

## Office Paper Bid

### ***Background***

Printers and copiers in Alameda County facilities are stocked with 100% post-consumer recycled content papers. The manufacturing of these products uses fewer natural resources (wood, water, and energy), reduces pollution and greenhouse gas emissions, and helps support markets for paper recycling programs. All County agencies are required to buy their office paper from this contract, which helps ensure we get the best price possible.

### ***Bid Details***

**Bid Type:** Request for Quotation (RFQ)

**Request for Quotation No.:** 901849

**Contract Start Date:** July 1, 2020

**Contract Duration:** Three years; with the option of two one-year renewals

**Products Awarded:** Copy paper and multi-purpose paper of various sizes and colors

**Vendor:** Vince's Office Supply, Inc. DBA The Office City

**Contract Account Manager:** Darlene Valrey, (877) 484-3633 ext. 509

**More Information:** To obtain pricing information, or for a copy of the bid, contract or award summary, call the Alameda County General Services Agency Procurement Department at (510) 208-9623.

### ***Disclaimer***

This document provides an excerpt of the environmental specifications from this bid. It is compiled from the original bid and all addendums issued during the procurement process. It does not include all of the product or service specifications, e.g., those unrelated to environmentally preferable purchasing. It is provided for informational purposes only. Agencies interested in evaluating this bid for a piggybacking opportunity should obtain a full copy of the bid and other relevant documents and consult their own legal counsel, as appropriate.

## **I. STATEMENT OF WORK**

### **A. INTENT**

It is the intent of these specifications, terms, and conditions to describe the environmentally friendly office paper required by Alameda County.

The County intends to award a three-year contract (with option to renew) to the bidder(s) selected as the lowest responsible bidder(s) whose response meets the County's requirements. It is the County's intent to increase participation of certified Small Local Emerging Businesses (SLEB). In order to participate herein, a business must satisfy these requirements and be certified by the County as a SLEB.

It is the intent of these specifications, terms, and conditions to procure the most environmentally preferable products with equivalent or higher performance and at

equal or lower cost than traditional products. Specific requirements from the County's Sustainability Program that are related to this Bid are included in the appropriate Bid sections.

**B. SCOPE**

Alameda County has more than 9,000 employees in more than 21 agencies and departments located in approximately 170 leased and owned facilities. Alameda County requires inside delivery of multipurpose office paper to an estimated 158 distinct street addresses. One street address may have multiple delivery locations. The contractor shall invoice accurately and separately each of the 28 County Business Units and its departments. Some locations, such as the County Administration Building, require delivery personnel and packages to pass through security inspections.

**C. BACKGROUND**

Alameda County has a strong commitment to sustainability. The Board of Supervisors has passed numerous policies that promote purchasing practices that reduce the County's environment impact, including the Climate Action Plan (R-2010-170) and the Environmentally Preferable Purchasing policy (R-2011-108). In addition, the California State legislature has adopted [SB 1383 \(Lara, Chapter 395, Statutes of 2016\)](#) in order to reduce climate emissions from organic waste. These regulations require jurisdictions, by January 1, 2022 to procure paper products, and printing and writing paper, consistent with the requirements of Sections 22150-22154 of the Public Contract Code. In order to comply with this mandate and its commitment, all 20 lb. white copy paper purchased by the County shall have 100% post-consumer recycled content. All other papers shall have a minimum of 30% post-consumer recycled content, where available. With these actions, the County will conserve natural resources, create markets for recycled paper, and reduce pollution, water use and greenhouse gas emissions related to the production of paper used by the County.

**D. BIDDER QUALIFICATIONS**

1. BIDDER Minimum Qualifications
  - a. Bidders must be SLEB Certified by the bid submittal due date. All bidders must provide, with their response, a completed SLEB Information Sheet (page 11 of Exhibit A – Bid Response Packet).
  - b. Bidder shall be regularly and continuously engaged in the business of providing multipurpose office paper for at least three (3) years.
  - c. Bidder shall possess all permits and licenses necessary to supply product and perform services as specified under this RFQ.

## E. SPECIFIC REQUIREMENTS

### 1. Paper Specifications

- a. All 20 lb. white copy paper shall contain a minimum of 100% post-consumer recycled content, including but not limited to:
  - (1) All 8.5"x11"
  - (2) All 8.5"x14"
  - (3) All 11"x17"
- b. All 20 lb. color copy paper and 24 lb. white and color copy paper shall contain a minimum of 30% post-consumer recycled content, including but not limited to:
  - (1) All 8.5"x11"
  - (2) All 8.5"x14"
  - (3) All 11"x17"
- c. All other paper proposed shall contain a minimum of 30% post-consumer recycled content, when feasible, except where stated on the Bid Form in the [Online EZSourcing Supplier Portal](#).
- d. All paper shall conform to the following criteria:
  - (1) Be free of groundwood content and unbleached pulp;
  - (2) Have a PH value of 7.0 or be acid free; and
  - (3) All xerographic papers should have a document life of 100+ years.
- e. Upon request, a statement on letterhead from the mill, signed by an official of the company verifying that any and all papers being bid on, comply with the requirements as stated above will be provided to the County. FAILURE TO PROVIDE THIS MAY RESULT IN THE MILL BRAND BEING REJECTED.
- f. All papers must produce sharp, clear, clean, and legible copies, whether they are single-sided or double-sided.

- g. Packaging: All paper must be cut and ream wrapped at the mill in moisture proof paper or box, with a printed label attached setting forth the mill brand, kind of paper, weight, and number of sheets therein.
- h. Weight Tolerance: Any variations above or below the basic weight specified shall not exceed 5% (+/-).
- i. Count: "Mill Count" 500 sheets per ream shall be accurate for all grades of paper unless otherwise specified on spreadsheet. Verification of mill count will be made by the receiving agency and deliveries may be rejected for inaccurate count. Shortages will be deducted in case the delivery is accepted.
- j. Curl: Excess Curl is one of the most common paper problems in printing systems, and a very frequent cause of paper jams. Paper shall lie flat before and after processing through a high-speed copier or laser printer with either no tendency to curl or with a curl which can be overcome under reasonable working conditions.
- k. Latent Defects: If latent defects should be discovered after the material has been accepted, the contractor shall be required to replace the defective material without cost to the County.
- l. Holes: Punched holes should be dust free with no residual paper.
- m. Colors: Color swatches must also be provided to agencies or departments upon request.
- n. Surface: Shall be free from lint, fuzz, wrinkles, waviness, folds, holes, tears, or other detrimental defects.
- o. Size and Trim: Paper shall be furnished in the size(s) ordered and shall be flat, trimmed square on four sides with clean smooth edges, and evenly jogged. A tolerance of +/-1 mm (1/32 inch) shall be allowed for sheets 8-1/2 by 14 inches (216 by 356 mm) or less. Successive sheets within any package shall not differ from each other by more than 1/32 inch (1 mm). Paper shall be considered square if the variation does not exceed 1/32 inch (1 mm).
- p. Performance: A major component of paper performance is *runability*, which is the ability to be processed without interruption, while producing a print of acceptable quality. Shipments of any qualified products shall perform satisfactorily on laser printers and high speed xerographic equipment. There shall not be more than one paper-

caused-jam or one document with unacceptable image quality due to the paper per 5,000 continuous-copy run at atmospheric conditions of 21+/-5.5 °C and 50 +/-20% relative humidity.

- q. All papers proposed must meet weight, color or white, brightness, and recycled-content levels as specified on the Bid Form and must meet acceptable standards for opacity-limited show-through for double-sided copying.
- r. All papers, whether manufactured in the U.S. or offshore, must comply with the U.S. EPA standards of manufacturing without elemental chlorine. Bidders shall not bid or supply paper at any point during the course of the contract that is whitened with elemental chlorine.
- s. For each product bid, bidders shall provide the County information, upon request, as to whether the whitening process is Elemental Chlorine Free (ECF) or Process Chlorine Free (PCF). ECF whitening utilizes chlorine derivatives such as chlorine dioxide whereas PCF utilizes non-chlorinated whitening agents. Bidders may provide additional information on efforts made during the manufacturing process to reduce the usage of chlorine derivatives during the whitening process.
- t. Bidder(s) shall provide a discount off list price for products purchased that are not on the contract list in the Bid Form.
- u. Bidder shall not offer for sale products that do not contain recycled content where an equivalent product with recycled content is available on the contract.

## 2. Delivery

- a. Contractor shall deliver all orders for any items awarded to them to any of the County locations by the following business day after receipt of a County Purchase Order. Please refer to Exhibit B, which is a list potential delivery locations within the County of Alameda. Locations on Exhibit B are subject to change depending on the County requirements.
- b. Back Orders: Required delivery from receipt of order to fill back orders is within five (5) working days. In the event that back ordered items cannot be filled within this time frame, the contractor shall immediately purchase these items from local sources and deliver them to the ordering department at contract pricing. No additional charges to the County will be allowed.
- c. Contractor shall provide desktop delivery to all County departments and facilities. Every delivery shall be accompanied by a printed packing slip that includes the following information:

- (1) Company name, address and phone number;
- (2) Department/Agency name;
- (3) Delivery address;
- (4) County Purchase Order Number;
- (5) Description and quantity of each item that was ordered; and
- (6) Description and quantity of each item being delivered.

3. Invoicing

- a. All County Business Units shall be billed independently and separately. All invoices shall be sent to the billing location stated on the Purchase Order. If not specified, contractor shall submit a single copy of the invoice, unless duplicate invoicing is specified by the County department on the Purchase Order. All County orders are subject to sales tax. Every delivery shall yield an accurate invoice that includes the following information:

- (1) Company name, address and phone number;
- (2) Department/Agency name;
- (3) Billing address;
- (4) Delivery or ship to address;
- (5) County Purchase Order Number;
- (6) Description, quantity, unit price and extended price of each item delivered; and
- (7) Total amount due for the invoice, including any taxes and/or credits and acceptable proof of delivery.

4. Customer Service

- a. Contractor shall provide a customer service representative who is dedicated to the needs of the County. The representative shall be capable of issuing credits, shipment recalls, special deliveries, price adjustments, generating special reports, and other routine customer service functions as required by the County.
- b. Contractor shall be responsible for maintaining all accounts for the County in good working order so that reports are accurate, billing is current, deliveries are complete and on time, and addresses, customer names, and contact information are all current.

## F. DELIVERABLES / REPORTS

1. Upon request, contractor shall provide electronic quarterly usage reports and detailed product order reports to the County of Alameda General Services Agency (GSA)-Procurement Department and Sustainability Department. The reports shall be provided to the County at no charge at designated intervals, as well as by request, and shall include all purchases made as a result of this contract. These reports shall be submitted in Microsoft Excel format.
2. The County shall work with the contractor to finalize the format of these reports upon contract award. The County reserves the right to make changes to the report and to request additional information, if deemed necessary. These reports will be issued within three weeks of the close of the previous quarter, or of the request date. The electronic format and hard copies of these reports shall be sent to additional County business units upon request. Ad hoc reports shall be provided by the contractor as required at no additional cost to County.
3. Below is a description of the minimum information that will be included in the report and the formatting requirements.
  - a. Detailed Quarterly Usage Report Formatting
    - (1) Information provided in one worksheet (not multiple tabs);
    - (2) Formatted to sort chronologically by purchase date and by key categories as defined below; and
    - (3) Each row to contain the data for a single transaction including item, quantity, unit cost, and total cost of transaction.
  - b. Key Categories
    - (1) Purchase date;
    - (2) County Purchase Order Number;
    - (3) Department Name;

- (4) County item part number;
- (5) Manufacturer item number;
- (6) Item description (e.g. brand, size, color, etc.);
- (7) Percentage of post-consumer content;
- (8) Whitening technology (ECF, PCF);
- (9) Type of unit used for pricing (e.g., ream, carton);
- (10) Number of individual pieces per unit;
- (11) Units purchased (i.e., order quantity);
- (12) Shipped quantity (if not same as order quantity);
- (13) Unit price (i.e., charge to customer); and
- (14) Total order cost.

C. Back Order Report

- (1) Contractor shall provide a Back Order Report upon request that includes the paper item number, description, Purchase Order Number, quantity ordered, quantity backordered, and the estimated shipping date.

4. The awarded bidder(s) shall be responsible for assuring the accuracy of the aforementioned reports.



## ***Contract Pricing***

This information is provided for informational purposes only and is current as of the contract start date listed in this document or otherwise stated in the following pages. Alameda County does not guarantee pricing or that you will be able to piggyback on any contract. If your agency wishes to piggyback, contact the vendor directly and work with your legal counsel to establish a separate contract apart from Alameda County.

- Pricing follows on next page -

**EXHIBIT B**

**PAYMENT TERMS**

- County will use its best efforts to make payment to Contractor upon successful completion and acceptance of the following services listed within thirty (30) days upon receipt and approval of invoice.

Item No.	Description	Unit of Measure	Year 1 Unit Cost (7/1/2020 - 6/30/2021)	Year 2 Unit Cost (7/1/2021 - 6/30/2022)	Year 3 Unit Cost (7/1/2022 - 6/30/2023)
1	110 lb, 8.5" x 11" Exact Index Card Stock 250 Sheets - Green	Pack	\$9.08	\$9.08	\$9.08
2	110 lb, 8.5" x 11" Exact Index Card Stock 250 Sheets - Ivory	Pack	\$9.08	\$9.08	\$9.08
3	110 lb, 8.5" x 11" Exact Index Card Stock 30% Recycled 94 Bright 250 Sheets - White	Pack	\$8.06	\$8.06	\$8.06
4	20 lb, 11" x 17" Copy Paper 100% Recycled 92 Bright 2,500 Sheets - White	Case	\$38.27	\$38.27	\$38.27
5	20 lb, 8.5" x 14" Multi-Use 100% Recycled 92 Bright 5,000 Sheets - White	Case	\$49.34	\$49.34	\$49.34
6	20 lb, 8.5" x 14" Carbonless 3-Part Straight Sequence 30% Recycled 1670 Sheets	Case	\$224.38	\$224.38	\$224.38
7	20 lb., 8.5" x 11" Multi-Use 30% Recycled 500 Sheets - Buff	Ream	\$4.49	\$4.49	\$4.49
8	20 lb., 8.5" x 11" Multi-Use 30% Recycled 500 Sheets - Canary	Ream	\$4.49	\$4.49	\$4.49
9	20 lb., 8.5" x 11" Multi-Use 30% Recycled 500 Sheets - Green	Ream	\$4.49	\$4.49	\$4.49
10	20 lb., 11" x 17" Print Paper 100% Recycled 92 Bright 500 Sheets - White	Ream	\$5.57	\$5.57	\$5.57
11	20 lb., 8.5" x 11" Copy paper 100% Recycled 92 Bright 3-Hole-Punched 5000 Sheets - White	Case	\$38.27	\$38.27	\$38.27
12	20 lb., 8.5" x 11" Copy paper 100% Recycled 92 Bright 5000 Sheets - White	Case	\$37.99	\$37.99	\$37.99
13	20 lb., 8.5" x 11" Copy Paper Convenience Carton 100% Recycled 92 Bright 500 Sheets/Ream, 5 Reams/Carton - White	Case	\$67.63	\$67.63	\$67.63
14	20 lb., 8.5" x 11" Custom Cut-Sheet Copy Paper 92 Bright 500 Sheets - White	Ream	\$3.49	\$3.49	\$3.49
15	20 lb., 8.5" x 11" Multi-Use 30% Recycled 500 Sheets - Gray	Ream	\$4.49	\$4.49	\$4.49
16	20 lb., 8.5" x 11" Multi-Use 30% Recycled 500 Sheets - Ivory	Ream	\$4.49	\$4.49	\$4.49
17	20 lb., 8.5" x 11" Multi-Use 30% Recycled 500 Sheets - Lavender	Ream	\$4.49	\$4.49	\$4.49
18	20 lb., 8.5" x 11" Multi-Use 30% Recycled 500 Sheets - Orange	Ream	\$4.49	\$4.49	\$4.49

**Master Contract No. 901849  
Procurement Contract No. 20042**

<b>Item No.</b>	<b>Description</b>	<b>Unit of Measure</b>	<b>Year 1 Unit Cost (7/1/2020 - 6/30/2021)</b>	<b>Year 2 Unit Cost (7/1/2021 - 6/30/2022)</b>	<b>Year 3 Unit Cost (7/1/2022 - 6/30/2023)</b>
19	20 lb., 8.5" x 11" Multi-Use 30% Recycled 500 Sheets - Pink	Ream	\$4.49	\$4.49	\$4.49
20	20 lb., 8.5" x 11" Premium Colored Paper 30% Recycled 500 Sheets - Blue	Ream	\$4.49	\$4.49	\$4.49
21	20 lb., 8.5" x 11" Premium Colored Paper 30% Recycled 500 Sheets - Goldenrod	Ream	\$4.49	\$4.49	\$4.49
22	20 lb., 8.5" x 11" Premium Colored Paper 30% Recycled 500 Sheets - Orchid	Ream	\$4.49	\$4.49	\$4.49
23	20 lb., 8.5" x 11" Print Paper 30% Recycled 500 Sheets - Salmon	Ream	\$4.49	\$4.49	\$4.49
24	20 lb., 8.5" x 14" Multi-Use 30% Recycled 500 Sheets - Canary	Ream	\$4.49	\$4.49	\$4.49
25	20 lb., 8.5" x 14" Multi-Use 30% Recycled 500 Sheets - Goldenrod	Ream	\$4.49	\$4.49	\$4.49
26	20 lb., 8.5" x 14" Multi-Use 30% Recycled 500 Sheets - Green	Ream	\$4.49	\$4.49	\$4.49
27	20 lb., 8.5" x 14" Multi-Use 30% Recycled 500 Sheets - Ivory	Ream	\$4.49	\$4.49	\$4.49
28	20 lb., 8.5" x 14" Multi-Use 30% Recycled 500 Sheets - Pink	Ream	\$4.49	\$4.49	\$4.49
29	20 lb., 8.5" x 14" Multi-Use 30% Recycled 500 Sheets - Blue	Ream	\$4.49	\$4.49	\$4.49
30	20 lb., 9.5" x 11" Printout Paper 1-Part 2,300 Sheets - White	Case	\$35.51	\$35.51	\$35.51
31	24 lb., 8.5" x 11" 25% Cotton Business Paper 500 Sheets - Natural	Box	\$21.04	\$21.04	\$21.04
32	24 lb., 8.5" x 11" Granite Paper 50% Recycled 500 Sheets - Ivory	Box	\$32.99	\$32.99	\$32.99
33	24 lb., 8.5" x 11" Parchment Paper 100 Sheets - Ivory	Pack	\$21.55	\$21.55	\$21.55
34	24 lb., 8.5" x 11" Premium Business Stationery 30% Recycled 90 Bright 500 Sheets - Bright White	Ream	\$21.95	\$21.95	\$21.95
35	24 lb., 8.5" x 11" Laser Paper 30% Recycled 96 Bright 500 Sheets - Blue	Ream	\$6.89	\$6.89	\$6.89
36	24 lb., 8.5" x 11" Laser Paper 30% Recycled 96 Bright 500 Sheets - White	Ream	\$6.89	\$6.89	\$6.89
37	24 lb., 8.5" x 11" Color Paper 30% Recycled 500 Sheets - Blue	Ream	\$6.18	\$6.18	\$6.18
38	24 lb., 8.5" x 11" Color Paper 30% Recycled 500 Sheets - Green	Ream	\$6.18	\$6.18	\$6.18
39	24 lb., 8.5" x 11" Color Paper 30% Recycled 500 Sheets - Red	Ream	\$9.76	\$9.76	\$9.76
40	24 lb., 8.5" x 11" Color Paper 30% Recycled 500 Sheets - Yellow	Ream	\$6.18	\$6.18	\$6.18
41	24 lb., 8.5" x 11" Exact Vellum Bristol Cover	Ream	\$5.26	\$5.26	\$5.26

**Master Contract No. 901849  
Procurement Contract No. 20042**

<b>Item No.</b>	<b>Description</b>	<b>Unit of Measure</b>	<b>Year 1 Unit Cost (7/1/2020 - 6/30/2021)</b>	<b>Year 2 Unit Cost (7/1/2021 - 6/30/2022)</b>	<b>Year 3 Unit Cost (7/1/2022 - 6/30/2023)</b>
	Stock 30% Recycled 94 Bright 250 Sheets - Purple				
42	24 lb., 8.5" x 11" Multi-Use 30% Recycled 500 Sheets - Blue	Ream	\$6.18	\$6.18	\$6.18
43	24 lb., 8.5" x 11" Multi-Use 30% Recycled 500 Sheets - Canary	Ream	\$6.18	\$6.18	\$6.18
44	24 lb., 8.5" x 11" Multi-Use 30% Recycled 500 Sheets - Green	Ream	\$6.18	\$6.18	\$6.18
45	24 lb., 8.5" x 11" Multi-Use 30% Recycled 500 Sheets - Orchid	Ream	\$9.76	\$9.76	\$9.76
46	24 lb., 8.5" x 11" Multi-Use 30% Recycled 500 Sheets - Pink	Ream	\$6.18	\$6.18	\$6.18
47	24 lb., 8.5" x 11" Print Paper 30% Recycled 98 Bright 500 Sheets - White	Ream	\$6.31	\$6.31	\$6.31
48	28 lb., 8.5" x 11" Print Paper 100 Bright 500 Sheets -White	Ream	\$8.98	\$8.98	\$8.98
49	28 lb., 8.5" x 11" Print Paper 98 Bright 500 Sheets - White	Ream	\$7.98	\$7.98	\$7.98
50	28 lb., 8.5" x 14" Print Paper 100 Bright 500 Sheets - White	Ream	\$8.20	\$8.20	\$8.20
51	32 lb., 8.5" x 11" Parchment Paper 250 Sheets - Ivory	Box	\$16.92	\$16.92	\$16.92
52	32 lb., 8.5" x 11" Colored Gloss Cover Stock 10% Recycled 94 Bright 500 Sheets - White	Ream	\$11.19	\$11.19	\$11.19
53	32 lb., 8.5" x 11" Glossy Presentation Paper 95 Bright 250 Sheets - White	Pack	\$7.36	\$7.36	\$7.36
54	32 lb., 8.5" x 11" Print Paper 98 Bright 500 Sheets - White	Ream	\$8.67	\$8.67	\$8.67
55	4.9 mil, 24" x 150 ft Inkjet Format Paper - White	Roll	\$11.94	\$11.94	\$11.94
56	4.9 mil, 8.5" x 14" Presentation Matte Paper 30% Recycled 100 Sheets - Matte Bright White	Pack	\$8.01	\$8.01	\$8.01
57	52 lb., 8.5" x 11" Brochure Paper 112 Bright 100 Sheets - Matte White	Each	\$25.25	\$25.25	\$25.25
58	6.6 mil, 42" x 225 ft. Inkjet Format Paper - White	Roll	\$193.88	\$193.88	\$193.88
59	60 lb., 17" x 11" Colored Copy Cover 100 Bright 250 Sheets	Pack	\$14.44	\$14.44	\$14.44
60	60 lb., 8.5" x 11" Colored Copy Cover 100 Bright 250 Sheets	Pack	\$6.82	\$6.82	\$6.82
61	65 lb., 8.5" x 11" Astrobrights Color Cardstock 250 Sheets - Vulcan Green	Pack	\$10.62	\$10.62	\$10.62
62	65 lb., 8.5" x 11" Astrobrights Color Cardstock 250 Sheets - Gravity Grape	Pack	\$10.62	\$10.62	\$10.62
63	65 lb., 8.5" x 11" Astrobrights Color Cardstock 30% Recycled 250 Sheets - Celestial Blue	Pack	\$10.62	\$10.62	\$10.62
64	65 lb., 8.5" x 11" Astrobrights Color Cardstock 30% Recycled 250 Sheets - Galaxy Gold	Pack	\$10.62	\$10.62	\$10.62

**Master Contract No. 901849  
Procurement Contract No. 20042**

<b>Item No.</b>	<b>Description</b>	<b>Unit of Measure</b>	<b>Year 1 Unit Cost (7/1/2020 - 6/30/2021)</b>	<b>Year 2 Unit Cost (7/1/2021 - 6/30/2022)</b>	<b>Year 3 Unit Cost (7/1/2022 - 6/30/2023)</b>
65	65 lb., 8.5" x 11" Card Stock 30% Recycled 96 Bright 250 Sheets - Bright White	Pack	\$11.94	\$11.94	\$11.94
66	65 lb., 8.5" x 11" Color Cardstock 250 Sheets - Red	Pack	\$10.62	\$10.62	\$10.62
67	65 lb., 8.5" x 11" Color Cardstock 250 Sheets - Yellow	Pack	\$10.62	\$10.62	\$10.62
68	65 lb., 8.5" x 11" Color Cardstock 30% Recycled 250 Sheets - Green	Pack	\$10.62	\$10.62	\$10.62
69	67 lb., 8.5" x 11" Exact Vellum Bristol Cover Stock 250 Sheets - Ivory	Pack	\$7.52	\$7.52	\$7.52
70	67 lb., 8.5" x 11" Exact Vellum Bristol Cover Stock 30% Recycled 94 Bright 250 Sheets - White	Pack	\$6.80	\$6.80	\$6.80
71	80 lb. 8.5" x 11" Smooth Paper 30% Recycled - White	Each	\$25.32	\$25.32	\$25.32
72	80 lb., 11" x 17" Colored Cover Stock 98 Bright 250 Sheets - White	Pack	\$19.15	\$19.15	\$19.15
73	90 lb., 8.5" x 11" Exact Index Card Stock 250 Sheets - Blue	Pack	\$8.12	\$8.12	\$8.12
74	90 lb., 8.5" x 11" Exact Index Card Stock 250 Sheets - Canary	Pack	\$8.12	\$8.12	\$8.12
75	90 lb., 8.5" x 11" Exact Index Card Stock 250 Sheets - Ivory	Pack	\$8.12	\$8.12	\$8.12
76	90 lb., 8.5" x 11" Exact Index Card Stock 30% Recycled 94 Bright 250 Sheets - White	Pack	\$7.38	\$7.38	\$7.38

2. Invoices will be reviewed for approval by the individual County Agency and Department.
3. Total payment under the terms of this Agreement will not exceed the total amount of \$1,433,248. This cost includes all taxes and all other charges.