

ALAMEDA COUNTY PROBATION DEPARTMENT

COMMUNITY CORRECTIONS PARTNERSHIP FISCAL/PROCUREMENT WORKGROUP

March 30, 2020 from 2:00 pm to 2:42 pm
Online – Microsoft Teams Meeting

Meeting Minutes

Present:

Still, Wendy (Co-Chair)	Dawal, Marcus	Siddiq, Sadaf
O'Malley, Nancy (Co-Chair)	DeJung, Allison	Temporal, Gina
Anunne, Bede	Eddy, Charlie	Ting, Sarah
Baker, Karen	Frazier, Donald	von Geldern, Eric
Bossett, Jennifer	Martinez, Erika	Weiss, Steven
Brooks, Robert	Mason, Joey	Wiggins, Matthew
Brooks, Rodney	Mazey, Lara	Winter, Kelly
Conner, Shauna	Saelee, Linda	Additional Phone Guests: 5
Crosby, Neola	Mitchell, Kelly	

Meeting Minutes

Old Business

Meeting minutes from March 10, 2020 were reviewed and approved as written.

New Business

1. RFP and Contracts Update

- Probation Update – Karen Baker

Discussion:

Status updates were provided for the following:

- Community Capacity Fund Evaluation: Contract has been executed. Impact Justice is conducting evaluation.
- Career Technical Education Contracts: Contracts are being extended.
- Family Reunification: Processing amendments to add housing stipends.
- Legal and Therapy Services for Family Reunification: Listening session will be held in April.
- Transportation: Rather than rebid RFP, working on dual paths to secure transportation.
- Adult Male Residential Center: Purchasing and renovating property. Will be a 30-bed residential housing program.
- Employment Services: Five qualified vendors have been awarded contracts.
- Currently working on the following RFPs:
 - Cognitive Behavioral Therapy (CBT) and Incentives: Scope is currently with GSA for review
 - Client Resource Meetings: Securing someone to help coordinate weekly and monthly meetings
 - Leadership and Entrepreneurship: Listening session held; additional input being sought.

- Behavioral Health Update – None

5. FY 19/20 & 20/21 Funding (discussion and action)

Approve \$7,385,802 for FY 19/20 and \$1,717,426 for FY 20/21 as highlighted on the attached [Realignment Allocations and Recommendations Spreadsheet](#)

Discussion:

- Spreadsheet Review:
 - Employment contract extension thru 9/30/20, \$840,000
 - Female and Male Residential Multi-Service Center Project:
 - Operating Cost: \$2 million already approved.
 - Project Cost: Requested funding will come from the remaining balance from FY 19/20 in the amount of \$6,545,802 and \$1,677,426 from FY 20/21; totaling \$8,223,228.
 - Money will procure facility at 8055 Collins Dr. as a 100% AB109 reentry dedicated facility with a minimum of 30 beds.
 - Facility has space to create training/instructional rooms.
 - Already zoned correctly.
 - Close to public transportation.
 - Potential for County services, new probation office and career training facility directly across the freeway from the Arena Center.
 - 2-1-1 Alameda County Information and Referral Services: \$30,000 budget for over seven years. Requesting a FY 20/21 funding increase of \$10,000; total budget \$40,000. Usage of website has significantly increased, along with staff costs.
 - The \$2 million for the Indigent/Barrier Removal Fund should be placed on the “Trust” line item on the spreadsheet.

Concerns:

- Can we confirm money for 2-1-1 goes only to AB 109 clients?
 - Information on the website is available to everyone. However, in order to access AB 109 services, you must meet County AB 109 definition. There are also additional services, such as the mobile application, that link to 2-1-1 services and are specifically for AB 109 clients.

Action

- Motion approved to forward the recommended realignment allocations to CAB:

▪ Employment Contract Extension	\$840,000
▪ Female and Male Residential Multi-Service Center Project Cost	\$8,223,228
▪ 2-1-1 Alameda County Information and Referral Services	\$40,000

Next Meeting – May 5, 2020 • 3:00 PM – 5:00 PM

- Meeting dates have changed from the 2nd Tuesday to the 1st Tuesday of the month to reduce possible delays in approval of services.
- Meeting will likely be virtual, in response to extended social distancing guidelines.

Public Comment

- CCPEC meeting will be on Monday, April 6, 2020 from 1:00 PM to 3:00 PM via Microsoft Teams.
- CAB Vacancy Updates: Vacancies in Districts 1-4. No vacancies in District 5.
- Working on increasing housing capacity in general. Need may surge if inmate releases increase as a result of the pandemic.
 - Current projects: 8055 Collins (minimum 30 beds); Fresh Start (approximately 21-24 beds); Seven Step in Hayward (30-35 beds); Holland (10 beds); and BOSS Center for Hope (15 beds).
 - If additional population is released into County, the County will request additional resources including housing, transportation and wrap-around services. Intake of prison population has stopped for 30-60 days.
 - BOSS will have 100+ beds available in May, and another 22 beds available in April. Donald Frazier will provide the Probation Department with details on availability and costs.
- Clarification on Realignment Funding:
 - FY 17/18 Board approved use of \$2 million to operate a thirty-bed facility.
 - Purchase price plus renovation cost of facility totals \$8,223,228.
 - \$6.5 million set aside for the CORE facility (formerly TDRC) and has not yet been spent.