

ALAMEDA COUNTY PROBATION DEPARTMENT

COMMUNITY CORRECTIONS PARTNERSHIP **FISCAL/PROCUREMENT WORKGROUP**

August 4, 2020 from 3:00 p.m. to 4:39 p.m.

Online – Microsoft Teams Meeting

Meeting Minutes

Present:

Still, Wendy, CPO (Co-Chair)	Grigsby, Janene, Probation	Quach, Mai, LAO Family
O'Malley, Nancy, DA (Co-Chair)	Holman, Rahkii, Community Works	Rowland, Shawn, LCSW
Abernathy, Lisa, Probation	Hsu, Patricia, Probation	Siddiq, Sadaf, Probation
Anunne, Bede, Probation	Jose, Lara, CEO	Temporal, Gina, Probation
Bituin, Maria Eleonor, Probation	Khine, Meemee, LAO Family	Turner, Charles, SSA
Brooks, Rodney, Public Defender	Lacy, Shahidah, BOS Dist 5	Uriarte, Monica, Probation
Cao, Binh, Probation	Lai, Sophia, ACBH	von Geldern, Eric, DA's Office
Chen, Howard, Probation	Lim, Diane, Probation	Winter, Kelly, Probation
Conner, Shauna, Probation	Mason, Joey, Probation	Worthington, Dane, CEO
Crosby, Neola, Probation	McGrath, Kathryn, Probation	Wu, Irene, CDA
Cruz, Jose, CEO	Miller, Robin, Felton Institute	Additional Guests: 4
Dawal, Marcus, Probation	Mitchell, Kelly, Probation	
Eddy, Charlie, Urban Strategies	Penn, Curtis, Felton	

I. Call to Order and Introductions

A. Meeting was called to order at 3:00 PM

II. Requests for Public Comment

A. No public comment

III. Meeting Minutes

A. Meeting minutes from July 7, 2020 were reviewed and approved with an acknowledgement that the DA's representative would submit recommended changes

IV. CORE Status Update – Curtis Penn and Robin Miller

- A. The Center for Reentry Excellence (CORE) is operated by Felton and began providing services approximately four months ago at 400 Broadway (2nd floor) and the Probation office in Hayward
- B. Felton provides wrap-around services for clients – most clients are under Post Release Community Supervision or from the Collaborative Court
- C. Referrals: 290 referrals from Tyler; approximately 265 of those 290 are actively engaged
 - 1. A small percentage of clients are challenging to engage: changing contact information, transient, mental health challenges, etc.
- D. Client Service Outcomes: CORE has been successful in linking clients to housing, substance abuse treatment, employment resources, family reunification and medical assistance
 - 1. CORE also helps clients with barrier removal: acquiring necessary documents, advocating for clients and serving as their liaison/support to ensure client success
- E. Felton conducts outreach and engagement to build relationships with a number of programs to ensure successful client engagement after referral: A Safe Place, Home Stretch, Seventh Step, A Safe Car Park, etc.

- F. When a referral is received by the DPO, it includes a COMPASS (risk/needs assessment that helps identify appropriate program/service linkage); for those who have mild-to-moderate behavioral health needs or are diagnosed as seriously mentally ill, it is helpful to also receive their medical/clinical history – currently working with Santa Rita Jail to expedite the process for those clients leaving that facility

G. Discussion

1. Felton has connected with the Roots mobile unit to help clients connect with CORE
2. Community Works wants to connect with CORE to determine how to increase their referrals: Community Works has received two referrals versus CORE's 265

H. Action Items:

1. Felton agreed to provide monthly, written updates on referrals, engagement and long-term employment outcomes
2. Employment and CTE providers provide monthly reports because they are paid based on their milestones; Lisa Abernathy will compile the information and a discussion can occur to determine how to distribute the data at the next meeting
3. CORE is working on connecting with Operation Comfort – Marcus Dawal or Kelly Mitchell will reach out to Curtis Penn to help with this connection

V. Career Technical Provider Outcomes: CEO – Dane Worthington and Lara Cruz Jose

- A. CEO has been working with Probation as a Career Technical Education provider for the past 18 months; CEO provides employment services to returning citizens through a four-part model:
1. Quick introduction / crash course to employment
 2. Within one week, participants start working on transitional work crews; feedback and pay is given daily
 3. Job coaches and developers help participants get ready for the job market; hard-skills training is provided
 4. Once employed, CEO verifies employment for a year thru paystubs; if the participant loses a job within that year, the participant can return to CEO and work on a transitional crew to ensure no interruption in income
- B. 75 participants have been enrolled; 53 have of those participants have completed an industry-recognized course
1. CEO offers industry-recognized credentials in Environmental Management, Construction, Hazardous Material Handling and Culinary Arts
 2. 21 participants have been employed in their chosen sector; others got jobs, but not in their chosen sector
- C. COVID Challenges – Can't serve as many clients
1. Ability to offer transitional work is limited by space (can only have 3-4 people per van)
 2. Many participants have lost jobs due to COVID and need to return to CEO to obtain employment
 3. Extra protocols in place for cleaning, mandatory mask, etc.; implementation of a temperature check program is being considered
- D. Returning Citizens Stimulus (RCS) Project – A group of funders chose CEO to act as the fiscal agent to distribute \$22 million dollars to CEO's 1,500 participants around the Country along with another 5,500 returning citizens; participants receive \$2,700 over the course of 60 days (three payments in total); funds are really helping during COVID

1. Chief Still thanked CEO for the partnership – returning citizens in Alameda County will receive approximately \$250,000
- E. Referrals: In the past 18 months, just under 200 referrals have been received; referrals have decreased during COVID (from March until now approximately 48 referrals have been received)
 1. Office has been closed during COVID – only two enrolled
 2. Not offering transitional work; participants are being referred to RCS Program partners and they were allowed to begin training thru distance learning and earn stipends for the training
 3. CEO is interested in working with Probation to expand their virtual training program while transitional daily work is limited, due to COVID restrictions

VI. Career Technical Provider Outcomes: LAO Family – Mai Quach and Meemee Khine

- A. LAO Family was founded 40 years ago and offers culturally-informed, wrap-around case management in more than 33 different languages, employment support, financial education, family support, health access, housing, legal services and CTE (Environmental Career Training and Higher Education)
- B. Due to COVID, LAO has transitioned to webinar trainings with testing; they also have YouTube channels to support soft-skill employment development
- C. Some trainings must be in person (i.e., mold, lead and asbestos abatement) – No trainings March thru June; trainings started again in July with only nine students per classroom (instead of 20)
- D. As of today, 150 students have been enrolled; 134 of them are mid-way through their training; 55 have been placed in jobs; 33 have had their job for more than 90 days (a career coach will follow-up with those placed for up to 90 days); average starting wage is \$23/hour and most of the jobs are union jobs with benefits
- E. Discussion:
 1. Census: Only approximately 40% of people have responded to the Census. There is only a month to turn that around before the Census closes; providers are encouraged to inform their clients about the Census

VII. Action Item Follow-Up – Chief Still

- A. 2020 Election – Voting & Registration: Probation agreed to write a letter to the Secretary of State and request that Tim Dupuis with the Alameda County Registrars, provide training to staff to help ensure people are not turned away when they may have the right to vote; also providing education to help ensure clients under supervision understand their right to vote
- B. Voting Process for Workgroups: County Council was consulted and said it is up to the co-chairs to decide whether or not to use consensus building or a formal vote of the body because there is no formal process outlined; open discussion followed:
 1. A deeper analysis and conversation is needed to offer direction on how to move forward
 2. Consensus building is the preferred process; but whatever process is chosen, it should be a formal process approved by the CCPEC to ensure consistency among all the Workgroups

VIII. Grants Update – Monica Uriarte

- A. Eight grants submitted this year – award notices expected the week of 9/23/20
- B. Jenny Linchey will be filling in for Monica thru January because Monica will be on maternity leave
- C. Tracking how COVID is impacting federal funding (may impact existing or future grants)
- D. Pathways Grant with CDCR -- Have executed 4 new contracts utilizing these grants funds

IX. RFP and Contracts Update – Gina Temporal

- A. Employment Vendor Pool – Last week the Board approved the addition of two vendors into the Employment Vendor Pool: Work First Foundation and Centers for Equity and Success; by next month they should be added into the pool and be able to start receiving referrals
- B. RFP's – A number of RFP's are being completed: Cognitive Behavior with Interventions is being finalized and should post in August; Client Resources Meeting; Leadership and Entrepreneurship; Kinship Reentry Workforce; Faith-Based Local Community Partnerships; and Sex Offender Treatment Services
- C. Discussion:
 - 1. Probation is not working on submitting the Home Key Grant; there is an opportunity for the County as lead agency to work with a non-profit sponsor to purchase a 200-unit property in Oakland that is available; the priority deadline is August 13th.
 - 2. **Action Item**: Gina Temporal will provide a working phone number for Defy Ventures to Rahkii Holman with Community Works

II. FY 20/21 Funding – Chief Wendy Still

- A. The For Us By Us providers (La Familia, BOSS, Tri Cities and CYO) requested client stipends to keep people connected and engaged during COVID
 - 1. The money requested would go directly to the clients to help them during this pandemic; clients will receive a stipend based on completion of virtual trainings, etc.
 - 2. Written proposals from For Us By Us providers were reviewed
- B. No additional funding allocation is needed – liquidating money available from other funded contracts that have not been spent
- C. Discussion:
 - 1. Clients cannot be dually enrolled, with the exception of BOSS who has contracts in multiple categories
 - 2. Request to place the item on the September meeting agenda; more discussion and information is needed to determine how best to fulfill the needs of the community with the funds available

III. Next Meeting

- A. The next meeting scheduled for September 1, 2020 may be changed to September 8, 2020, same time 3:00 PM – 5:00 PM; if the date is changed, the community will be notified; the meeting will be a video conference

IV. Public Comment

- A. Check the Announcements and Events for available RFP's; the Court has funding for mental health, substance abuse and various other categories
- B. Neola Crosby is retiring and her last day is September 11, 2020
- C. The 2019 Adult Reentry Strategic Plan Roadmap to Reentry is on the Board agenda today for approval
- D. Program Websites – There are a robust array of services funded by AB109; descriptive information on the programs should be available on both Probation's and the AB109 contractors' sites; providers with AB 109-funded contracts should be required to post the program name, a short description and contact information on their organization's website
 - 1. Felton will offer more information about CORE on their website
 - 2. Program information is available on 2-1-1, in Probation's offices, and the Reentry Resource Guide brochure and a mobile app which are both in progress

- E. **Action Item**: Review the contracted providers' websites to determine what information, if any, is available
- F. DPO Greg McClean was thanked for agreeing to help connect clients to services, pre-release, since COVID is restricting providers' access to the jail – information will be downloaded on the participants iPads and the interoffice County mail system will be used to disseminate information about available programs and services
 - 1. It was suggested that information also be sent via the interoffice County mail system to pre-trial participants