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**Human Resource Services**

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December 17, 2019

Honorable Board of Supervisors  
County of Alameda  
1221 Oak Street, Suite 536  
Oakland, California 94612-4305

SUBJECT: ADOPT SALARY ORDINANCE AMENDMENTS TO: 1) ESTABLISH TWO NEW CLASSIFICATIONS (JOB CODES #5063SM AND #5064SM) IN THE HEALTH CARE SERVICES AGENCY; AND 2) AMEND SUBSECTION 3-12.19 OF ARTICLE 3 TO INCLUDE TWO CLASSIFICATIONS (JOB CODE #1846PA AND #1863PA)

Dear Board Members:

**RECOMMENDATIONS:**

Adopt Salary Ordinance amendments to:

- A. Update Article 1, Section 1-2, Subsection 1-2.2, to establish two (2) new classifications of Director of Clinical Case Management Methods (Job Code #5063SM) and Clinical Case Management Project Manager (Job Code #5064SM) in the Health Care Services Agency (HCSA) with salary administration criteria as referenced in Article 3, Subsection 3-12.19, effective January 12, 2020; and
- B. Amend Article 3, Subsection 3.12.19, to include two (2) previously approved classifications of Associate Infrastructure Services Technician (Job Code #1846PA) and Associate Web Designer (Job Code #1863PA), retroactive to October 6, 2019.

**DISCUSSION/SUMMARY:**

We recommend establishing the new classification of Director of Clinical Case Management Methods (Job Code #5063SM) in the HCSA to provide overall responsibility to collaborate with cross-system stakeholders to facilitate process and model redesigns for system development and the implementation process for the Alameda County HCSA Alameda County Care Connect (AC3) Whole Person Care Pilot program funded by the California Department of Health Care Services under the Medi-Cal 1115 waiver. This classification reports directly to the Care Connect Director and collaborates with the executive management of the HCSA and County partners from multiple departments as well as community-based organizations, as well as gives advice on strategic matters. Furthermore, this classification designs new processes and models to facilitate strategic system development decisions and translates strategies and policies into improved/changed processes, new guidelines, standards and models.

We also recommend establishing the new classification of Clinical Case Management Project Manager (Job Code #5064SM) in the HCSA to support the HCSA's AC3 Whole Person Care Pilot program. The pilot program focuses on transforming the infrastructure of care; organizing health care providers, housing, behavioral health, probation, and other systems to work together to better coordinate care; and help patients obtain housing and improve communications and coordination between providers by creating a community health record. This classification reports to the Director of Clinical Case Management Methods and will lead the development of interagency provider partnerships, design and implement various training and

psychosocial methods and pilots to meet the needs of individuals and families of Alameda County's most vulnerable populations.

Finally, we also recommend a correction to Article 3, Subsection 3-12.19 to include reference to two (2) classifications previously approved by your Board on September 24, 2019, Associate Infrastructure Services Technician (Job Code #1846PA) and Associate Web Designer (Job Code #1863PA) erroneously omitted from Subsection 3-12.19, retroactive to October 6, 2019.

**FINANCING:**

Funds are available in the 2019-2020 Approved Budget and will be included in future years' requested budgets to cover the costs resulting from these actions.

**VISION 2026 GOAL:**

The Salary Ordinance and Administrative Code amendments meet the 10x goal pathways of **Employment for All** in support of our shared vision of a **Prosperous and Vibrant Economy**.

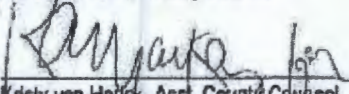
Very truly yours,

*Joe Angelo*

Joe Angelo, Director  
Human Resource Services

c: CAO  
Auditor-Controller  
County Counsel  
Director, Health Care Services Agency  
Director of Information Technology

Approved as to Form  
DONNA ZIEGLER, County Counsel

By   
Kristy van Herck, Asst. County Counsel

O-2020-2

AN ORDINANCE AMENDING  
CERTAIN PROVISIONS OF THE 2019 - 2020  
COUNTY OF ALAMEDA SALARY ORDINANCE

The Board of Supervisors of the County of Alameda ordains as follows:

SECTION I

Article 1, Section 1-2, Subsection 1-2.2 of the County of Alameda Salary Ordinance is hereby amended by the addition there to of the following job codes, titles and salaries, to be effective January 12, 2020.

Job Code		Title	Unit Code	Step 01	Step 02	Step 03	Step 04	Step 05	FLSA Status
5063	SM	Director of Clinical Case Management Methods	U45	5,987.20				7,274.40	X
5064	SM	Clinical Case Management Project Manager	U45	4,749.60				5,770.40	X

SECTION II

Article 3, subsection 3-12.19 of the County of Alameda Salary Ordinance is hereby amended as follows:

3-12.19 Persons occupying positions under the following Job Codes may be compensated at any biweekly amount within the range of salaries shown for that classification, as determined by the Director of Health Care Services: 0225EM (effective 11/14/10); 0302PA (effective 3/7/10); 0310PA, 0313SM, 5044EM, 5045EM (effective 5/26/13); 5047SM, 5049PA, 5065SM, 5067SM, 5069SM (effective 4/13/14), 5071PA; 5075SM (effective 2/3/13); 5077SM, 5079SM, 5080SM, 5086SM (effective 01/25/09); 5096SM (effective 09/20/09); 5098SM (effective 3/21/10); 5391PA (effective 10/3/10); 5643PA, 5791SM (effective 09/23/07); 5801SM (effective 11/15/09); 6141PA, 6186SM, 6494SM, 6645SM, 6516SM (effective 4/4/10); 6517SM (effective 4/4/10); 6518PA (effective 11/14/10); 6647SM (effective 01/25/09); 5061SM, 5062SM (effective 7/2/17); 5789SM (effective 9/24/17, BOS approved 9/12/17); 5056EM, 5088PA, 5091SM, 6910PA, 5390 PA (effective 7/29/18); 5049PA (BOS approved 03/11/08); 5086SM, 6647SM (BOS approved 01/27/09); 5096SM (BOS approved 09/15/09); 5801SM (BOS approved 11/10/09); 0302PA (BOS approved 2/9/10); 5098SM (BOS approved 3/16/10); 6516SM, 6517SM (BOS approved 3/30/10); 5391PA (BOS approved 9/28/10); 0302PA, 6518PA (BOS approved 11/2/10); 5075SM (BOS approved 1/29/13); 5045EM (BOS approved 5/21/13); 5069SM (BOS approved 4/8/14); 5095PA (BOS approved 12/16/14); 5693SM (BOS approved 1/27/15); 0401SM Director of Interagency Children's Policy Council (effective 3/15/15, BOS approved 3/10/15); 5760SM (BOS approved 2/2/16); 1500SM (effective 6/5/16, BOS approved 5/24/16); 5055SM (effective 06/17/16, BOS approved 7/12/16); 5782SM (effective 3/26/17, BOS approved 3/21/17); 5056EM, 5088PA, 5091SM, 6910PA (BOS approved 12/19/17); 5390 PA (BOS approved 7/24/18); 5777PA, 5778SM, 6780SM (effective 7/28/19) (BOS approved 7/23/19); 1846PA; 1863PA (BOS approved 9/24/19); and 5063SM

### SECTION III

This ordinance shall take effect immediately, and before the expiration of fifteen days after its passage, shall be published once with the names of the members voting for and against it in the Inter-City Express, a newspaper published in the County of Alameda.

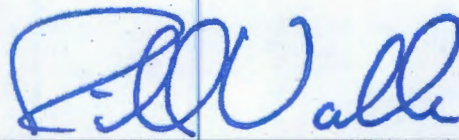


**THE FOREGOING** was **PASSED** and **ADOPTED** by a majority vote of the Alameda County Board of Supervisors this **14<sup>th</sup>** day of **January, 2020**, to wit:

**AYES:** Supervisors Carson, Chan, Haggerty, Miley & President Valle – 5

**NOES:** None

**EXCUSED:** None



**PRESIDENT, BOARD OF SUPERVISORS**

File No: 30376

Agenda No: 39

Document No: O-2020-2



I certify that the foregoing is a correct copy of a Ordinance adopted by the Board of Supervisors, Alameda County, State of California

**ATTEST:**  
Clerk, Board of Supervisors

By: R. Basley  
Deputy