services to be eligible for the funds.

After significant discussion regarding the parameters, access and design, Nancy recommended that the item move forward, noting that additional information is needed, such as the development of very specific guidelines for what the funds could be used for, accounting of the funds, what happens if any part goes unused, and limits per client. Chief Still stated that Probation will review the existing contracts and determine which ones have barrier removal dollars embedded in the contract and determine if the amounts are sufficient. An update will be provided to Fiscal and Procurement, once the analysis and research is complete.

**LGBTQ Transgender Resources** - The funds would be used to develop a list of services, as well as the creation of a resource list. Chief Still noted that $100,000 isn’t required to fund this line item and recommended that the item be changed to reflect the investment into services geared specifically towards this population, in addition to a resource list.

**PACT/Collaborations Services** - This would fund a CBO who will operate meetings within the community for clients to receive information about services, connect with one another, and connect with other providers. Chief Still stated that Parole has conducted PACT meetings for years and they are highly effective.

**Recovery Residence/Transitional Housing Facility** – This funding would be used to provide housing for individuals coming out of state prison or Santa Rita Jail who need access to substance use treatment, until treatment beds are available. Nathan Hobbs noted that there are a total of 80 beds that the county already contracts for; the issue is that they are full and at capacity. Nathan provided additional information and responded to the various questions regarding the location of the housing, length of stay, and funding.

**Transition-Aged Youth (TAY) Services** – This funding will be provided to individuals 18-25 years old that need to be connected to services. These funds would provide appropriate services for this population.

***There was consensus to move forward the Programs and Services Workgroup recommendations to the CAB, with the stipulations noted above for the Indigent Barrier Removal Fund.***

**FY 19/20 Funding**

1. The Education contract expires in August and needs to be extended. An RFP is being released but an additional $370,000 would be needed to fund continued services. This item will move forward to the CAB.

Chief Still acknowledged that restitution is a significant issue and asked the Workgroup if they could prioritize creating an initiative in FY 19-20 that would create a way for individuals to complete community service and the proceeds be deposited into an account that would be applied towards restitution. There was consensus from the Workgroup to have further discussion.

**Next Meeting –June 11, 2019, 3pm - 5pm, 1111 Jackson Street, 2nd Floor, Rooms 226 - 228**

**Public Comment –** None

**Adjournment 5:17 P.M.**