



Human Resource Services

Lakeside Plaza Building
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Oakland, CA 94612-4305
TDD: (510) 272-3703

January 11, 2009

SECOND READING

Honorable Board of Supervisors
Administration Building
Oakland, CA 94612

Subject: Salary Ordinance Amendment

Dear Board Members:

Recommendation:

CONTINUED FROM

(Item #21)

TUES. 1/26/10

That your Board adopt a Salary Ordinance amendment establishing a new job classification with salary administration criteria in the Health Care Services Agency.

Discussion/Findings:

We are recommending the new job classification of Program Support Representative in the Health Care Services Agency. The position will work closely with other Program Support staff to audit the County's Medically Indigent Services Program – Alameda County Excellence (CMSP-ACE) applications, determine the approval and criteria for enrollment, provide programmatic and technical support to the health service providers and to over 300 end users on the CMSP-ACE program, monitors payment and invoices, and assists with making recommendations for policy setting for the CMSP- ACE program.

Funding:

Cost resulting from this action will be included in the 2010-2011 budget appropriation.

Very truly yours,

Mary Welch, Interim Director
Human Resource Services

MW:vb

Cc: County Administrator
Auditor-Controller
County Counsel
Director, Health Care Services Agency

Approved as to Form
RICHARD E. WINNIE, County Counsel

By 

AN ORDINANCE AMENDING
CERTAIN PROVISIONS OF THE 2009 - 2010
ALAMEDA COUNTY SALARY ORDINANCE

The Board of Supervisors of the County of Alameda ordains as follows:

SECTION I

Article 3 of Ordinance Number 0-2009-51 of the County of Alameda is hereby amended by the addition thereto of the following Job Code Number, Title, and Salary to be effective March 7, 2010.

| Job Code | Title | STEP 01 | STEP 02 | STEP 03 | STEP 04 | STEP 05 |
|----------|-----------------------------------|---------|---------|---------|---------|---------|
| 0302 | PA Program Support Representative | 2195.20 | | | | 2696.00 |

SECTION II

Article 3 of Ordinance Number 0-2009-51 of the County of Alameda is hereby amended by the amendment thereof of the following note to be effective March 7, 2010.

3-12.19 Add "and job code 0302PA"

SECTION III

This ordinance shall take effect immediately, and before the expiration of fifteen days after its passage, shall be published once with the names of the members voting for and against the same in the Inter-City Express, a newspaper published in the said County of Alameda.