



Human Resource Services

Lakeside Plaza Building
1401 Lakeside Drive, Suite 200
Oakland, CA 94612-4305
TDD: (510) 272-3703

January 28, 2014

Honorable Board of Supervisors
Administration Building
Oakland, CA 94612

Subject: Memorandum of Understanding Amendment and Salary Ordinance Amendment

Dear Board Members:

Recommendation:

That your Board (1) adopt an Ordinance amending Appendix A of 2006-2015 Memorandum of Understanding between the Northern California Public Sector Region Local 1021, of the Service Employees International Union, Change to Win (CTW) and the County of Alameda, to increase the salaries for three job classifications in the General Services Agency, and (2) adopt a Salary Ordinance amendment to establishing a footnote for one job classification in the General Services Agency.

Discussion/Findings:

Your representatives and representatives of SEIU have agreed to the following salary increases for three job classifications in the General Services Agency: Procurement and Contracts Specialist I, we are recommending that the salary be increased by 14.24%; for the Procurement and Contracts Specialist II, we are recommending that the salary be increased by 8.52%; and for the Procurement and Contract Assistant, we are recommending that the salary be increased by 3.95%, to be comparable to that of the Specialist Clerk II position.

These increases are being recommended to address some serious retention issues over the last year to 18 months and to assist the Department with their retention needs.

Additionally, we are recommending that a footnote be established for the Procurement and Contracts Specialist II position, when assigned "lead" responsibilities over a Unit of other Procurement and Contract Specialist positions, to receive an additional five percent compensation.

Financing:

Funds are available in the 2013-2014 budget appropriation to pay the costs of these actions.

Very truly yours,

A handwritten signature in black ink, appearing to read "Mary Welch", is written over a printed name and title.

Mary Welch, Interim Director
Human Resource Services

MW:vb

Z:\Board Letters\02.04.14 SEIU MOU & Salary Ordinance Amendment - GSA

Cc: CAO

Auditor-Controller
County Counsel
Director, General Services Agency

Approved as to Form
DONNA ZIEGLER, County Counsel

By



AN ORDINANCE AMENDING
CERTAIN PROVISIONS OF THE 2013 - 2014
ALAMEDA COUNTY SALARY ORDINANCE

The Board of Supervisors of the County of Alameda ordains as follows

SECTION I

Article 3, of Ordinance Number of 0-2012-51 of the County of Alameda is hereby amended by the addition thereto of the following note, to be effective on the date shown.

- 3-11.23 Effective February 16, 2014, not to exceed three employees in Job Code 0173NM, Procurement & Contracts Specialist II, when assigned "lead" over a Unit of other Procurement & Contracts Specialist, shall receive an additional 5 percent compensation.

SECTION II

This ordinance shall take effect immediately, and before the expiration of fifteen days after its passage, shall be published with the names of the members voting for and against the same in the Inter-City Express, a newspaper published in the said County of Alameda.



AN ORDINANCE AMENDING APPENDIX A OF THE
DECEMBER 31, 2006 – DECEMBER 20, 2015
MEMORANDUM OF UNDERSTANDING BETWEEN THE NORTHERN CALIFORNIA PUBLIC SECTOR REGION
LOCAL 1021
OF THE SERVICE EMPLOYEES INTERNATIONAL UNION, CTW
AND THE
COUNTY OF ALAMEDA

The Board of Supervisors of the County of Alameda ordains as follows:

SECTION I

Appendix A, is hereby amended by the amendment thereof of the following Salaries, to be effective on the dates shown:

ITEM	TITLE EFFECT	STEP 01	STEP 02	STEP 03	STEP 04	STEP 05
1480	Procrment & Contrcts Asst					
	04/08/2007	1432.50	1500.00	1560.00	1636.50	1703.25
	07/01/2007	1446.75	1515.00	1575.75	1653.00	1720.50
	12/16/2007	1476.00	1545.00	1607.25	1686.00	1755.00
	06/29/2008	1505.25	1575.75	1639.50	1719.75	1790.25
	12/14/2008	1535.25	1607.25	1672.50	1754.25	1826.25
	07/07/2013	1566.00	1639.50	1706.25	1789.50	1863.00
	02/16/2014		1707.75	1776.00	1860.00	1936.50
	07/06/2014		1725.00	1794.00	1878.75	1956.00
	07/05/2015		1759.50	1830.00	1916.25	1995.00
0172	Procrment & Contrcts Spec I					
	04/08/2007			1632.75	1703.25	1782.00
	07/01/2007			1665.75	1737.75	1818.00
	12/16/2007			1698.75	1772.25	1854.00
	06/29/2008			1749.75	1825.50	1909.50
	12/14/2008			1785.00	1862.25	1947.75
	06/28/2009			1803.00	1881.00	1967.25
	07/07/2013			1839.00	1918.50	2006.25
	02/16/2014			2100.75	2191.50	2292.00
	07/06/2014			2121.75	2213.25	2315.25
	07/05/2015			2164.50	2257.50	2361.75
0173	Procrment & Contrcts Spec II					
	04/08/2007	1951.50	2035.50	2133.75	2233.50	2335.50
	07/01/2007	1990.50	2076.00	2176.50	2278.50	2382.00
	12/16/2007	2030.25	2117.25	2220.00	2324.25	2430.00
	06/29/2008	2091.75	2181.00	2286.75	2394.75	2503.50
	12/14/2008	2133.75	2224.50	2332.50	2442.75	2553.75
	06/28/2009	2154.75	2247.00	2355.75	2467.50	2579.25
	07/07/2013	2197.50	2292.00	2403.00	2517.00	2631.00
	02/16/2014	2385.00	2487.00	2607.75	2731.50	2855.25
	07/06/2014	2409.00	2511.75	2634.00	2758.50	2883.75
	07/05/2015	2457.00	2562.00	2686.50	2814.00	2941.50

SECTION II

This ordinance shall take effect immediately, and before the expiration of fifteen days after its passage, shall be published with the names of the members voting for and against the same in the Inter-City Express, a newspaper published in the said County of Alameda.