



ALAMEDA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT

REQUEST FOR QUALIFICATIONS Preliminary and Final Design for Two Pedestrian Bridges

February 10, 2009

I. Purpose

The Alameda County Flood Control and Water Conservation District (District) is seeking firms (Consultant) that wish to be evaluated for inclusion on a short-list of firms that will be invited to propose to provide preliminary and final design services for two pedestrian bridges on the San Francisco Bay Trail in Alameda County. These bridges will span Alameda Creek in Hayward (Zone 5, Line A) and Old Alameda Creek in Hayward (Zone 3A, Line A) and will accommodate pedestrians, equestrians, and light service vehicles. The services required, in general, include the following:

- Investigate grant-funding options for the project
- Appropriate scientific and engineering studies
- Bridge type selection
- Bridge siting
- Preliminary and final design
- Environmental and construction permitting support
- Right-of-way acquisition support, as necessary
- Preparation of reports, engineering plans and specifications, and cost estimates

Consultants included on the short-list must demonstrate the following expertise:

- Structural (bridge) engineering
- Geotechnical engineering
- Civil engineering
- Land surveying
- Scheduling
- Construction plans, specifications, and estimates (PS&E) preparation
- Environmental and construction permitting
- Project management and contract administration

The draft Request for Proposal (RFP) associated with this RFQ is available for review on the Alameda County Public Works Agency's website to assure that each consultant has the information necessary for preparing a focused Statement of Qualifications (SOQ). To review the RFP, go to: <http://www.acgov.org/pwa/>. Under "Doing Business with Us/Consultant Services," select "Current List of RFPs/RFQs."

II. Submittal Requirements

If your firm is interested in providing the services requested by this RFQ, please complete the attached "**Statement of Qualifications Questionnaire for Preliminary and Final Design Services for Two Pedestrian Bridges.**" Responses on the Questionnaire should not exceed 10 pages total, excluding resumes and organization chart.

III. Small Local Emerging Business (SLEB) Certifications for Consultant Firm and Subconsultants

SLEB participation: - The District supports Alameda County's efforts to contract with small local emerging businesses (SLEBs). The District's requirement is to have at least 20 percent of the contract work be performed by Alameda County SLEB-certified firms. Indicate whether proposing firm(s) and other firms serving as subcontractors are certified as Alameda County SLEBs. Indicate the percentage of work to be performed by SLEBs. Indicate if prime Consultant has an office located in Alameda County.

For more information regarding the SLEB program, go to: <http://www.acgov.org/auditor/sleb>

IV. Selection Process

The District will review all written SOQ Questionnaires that are submitted on time, evaluate the submittals and select three to five Consultant firms for the short list on the basis of the following criteria:

- Attitude and interest of Consultant as conveyed through the submittal
- Demonstration of understanding of scope of services requested by this RFQ

- Consultant firm and personnel, and subconsultant (if any) qualifications and experience
- References, including contact information
- SLEB certification for Consultant firm and subconsultants (if any)

Short-listed consultants will be invited in writing to attend a mandatory pre-proposal meeting. At the pre-proposal meeting, a detailed scope of work for the project will be presented, followed by a question and answer session. After the pre-proposal meeting, interested short-listed firms will be requested to submit a written proposal and to make an oral presentation to the District.

V. SOO Submittal Deadline

Four (4) copies of the completed Questionnaire must be received by the Alameda County Public Works Agency, at the address below by **4:00 p.m. PST on February 23, 2009**. Submittals received after this date/time will not be considered, and any submittal received after the scheduled time will be returned to the Consultant unopened. Faxed submittals are not acceptable.

Alameda County Flood Control and Water Conservation District
Attn: Ralph Johnson, P.E., Project Manager
399 Elmhurst Street, Room 113
Hayward, CA 94544-1307

For questions about the RFQ, please contact Sybil Hatch, P.E. at 510-558-8825.

VI. General Conditions and Limitations

The District reserves the right to amend the terms of this RFQ, to circulate various addenda, and/or to withdraw the RFQ at any time, regardless of how much time and effort Consultant firms have spent on their responses. Similarly, this RFQ does not commit the District to award a contract or to pay any company for preparation of a submittal in response to this RFQ.

Very truly yours,



Stanley Fung
Deputy Director
Engineering and Construction

**Statement of Qualifications Questionnaire for
Preliminary and Final Design Services for Two Pedestrian Bridges**

This form is available in electronic format at www.acgov.org/pwa. If you have any questions, please contact Sybil Hatch, P.E. at 510-558-8825. Please limit answers to 10 pages, total, excluding resumes and organization chart.

A. PROJECT TEAM:

1. Prime Consultant: _____ Phone: _____
Address: _____ Fax: _____

2. If main office is outside Alameda County, do you have an office in Alameda County?
Yes No If yes, please list address and phone number of local office:

3. Firm Principal(s):

4. Certified Small, Local, Emerging Business (SLEB)? Yes No

a. Subconsultant(s) (if any) SLEB(s)? Yes No

b. What percentage of the work will be performed by SLEB(s)? (Minimum 20%)

5. Proposed Project Manager for this project:

Name/Title: _____ Phone: _____

6. On a one-page organization chart or table, show staff assigned to this project and their specific areas of expertise. Include titles and years with firm. **Please attach a copy of each key team member's resume.**

7. Sub-consultants' company names, names of principals, addresses and telephone numbers. Based on your general understanding of this type of project, what percentage of the project work will be performed by subconsultants on your team? _____

B. PAST PERFORMANCE

1. Describe your firm's experience with a minimum of three similar projects.

2. List three former clients for whom you have provided similar work within the past five years, including names, addresses, contact information, and brief descriptions of work performed:

C. EXPERIENCE

1. Describe your firm's experience with bridge siting, bridge type selection, bridge engineering, and bridge construction support.

2. Describe your firm's experience with the scientific and engineering analyses – such as geotechnical engineering and land surveying – typically required when siting, designing, and constructing bridges.

3. Describe your firm's experience with environmental and construction permitting, particularly for projects in sensitive wetlands environments.

4. Describe your firm's experience with program and project management, including cost estimating, scheduling, and contract administration.

5. Describe your firm's knowledge and experience with engineering design and development of construction plans and specifications.

Completed by: (Name/Title) _____

Date: _____