



Alameda County Arts Commission
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ALAMEDA COUNTY ARTS COMMISSION REGULAR MEETING

MONTHLY MEETING: 4:00 – 6:00pm, Wednesday, November 4, 2015
 MEETING LOCATION: 1401 Lakeside Drive, Conference Room 1107, Oakland, CA 94612

Any member of the Audience desiring to address the Alameda County Arts Commission: Complete a speaker form and give it to the ACAC staff prior to the start of the meeting, or as soon as possible. After receiving recognition from the Chairperson, please state your name for the record prior to your presentation. Only matters on the agenda may be acted upon. If you wish to speak on a matter not on the agenda, please wait until the Chairperson calls for public input. Only matters within the Arts Commission's jurisdiction may be addressed. Time limitations shall be at the discretion of the Chairperson. Complete copies of the written reports related to the voting items listed on this agenda are available to the public by contacting the Office of the Alameda County Arts Commission, phone number 510-208-9646 or website <http://www.acgov.org/arts/contact.htm>.

AGENDA

- I. A. Call to Order *David Judson, Vice-Chairperson 4:00pm*
- B. Roll Call
- C. Public Forum (Time Limit: 3 Minutes Per Speaker)
- E. Approval of ACAC Meeting Minutes for October 14
- F. Executive Committee **VOTING ITEM**
David Judson, Vice-Chairperson
 - 1. Year End Gathering on Wed., Dec. 9. Regular meeting from 4-5pm; Year End Event from 5-6pm
 - a. Donate \$10 for food; Bring desserts or non-alcoholic drinks to share
- G. Process for Appointment of 2016 Executive Committee (Report: ACAC: 11-4-15_1)*Rachel Osajima, Director*
 - 1. ACAC Chairperson to Appoint Three-Person Nominating Committee:
Barbara Hedani-Morishita, Eric Murphy and Cathy O'Dea
 - 2. All Commissioners Interested in Serving on the Executive Committee to Express Interest to Rachel Osajima by Nov. 13
 - 3. Three-Person Nominating Committee to Present Slate of 2016 ACAC Executive Committee Members for Consideration and Confirmation at ACAC Meeting on Dec. 9
- H. Arts Commission Appointments
 - 1. Arts Commission Appointments and Vacancies
 - a. 2015 Arts Commission Executive Committee Members:
Scott Miner (Chairperson), David Judson (Vice-Chairperson), Gail Lundholm (Secretary), Anita B. Carr (Committee Member), Andrew Johnstone (Committee Member), Mona Shah (Committee Member), Ann Wettrich (Committee Member).
 - b. Supervisorial District 1, Supervisor Haggerty (Dublin, Livermore, East Fremont and Unincorporated East County)
 - i. No vacancies
 - ii. Arthur Barinque, 1st Term: 7/16/2013-7/16/17; Anita B. Carr, 1st Term: 1/28/2014-3/31/18
David Judson, 2nd Term: 1/10/14-1/10/18
 - c. Supervisorial District 2, Supervisor Valle (Hayward, South Fremont, Union City, Newark)
 - i. No vacancies
 - ii. Dorsi Diaz, 1st Term: 5/12/2015-11/6/2016; Suzanne Gayle, 1st Term: 11/1/2015-11/1/2019;
Gail Lundholm, 1st Full Term: 12/31/2013-12/31/2017;

- d. Supervisorial District 3, Supervisor Chan (Alameda, Central Oakland, San Leandro, San Lorenzo)
 - i. No vacancies
 - ii. Mona Shah, 2nd Term: 10/26/14 – 10/27/18; Eric Murphy, 1st Term: 4/17/2012 – 4/17/2016; Leisel Whitlock-Petersen's 1st Term: 12/11/14-11/6/16
- e. Supervisorial District 4, Supervisor Miley (North and East Oakland, Castro Valley, Pleasanton, Ashland)
 - i. No vacancies
 - ii. Scott Miner, 2nd Term: 7/21/2009-7/26/2017; Andrew Johnstone, 1st Term: 2/7/2012-2/7/2016; Cathy O'Dea, 1st Term: 2/28/2012-2/28/2016
- f. Supervisorial District 5, Supervisor Carson (North and West Oakland, Berkeley, Emeryville, Albany)
 - i. One vacancy
 - ii. Barbara Hedani-Morishita, 1st Term: 4/15/2012-5/15/2016; Pamela Mays McDonald, 1st Term: 1/27/2015-9/9/2016.
- h. Ex-Officio Members
 - i. Current Members with No Term Limits:
 Damien Gossett representing Chris Bazar, Director of the Community Development Agency;
 Jim Kachik representing Caroline Judy, Acting Director of the General Services Agency;
 Ann Wettrich representing Stephen Beal, President of the California College of the Arts.
- 2. Public Art Advisory Committee Vacancies and Appointments *David Judson, Vice-Chairperson*
 - a. Committee Status
 - i. No vacancies
 - ii. Current Members: Nick Gomez, Barbara Holmes, Tomye Neal-Madison, Kari Marboe, Mark Read, Emily Van Engel, Ann Wettrich, and Mark Yin; Vicky Chen temporarily off the Committee due a medical leave.

II. Public Art Services *Amy Stimmel, Program Coordinator*

- A. County of Alameda's Acute Tower Replacement Project (Highland Hospital)
 - 1. General Update
- B. Cherryland Project: Fire Station
 - 1. General Update
- C. Cherryland Project: Community Center
 - 1. General Update
- D. 1111 Jackson Street
 - 1. General Update
 - 2. Approval Final Design by Jane Norling (Report: ACAC: 11-4-15_2) VOTING ITEM
- E. 2015 Artwork Purchase Program
 - 1. General Update

III. Creative Community Engagement Services *Violet Juno, Program Coordinator*

- A. Art IS Education Month
- B. 100 Families Art Workshop / Veterans Project
- C. REACH Ashland Youth Center
- D. Poetry Out Loud Promotion and County Event on February 10, 2016
- E. California State Summer School for the Arts Applications Process Opens Online on Dec. 1; Application Deadline is Feb. 29, 2016; BOS Event in late June or early July

IV. Advocacy *Rachel Osajima, Director*

- A. Art IS Education proclamation on March 2, 2016

V. Grants Program *Rachel Osajima, Director*

- A. Promotion to Begin in mid-November
- B. Request for Commissioners to Participate on Review Committee (Report: ACAC: 11-4-15_3)
 Commissioners who have expressed interest: Arthur and Andrew

VI. Other Items *Rachel Osajima, Director*

VII. Commissioner Reports Regarding Arts Events (3 minutes each) *David Judson, Vice-Chairperson*

VIII. Next ACAC Meeting: Dec. 9, 4:00-5pm; *David Judson, Vice-Chairperson*

Year End Event: Dec. 9, 5:00-6:00pm,

IX. Adjournment *David Judson, Vice-Chairperson*

Alameda County Arts Commission (ACAC)

Minutes: Regular Meeting, Wednesday, October 14, 2015, 4:00-6:00pm

Location: 1401 Lakeside Drive, Room 1107., Oakland, CA 94612

Commissioners in **Attendance**, (Absent), (*Excused*)

District 1 (<i>David Judson</i>) (<i>Arthur Barinque</i>) Anita Carr	District 2 (<i>Suzanne Gayle</i>) (<i>Gail Lundholm</i>) (<i>Dorsi Diaz</i>)	District 3 (<i>Mona Shah</i>) Eric Murphy Leisel Whitlock-Petersen	District 4 (<i>Andrew Johnstone</i>) Scott Miner Cathy O'Dea	District 5 Barbara Hedani-Morishita Pamela Mays McDonald <i>vacant</i>
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Ex-Officio Members in **Attendance**, (Absent), (*Excused*)

Damien Gossett representing Chris Bazar, Director of the Community Development Agency

Jim Kachik representing Caroline Judy, Interim Director of the General Services Agency

Vacancy representing Lori Fogarty, Executive Director of the Oakland Museum of California

Ann Wettrich representing Stephen Beal, President of the California College of the Arts

Staff Present: **Rachel Osajima**, Director, **Violet Juno**, Program Coordinator, and **Amy Stimmel**, Program Coordinator

Others Present: None

- I. A. Meeting called to order at 4:10pm by Scott Miner, Chairperson.
- B. Roll call: See top of minutes.
- C. Public Forum – None
- D. Thank you and Farewell to Jim Kachik, Ex-Officio Commissioner and Deputy Director of the General Services Agency – Scott Miner and Rachel Osajima thanked Jim Kachik for his service on the Commission and presented him with a certificate and card. Kachik talked about his time on the Commission and his plans for retirement.
- E. General Announcements – Osajima said the November meeting has been moved from Nov 11 to Nov 4 due to the Veterans Day holiday. Osajima thanked the Commissioners who attended the Board of Supervisors meeting when commendations were given to the Arts Leadership Award Recipients.
- F. Minutes – The June 10, 2015 meeting minutes were approved as presented. The July 8, 2015 meeting minutes were approved as presented. Damien Gossett abstained. The August 12, 2015 meeting minutes were approved as presented.
- G. Year End Gathering on Wednesday, December 9. Miner told Commissioners about the gathering and asked for voluntary donations of \$10 to the event and for contributions of desserts and non-alcoholic drinks. Guests will include: Arts Leadership Award recipients, Poetry Out Loud Contestants, PAAC members, artists who are under contract or with recently completed projects, and others.
- H. Process to Appoint the 2016 Executive Committee (Refer to Report ACAC_10-14-15_1) – Osajima described the process outlined in the report.
- I. Appointments – Appointments were noted.
- II. Public Art Services
 - A. County of Alameda's Acute Tower Replacement Project (Highland Hospital) – Amy Stimmel said the artists are completing their artwork. The work that is completed is being photographed and framed. She also reported that short videos about the artists are being made, similar to the artists for the Highland Care Pavilion.
 - B. Cherryland Fire Station – Stimmel reported that the artist, David Burke is in the design development phase of his contract. Osajima is working on meeting with representatives from the Fire Dept and station crew to review the design changes.
 - C. Cherryland Community Center – Project is on hold, no report.
 - D. 1111 Jackson Street – Stimmel said Jane Norling is in the design development phase of the project and will be presented designs to the PAAC this month. She said she and Osajima are working closing with the architect and glass fabricator.
 - E. 2015 Artwork Purchase Program – Stimmel reported that she is working with the Auditor's office on issuing payments to the artists. The artwork is being framed for the different sites. There will be a Grand Opening of the Behavioral Health Care Services facility on October 29; the artwork at that facility can be viewed then. An invitation will be emailed to the Commissioners.
- III. Creative Community Engagement Services
 - A. Art IS Education – Violet Juno gave a recap of the Summer Institute and showed images from Julia Marshall's keynote powerpoint. She said planning for Arts IS Education is in full swing with 260 arts events at the Alameda County Library branches. She talked about the touring workshops.
 - B. 100 Families Art Workshop / Veterans Project – Juno talked about the California Arts Council's Veterans Initiatives in the Arts grants program and described the workshops that will be offered though the ACAC due to receiving this grant. Commissioners discussed promotion for the workshop. She will email workshop flyers to the Commissioners.

She said the goals of the program are consistent with the goals of the 100 Families Program. In addition to the Veterans Project, Juno described the four 100 Families workshops that will take place at the San Lorenzo Library that explore the visual ideas in the public art at the library through family workshops with teaching artist Miranda Bergman.

- C. REACH Ashland Youth Center – No report.
- D. Poetry Out Loud – Juno said the County event will take place on February 10, 2016. Promotion for the program will begin in early November. Information will be shared with Commissioners who can help promote the event.
- E. California State Summer School for the Arts – Promotion for the program will begin in early November. Information will be shared with Commissioners who can help promote the event.
- IV. Advocacy – Osajima said the Board of Supervisors will make Art IS Education proclamation on March 2, 2016.
- V. Other – Update regarding California Arts Council Grant – Osajima reported that she attended the California Arts Council meeting on September 30. At that meeting, the CAC approved an increase in the State-Local Partnership Program (SLPP) grants due to an increase of \$7M to the regular CAC funding. ACAC is a SLPP grant recipient. The SLPP grants increased from approximately \$14k in past years to \$28,230 for this granting cycle.
- VI. Commissioner Check-Ins – Not recorded.
- VI. Next Meeting: November 4, 2015, 4:00pm. Moved from November 11.
- III. Meeting adjourned at 5:55pm.

Minutes recorded by Amy Stimmel, Program Coordinator

**ALAMEDA COUNTY ARTS COMMISSION
MEETING OF OCTOBER 14, 2015
Agenda Item: I G**

TO: ALAMEDA COUNTY ARTS COMMISSION
FROM: RACHEL OSAJIMA, EXECUTIVE DIRECTOR

SUBJECT: ACAC NOMINATING COMMITTEE AND 2016 EXECUTIVE COMMITTEE ELECTION

SUMMARY

Nominating Committee

As directed in the bylaws of the Alameda County Arts Commission, each year a three-person Nominating Committee is established. The Nominating Committee encourages Members of the Arts Commission to express interest in participating on the Arts Commission's Executive Committee and then presents a slate of members to the full Commission. At the Arts Commission meeting on Wednesday, November 4, ACAC Vice-Chairperson David Judson shall appoint the three-member Nominating Committee comprised of Barbara Hedani-Morishita, Eric Murphy and Cathy O'Dea.

Formation of the Slate of Nominees

The Nominating Committee will request responses from the Members of the Arts Commission regarding their interest in the 2016 ACAC Executive Committee. Arts Commissioners who are interested in participating on the Executive Committee must submit a statement of interest to Rachel Osajima by the deadline of Friday, November 20. The Nominating Committee's recommendation of the slate of nominees for the 2016 Executive Committee will be reviewed by the Executive Committee on December 2. The Nominating Committee will present their recommendation to the Members of the Alameda County Arts Commission on December 9. At this meeting, the Members of the Arts Commission shall select the 2016 Executive Committee.

Role of the ACAC Executive Committee

Executive Committee members shall hold their positions for one calendar year, January through December. There is a limit of two successive terms an individual may hold the position of Chair, Vice-Chair or Secretary. There are no terms limits for individuals who hold the positions of Community Representative or County Representative. The Arts Commission bylaws do not restrict the number of individuals who can concurrently hold the positions of Community Representative or County Representative. The Executive Committee meets on a monthly basis on the last day Wednesday of the month prior to the following ACAC's regular monthly meeting. The major responsibilities of the Executive Committee include the review of on-going Commission and staff matters, program and committee activities, and recommended voting items. Additionally, the Executive Committee reviews and approves the meeting agenda before it is distributed to the members of the Arts Commission.

2015 ACAC Executive Committee

Chairperson	Scott Miner, Representing District One (Can be reappointed)
Vice-Chairperson	David Judson, Representing District Four (Can be reappointed)
Secretary	Gail Lundholm, Representing District Two (Can be reappointed)
Community Representative	Anita Carr, Representing District One (Can be reappointed)
Community Representative	Andrew Johnstone, Representing District Four (Can be reappointed)
Community Representative	Mona Shah, Representing District Three (Can be reappointed)
Community Representative	Ann Wettrich, Representing CCA (Can be reappointed)

**ALAMEDA COUNTY ARTS COMMISSION
MEETING OF NOVEMBER 4, 2015
Agenda Item: II D 2**

**TO: ALAMEDA COUNTY ARTS COMMISSION
FROM: PUBLIC ART ADVISORY COMMITTEE (PAAC)**

SUBJECT: 1111 JACKSON STREET, RECOMMENDATION OF FINAL DESIGN APPROVAL

SUMMARY

The Members of the Alameda County Arts Commission approved the award of a public art contract for the 1111 Jackson Street project to Jane Norling on August 12, 2015.

Norling's contract includes a design development phase. She presented her preliminary designs to the PAAC on September 24, 2015. At that meeting, the PAAC approved her preliminary sketches and design direction and authorized her to move forward with her design development. The PAAC approved Norling's final designs on October 22, 2015 and the PAAC recommends approval by the Members of the Arts Commission. The PAAC's motion included direction to Norling that she be mindful of making sure that the 'estuary' and the 'lake' paintings look different from one another. Jane Norling will present her designs at the November 4th meeting of the Arts Commission.

The Executive Committee reviewed this recommendation on October 28, 2015.

BACKGROUND

Alameda County has undertaken the renovation of the County owned property at 1111 Jackson Street in Oakland. The building will house County offices and services for the public related to the Social Services Agency (SSA), Probation Department, and conference rooms that may be used by all County departments. Completion of the project is scheduled in phases. The public areas will be operational in Fall 2015. The artwork will be installed after the building is operational; estimated for early 2016. Noll & Tam Architects (Berkeley) are the architect for the project.

Jane Norling was selected for the site-specific public art commission by an Artist Selection Committee. Norling will create a series of oil and graphite paintings. The paintings will be photographed and the digital images will be owned by the County. The Artist will retain ownership of the paintings.

The final product, owned by the County, will be a series of 1/2" thick ceramic frit glass panels printed using a Dip-Tech 720 dpi printer. The frit glass panels will be placed in the following areas. The glass panels will be mounted to the wall using stand-offs with round stainless steel caps.

1. Lobby Feature Wall: Above and below a prominent stairwell between the first and second floors. The total area frit glass in this space is approximately 230 square feet.
2. 2nd Floor Open Conference Areas: On the outside wall of 4 open conference areas. The 4 areas for artwork are each approximately 44 square feet.

The Arts Commission will hire a professional photographer to digitally photograph the paintings and translate the images to the correct format for the digital images. The fabrication and installation of the glass panels will be part of the General Contractor's scope of services.

The Members of the Alameda County Arts Commission approved the award of a public art contract to Jane Norling on August 12, 2015. The Members of the Commission approved a contract of up to \$24,999 with the understanding that the Arts Commission Staff would determine the final contract amount after additional research on the appropriate scale of the original paintings was determined and determination of the ultimate ownership of the original paintings. Arts Commission Staff determined the contract amount of \$20,000. As stated above, the Artist will retain ownership of the paintings.

In addition, to the glass artwork, 54 artworks have been purchased for the site and will be installed in the public spaces areas of the building including Family Interview Rooms and Visitation Rooms used by the Social Services Agency, reception areas, and hallways.

BUDGET

The budget for the site-specific artwork is \$100,000. Below is the budget breakdown.

Semi-Finalist Proposal fees (\$200 x 4 artists)	\$800
Artist's Design Fee	\$20,000
Photography of Oil Paintings and Digital File Prep	\$8,000
Materials and Fabrication	\$34,000
Installation and Related Costs	\$37,200
	\$100,000

TIMELINE

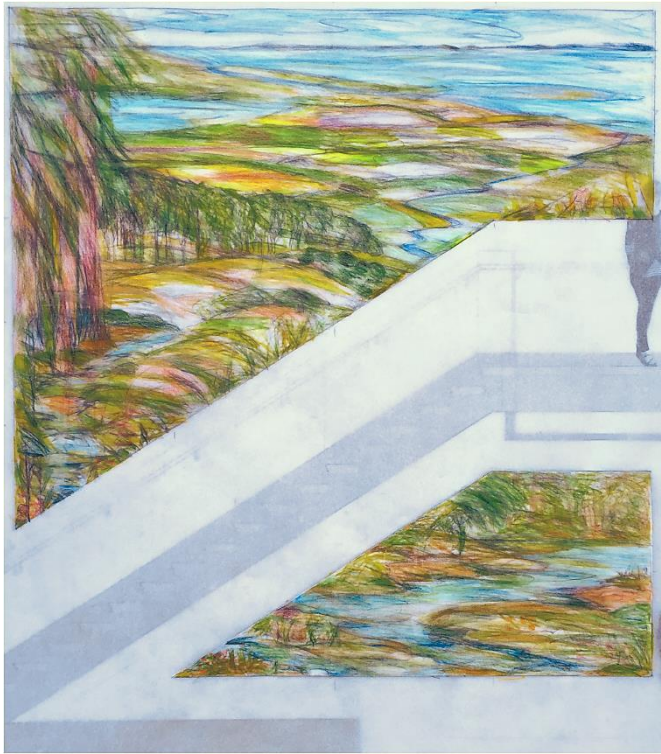
September 24, 2015	Design Development Meeting with PAAC
October 22, 2015	Approval of final design by PAAC (colored pencil sketches for final design approval)
November 4, 2015	Presentation of final design to Members of the Arts Commission, requires approval
Oct-Dec 2015	Artist to complete paintings
As needed	Coordination meetings with ACAC Staff and decorative glass fabricator to obtain samples, review samples, and make adjustments and revisions as needed
Mid Jan - Feb 2016	Photography of paintings and digital file prep
TBD	Glass Fabrication
TBD	Installation

RECOMMENDED ACTION

The Members of the Alameda County Arts Commission approve the final design for the public artwork for 1111 Jackson Street in Oakland by artist Jane Norling as presented on November 4, 2015 and with the understanding that minor revisions will be made to the design as it's executed as oil paintings.

1111 Jackson Street

Images of Jane Norling's final designs. Original sketches will be presented at ACAC meeting on Nov. 4



**ALAMEDA COUNTY ARTS COMMISSION
MEETING OF NOVEMBER 4, 2015
Agenda Item: V B**

TO: ALAMEDA COUNTY ARTS COMMISSION

FROM: RACHEL OSAJIMA, DIRECTOR

**SUBJECT: REQUEST FOR ARTS COMMISSIONERS TO PARTICIPATE ON THE
2016 ARTSFUND GRANTS REVIEW COMMITTEE**

SUMMARY

Each year five or six Arts Commissioners participate on the ARTSFUND Grants Review Committee to evaluate the ARTSFUND applications and make a recommendation to the Arts Commissioners of which organizations should receive funding. The participation of Arts Commissioners on this committee is essential to the administration of this program. A sign-up sheet will be circulated at the Nov. 4 meeting. Additionally, Commissioners can express their interest by sending an email to Rachel Osajima.

Options for the One Full-Day Review Panel Meeting, 9:00am to 4:00pm:

Friday, April 15

Monday, April 18

Tuesday, April 19

Thursday, April 21

Tuesday, April 26

Wednesday, April 27

Friday, April 29

The 2015 Review Committee was comprised of Anita Carr, Barbara Hedani-Morishita, Gail Lundholm, Mona Shah, Cathy O'Dea, and Leisel Whitlock- Petersen. Repeat participants and new participants are encouraged to join the 2016 Review Committee.

PROJECT TIMELINE

March 1, 2015	Grant Application Deadline Staff expects to receive approximately 55 applications
March 16	A complete set of all applications will be given to each Grant Review Committee Member. Members will review all applications and complete an evaluation form for each applicant.
April 15-29	One full-day meeting of the Grant Review Committee in which members will review evaluation forms and make a funding recommendation
April/May TBD	Grant Review Committee's recommendation of ARTSFUND grantees reviewed by the ACAC Executive Committee
May 11	Grant Review Committee's recommendation of ARTSFUND grantees reviewed by the ACAC
May 31	ACAC recommendation presented to the County Board of Supervisors
June 24	Grant funds distributed to selected arts organizations

BACKGROUND

The Alameda County Arts Commission administers the annual ARTSFUND Grants Program. The 2016 cycle will be the 40th consecutive year of this program. The Arts Commission distributes grant funds to support arts activities in Alameda County by Alameda County non-profit organizations. The general goals of the Alameda County Supervisors' ARTSFUND Grants Program are to:

- Promote the development of Alameda County as a center for all art forms and creative expression;
- Increase high quality arts programs;
- Advance arts organizations that are small and mid-sized;
- Encourage arts organizations that are newly formed;
- Promote arts organizations with unique programs;
- Encourage arts organizations in communities that have relatively few established arts programs;
- Involve County residents as participants and audiences of County arts programs;
- Encourage participation by Alameda County's diverse populations and under-represented persons in all aspects of arts and cultural activities within the County;
- Promote Alameda County organizations that provide arts programming as a primary focus of the organization and/or organizations that provide arts programming as an essential and indispensable aspect of the organization.