

**ALAMEDA COUNTY**  
**JUVENILE JUSTICE DELINQUENCY PREVENTION COMMISSION**  
**February 13, 2019**  
**MEETING MINUTES**

**Commissioners Present:**

Louise Anderson	Erica Hooper-Arana	Elana Metz
George Galvis	Xochtil Larios	Vamsey Palagummi
Kacy Hatcher-Robinson	Pamela Mchombo	Arnold Perkins

**Excused:**

Lois Brubeck  
Sheri Costa  
Spencer Hooper  
Kamal Nair  
Jessica Selvin  
Eddy Zheng

**Guests:**

Wendy Still, MAS, Probation Department  
Esa Ehmen-Krause, Probation Department  
Ian Long, Probation Department  
James Rivers, Probation Department  
Jessica Fort, Probation Department  
Shauna Conner, Probation Department  
Shane Thomas, Probation Department  
Tammy McGuire, Probation Department  
Mike Minor, Probation Department  
Yahru Baruti, Guidance Clinic, BHCS  
Juan Taizan, Guidance Clinic, BHCS  
Andrea Zambrana, CAAP  
John Plaine, Public Defender  
Andrea Zambrana, CAAP  
Kyla Trammell, OUSD  
Cancion Sotorosen, EBCLC  
Aimee Eng, Oakland School Board President  
Andrea Bustamante, ED OUSD/Community Schools  
Hattie Tate, OUSD/Oakland Unite  
Eve Delfin', OUSD/Oakland Unite  
Sean Moffatt, ACOE  
Trinh Ho, Guest  
Brooklyn Williams, Guest  
Debra Mendoza, Oakland Unite  
Trevor Arceneaux, FLY  
Jazmine Frost, Probation Department, (Recorder)

AGENDA	DISCUSSION	ACTION NEEDED
Chair's Welcome	Meeting was called to order at 12:08 p.m.	
Introductions	Everyone introduced themselves.	
Approval of minutes	Minutes were approved.	
Guest Speaker	<p><i>Commissioner Jessica Selvin</i> introduced guest speakers <i>Chief Probation Officer, Wendy Still, Assistant Chief Probation Officer, Esa Ehmen-Krause, Project Coordinator Tammy McGuire and Consultant Michael Minor</i> from the Probation Department who provided a presentation on Assessments of Juvenile Programs and Services. <i>(Please see presentation attached)</i></p> <p><i>Commissioner Arnold Perkins</i> asked how the case management system (Caseload Pro) works. <i>Esa Ehmen-Krause</i> responded all the Deputy Probation Officers (DPOs) will utilize it for data collection purposes. It will be their main case management system which will hold all client level information. The Juvenile Institutional Officers (JIOs) will use it to input incident report information. In addition, staff will be able to track use of force incidents, grievances, and demographic information. The Juvenile Services side will be doing their assessments and track case plans and outcomes. There is a provider portal, which can be used to input notes that can be utilized for tracking youth success and for contract and compliance purposes.</p> <p><i>Commissioner Vamsey Palagummi</i> asked if Orange County initiated Caseload Pro. <i>Chief Still</i> responded no, it was originally created in San Joaquin County as a juvenile system.</p> <p><i>Commissioner Elana Metz</i> asked if the Community Based Organizations (CBOs) that input notes into Caseload Pro will also have the option to access the information in the system. <i>Esa Ehmen-Krause</i> responded the information in Caseload Pro is only for Probation as it is a Criminal Record Information Management System (CRIMS) and is protected by confidentiality requirements. With the ability to put data in the system there may be availability to get limited client level information out of the system, for example, accessing their own notes. <i>Commissioner Elana Metz</i> responded she has concerns with a possible disconnect occurring between the probation officer and community case manager if the information is not flowing in both directions. <i>Chief Still</i></p>	

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DISCUSSION

ACTION NEEDED

responded that there are very significant restrictions on the information that can be shared with anyone regarding any youth in custody. The portal will give a direct link to the DPO so it should improve that two-way communication.

*Oakland Unified School District Administrator, Hattie Tate* asked if the portal will be able to pull information from surrounding school districts into the system. *Esa Ehmen-Krause* responded no, this portal will be utilized for the DPO to push referrals out to CBOs, for the CBOs to pick-up the referral or case plan electronically, and then input their notes about client success and participation back into the system.

*Court Appointed Attorney Program, Director, Andrea Zambrana* asked if Caseload Pro will have the ability to upload documents for DPOs to review, for example a guidance clinic report or report from a social worker. *Esa Ehmen-Krause* responded her understanding at this time is yes however, they are still in the design phase.

*Commissioner George Galvis* mentioned he understands the restrictions surrounding data sharing but would like the CBOs to be treated as partners. *Chief Still* responded they need to have regular convenings to improve communication with partners.

*Commissioner Hooper-Arana* mentioned she would like to see medical and public health included. *Camp Sweeney Superintendent, Jessica Fort* responded that they have met with Gary Thompson from Public Health to discuss including them. A health policy manual was created for Juvenile Hall and Camp Sweeney and Public Health was built into that manual.

*Commissioner Hooper-Arana* asked if evidence-based practice suggests selecting Probation staff in high classifications to speak directly with youth who are experiencing challenges. *Chief Still* responded that it's never about the position, it's about the person and whether they have the ability to communicate, be empathetic and be genuine.

Probation Department

*Deputy Chief Probation Officer, Ian Long* reported a total of 59 youth in Juvenile Hall, 53 boys and 6 girls. GPS has a total of 62 youth and Home Supervision has a total of 49 youth. There are currently four 14-year-olds and one 13-year-old in custody. The Camp population is currently 18.

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ACTION NEEDED

*Commissioner Elana Metz* asked if *Ian Long* could elaborate on the number of injuries for the month of January. *Ian Long* offered to go over the data with her as they would need specific information. *Commissioner Elana Metz* agreed and asked about the 7 fights that occurred in January.

*Superintendent James Rivers* responded that there were fights and issues in the girl's unit in January. He is pleased to see staff have been intervening before physical conflict has occurred. *Ian Long* emphasized the fact that the use of force incidents are down. *Commissioner George Galvis* asked if they can share what they attribute the behavior in the girl's unit to. *James Rivers* responded he attributes it to relational conflicts.

*Assistant Chief, Esa Ehmen-Krause* reported they are nearing final revisions for their GPS policy. Once the final revisions are complete they will forward the policy to the Chief for her review, then County Counsel and then to County Labor to begin the meet & confer process.

*Chief Probation Officer, Wendy Still*, reported they have completed their revisions to the Probation terms and conditions. Once the Court approves they will implement them.

Social Services

None.

OUSD/Oakland Unite

*Oakland Unified School District Administrator, Hattie Tate* introduced Oakland Unified School District Superintendent, Kyla Trammell and School Board President Aimee Eng. They each provided an introduction discussing their professional goals and backgrounds. *Chief Still* welcomed them and mentioned she would ask Hattie Tate to coordinate a meeting to bring OUSD up to speed on the different efforts that are going on in Probation.

*Hattie Tate* introduced Executive Director for OUSD Community Schools, Andrea Bustamante, who introduced herself and provided her professional goals. *Hattie Tate* stated that they are continuing to pursue state funding for diversion programs in Oakland in partnership with the Office of Equity and CBOs. The grant requires 90% of the funds to go to a non-profit CBO that will partner services with Oakland Unified. All CBOs are focusing on getting the RFP ready for the next few years for life coaching services.

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They are preparing procedures regarding safety and learning, in case of a strike. *Commissioner Elana Metz* asked where the youth will be and what type of public safety issues may come up in the event of a strike. *Hattie Tate* responded that their goal is to have students in safe learning environments. They will continue to have after school programs open for regular school days and classrooms are open with temporary teachers. *Commissioner Elana Metz* expressed concerns that a lot of youth will not come to school or cross the picket line and will be out and about during the strike. *Hattie Tate* responded that the community police officers and OUSD police officers will be on duty to help prevent any issues that may occur. She welcomed everyone to join and support them in guiding and directing youth to safe behavior such as activities that allow them to express their feelings in support of their teachers that don't result in detention. *Ian Long* responded that youth would have to present a significant public safety risk for Probation to detain them.

*Kyla Trammell* stated that there have been strikes happening in other cities and states. Schools that have the highest percentage of students in need have the highest percentage of teacher attrition.

*Guest*, asked if all departments could align training to save money, as some training topics are shared among other agencies. *Chief Still* responded it's a good thought, they are starting down the path of good partnerships and they could follow-up on this. The structure and ideas around how this could happen would be a joint power authority (JPA) conversation.

Public Defender

*Public Defender, John Plaine* reported they are working with their felony attorneys and Director Shauna Conner and Superintendent Jessica Fort from Probation on getting the Transitional Age Youth (TAY) unit open. *Chief Still* responded that she is trying to get the age limit raised to 25 and allow the local jurisdictions to assist in determining what offenses can be considered.

Court Appointed  
Attorney's Program

*None* but thanked Probation for invitation to the Juvenile Justice Forum

District Attorney

*None.*

ACOE

*Alameda County Office of Education, Principal, Sean Moffatt* reported they began a new semester as of February 1,

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ACTION NEEDED

2019. They are preparing for their Western Association of Schools and Colleges (WASC) mid-year review.

Guidance  
Clinic/Medical

*Juvenile Justice/CFS Health Services Director, Juan Taizan* reported there is a new Clinical Manager, Poonam Sandhu and with her assistance they will be completing youth reviews. There are ongoing negotiations between Children's Hospital and Highland Hospital. They are looking into strengthening the WiFi signal at Juvenile Hall so telemedicine can be an option. The Social Services assessment center is looking into becoming a short-term residential therapeutic program. They are revamping their CSEC MOU to better support CSEC youth (Commercial Sexually Exploited Children). *Chief Still* responded that she has received a CSEC proposal and it is on Probation's radar.

*Behavioral Health Care Services, Guidance Clinic Clinical Manager, Yahru Baruti* announced his retirement for May 2019. Staff are covering unit 1 and the max units. The Camp Sweeney clinician will cover Units 5 and 6. *Juan Taizan* responded they will be honoring Yahru Baruti before he departs. *Yahru Baruti* added they have one youth at Willow Rock on a 5150 hold.

Public Health

*None.*

Public Comment

*Debra Mendoza* appreciates Probations transparency regarding numbers and would like to see transparency with other departments. *Commissioner Erica Arana* responded that the Commission is working on getting written reports from each agency.

Presiding Juvenile  
Court Judge

*None.*

Commission Updates

*Commissioner George Galvis* asked if there are any adult transfer hearings pending. *John Plaine* responded they didn't have any. *Andrea Zambrana* responded she believes they have one or two.

*Commissioner Louise Anderson* reported that Commissioner Eddy Zheng is in Washington DC to receive the Frederick Douglas award.

*Commissioner George Galvis* announced the Dream Beyond Bars Youth Summit will be on February 23, 2019 at the California Ballroom in downtown Oakland. *Youth*

**AGENDA**

**DISCUSSION**

**ACTION NEEDED**

*Commissioner Xochtil Larios* added they are looking for more tabling partners and asked if anyone is interested in participating to please let them know. *Esa Ehmen-Krause* responded that she can reach out to their providers and will advise them to email Ms. Larios.

*Commissioner Louise Anderson* reminded everyone of the Alameda County Public Health's Fatherhood Summit on Saturday March 16 at Merritt College.

*Commissioner Erica Arana* reported the Commission had a meeting with Probation last week regarding moving the youth council forward.

Adjournment

2:15pm

Next Meeting

Wednesday, March 13, 2019 at 12:00 p.m., at the Juvenile Justice Center, 2500 Fairmont Drive, C-1002, San Leandro, CA