

# COMMUNITY CORRECTIONS PARTNERSHIP PROGRAMS AND SERVICES WORKGROUP MEETING MINUTES

**WHEN:** JUNE 24, 2021, FROM 10:00AM – 12:00M

**WHERE:** MICROSOFT TEAMS VIRTUAL MEETING

**PRESENT:**

Janene Grigsby (Chair)	Eady, Rashad	Jacobs, Earl	McCoy, Rhody	Rose, Ronnie
Abernathy, Lisa	Eddy, Charlie	Jeffreys, Marlin	McLean, Gregory H.	Scarpelli, Dorick
Anderson, Deborah	Espinoza, Pedro	Johnson, Shemila	Mitchell, Kelly	Shanks, Eric
Baker, Karen	French, Nancy	Jones, Kim	Mottley, Ocean	Spooner, Kamarlo
Branner, Ebony	Gomez, Rita	Khan, Shereen	O’Connell, Kevin	Stewart, Daryl
Carrasco, Nez	Gonzalez, Rezsín	Khine, Meeme	Reta, David A.	Turner, Charles
Chung, Roger	Guillory, Stacey	Koch, Ashley	Richardson, Denise	Vuong, Tu
Conner, Shauna	Haywood, Myeshia	Lampi, Catherine	Rivera, Zolia	Zatcoff, Tyler
Dorham-Kelly, Carole	Ibalio, Fidencio	Logan, Gaylon	Rollins, Kawanna	Additional Guests: 3

## **I. INTRODUCTIONS**

## **II. REVIEW AND APPROVE MEETING MINUTES** – May meeting minutes were approved as written

## **III. EDUCATION PROGRAM ANALYSIS & RECOMMENDATION**

### **A. INTRODUCTION & RESEARCH OVERVIEW – Janene Grigsby**

1. AB 109 Programs are broken down by category on the [Active AB-109 Contracted Programs June](#) list; In the Education Category, there are two subcategories: *Education*, which include our Basic Adult Education programs and *Higher Education*, our college programs; today’s focus is our Education: GED, High School Diploma, ESL program, etc.
2. Research shows the following five components are key to a successful basic education program: Client readiness – life course development & assessment driven services; Barrier removal to address unique challenges; GED programs out to be treated as a transition step; Coordination and collaboration of services; Support: peer, financial aid, admissions, mental health, etc.
3. Five Keys Schools is the current AB-109 education provider (contract: 2016 thru 2021); funding allocated is approximately \$436,000 per year; Five Key’s contract expires on 12/31/21
4. A recommendation is being proposed to approve re-bid the Education contract: \$2 million dollar allocation (approximately \$667,000/year) for a new Education RFP with a 3-year contract term

### **B. FIVE KEYS PROGRAM OVERVIEW – Dorick Scarpelli, Ashley Koch, and Myeshia Haywood**

1. Founded in 2003 by the San Francisco Sheriff’s Department, Five Keys was the first public high school for adults in the country to operate inside a county jail and currently serves 9 counties
2. Five Keys has expanded to include wraparound services like re-entry planning and case management, career pathways, homeless services, and transitional employment; case managers provide counseling support and referrals to other services and they introduce the client to a teacher who helps create an educational plan; Five Keys also relies on around 40 community-based partners, co-locating Five Keys teachers at various community service locations (probation departments, workforce development agencies, young adult agencies, etc.); 25% of Five Keys AB-109 funded program staff are formerly incarcerated, including the Director

### **C. CLIENT FEEDBACK – Rita Gomez**

1. Student Rita Gomez shared how Five Keys supported her moving forward in her life, including connecting her with a teacher and outside agencies, and assisting in finding a job

#### **D. PROGRAM DATA – Kevin O’Connell**

1. Shared draft of the [ACPD AB-109 Education Program Overview](#) sheet and requested feedback on format, need and content; the first page of the sheet gives a general overview of the Education program and the second page gives data about the current provider; this model will be tailored for use with other re-entry programs; a suggestion was made to include 1) student’s educational level when they enter the program (to show academic progress/increase in grade level); and 2) post-secondary outcomes (went on to college, got a job, etc.)

#### **E. EDUCATION PROGRAM MODEL RECOMMENDATIONS – Workgroup Participants**

##### **1. PURPOSE/GOALS**

- a. A [logic model](#) (program goal, target population, data collected, performance measures, and outcomes) will be developed for all programs (new proposals)

##### **2. PERFORMANCE MEASURES**

- a. Who We Invest In: Target Population
- b. What We Do: Activities
- c. Who We Reach: Outputs – Clarification that *Accepted* is when the client’s referral has been accepted and *Enrolled* is when the client is actually enrolled in services; referrals go through the DPOs; contracted providers can communicate with the DPOs through the Tyler Supervision Provider Portal; Probation is in the process of hiring a Re-entry Services Coordinator specific two education who can assist with the process; A suggestion was made to add a pre-enrollment phase for clients the provider is engaging with (education readiness, barrier removal, etc.), but are not yet enrolled

##### **3. ANTICIPATED OUTCOMES**

- a. May want to think about re-wording the following outcome: *Higher level of education and post incarceration opportunities for the re-entry population*

#### **IV. ANNOUNCEMENTS**

##### **A. FUTURE PROGRAM & SERVICES MEETINGS**

1. September’s meeting will be held in the evening – September 23<sup>RD</sup>, 6 p.m. to 8 p.m.

##### **B. UPCOMING REALIGNMENT/RE-ENTRY MEETINGS – JULY 2021:**

1. Fiscal and Procurement Workgroup – July 6 at 3 p.m.
2. Community Advisory Board (CAB) – July 6 at 6:15 p.m.
3. Process & Evaluation Workgroup – July 7 at 10 a.m.
4. Community Corrections Partnership Executive Committee (CCPEC) Meeting – July 19 at 1 p.m.
5. Community Corrections Partnership (CCP) – July 21 at 3 p.m.
6. Programs and Services Workgroup – July 22 at 10 a.m.

C. The CAB has one vacancy in District 1; Please see the [accompanying flyer](#) for more information

D. If you have items you would like to submit for distribution, please refer to the communication protocol document for details and email: [reentryinfo@acgov.org](mailto:reentryinfo@acgov.org)

E. Public Comment – None