



Human Resource Services

February 10, 2015

Honorable Board of Supervisors
Administration Building
Oakland, CA 94612

Subject: Salary Ordinance Amendment

Dear Board Members:

Recommendation:

Adopt a first reading of a Salary Ordinance amendment (1) establishing two new Deferred Compensation job classifications, Deferred Compensation Specialist and Deferred Compensation Technician, to handle the increased amount of enrollments and Plan contributions based on the expansion of the County's Deferred Compensation Program in the Treasurer-Tax Collector's Office and (2) to increase the salary of the Assistant Director, Child and Youth Services, BHCS job classification for recruiting purposes.

Discussion/Findings:

We are recommending the following two Deferred Compensation classifications in the Treasurer-Tax Collector's Office: Job Code 1540PA, Deferred Compensation Specialist, and Job Code 1541NM, Deferred Compensation Technician, to handle the increased amount of enrollments and Plan contributions based on the expansion of the countywide defined contribution plans, the 457(b) Deferred Compensation Plan and the 401(a) Employee Retirement Plan. Creation of these two classifications will help the department in addressing their current staffing needs.

In addition, we are recommending that the salary of Job Code 5068SM, Assistant Director, Child and Youth Services, BHCS be increased by approximately 14% based on the departments realignment of their organizational structure to expand the scope of responsibilities, and span of control for this position to now include directorship of the Guidance Center as well as the Juvenile Justice Health Services. Also, increasing the salary prior to opening the recruitment will help the department to attract and retain a more qualified candidate.

Financing:

Funds are available in the 2014-2015 budget appropriation to pay the cost resulting from these actions.

Very truly yours,

A handwritten signature in cursive script that reads "Cynthia Baron".

Mary Welch, Interim Director
Human Resource Services

MW:vb
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Cc: CAO
Auditor-Controller
County Counsel
Treasurer-Tax Collector
Director, Health Care Services Agency

SECOND READING - CONTINUED FROM 03/03/2015

Approved as to Form
DONNA ZIEGLER, County Counsel

By 

AN ORDINANCE AMENDING CERTAIN PROVISIONS OF THE 2014 - 2015 ALAMEDA COUNTY SALARY ORDINANCE

The Board of Supervisors of the County of Alameda ordains as follows:

SECTION I

Section 1-2.2 of Ordinance Number 0-2014-47 of the County of Alameda is hereby amended by the addition thereto of the following Job Codes, Titles and Salaries to be effective March 15, 2015.

Item		Title	Step 01	Step 02	Step 03	Step 04	Step 05
1540	PA	Deferred Compensation Specialist	2396.00				3208.80
1541	NM	Deferred Compensation Technician	1981.60	2084.80	2177.60	2296.80	2404.80

SECTION II

Section 1-2.2 of Ordinance Number 0-2014-47 of the County of Alameda is hereby amended by the amendment thereof of the following salary, to be effective March 15, 2015.

Item		Title	Step 01	Step 02	Step 03	Step 04	Step 05
5068	SM	Assistant Director, Child and Youth Services, BHCS	3464.00				4882.40

SECTION III

Article 3, of Ordinance Number 0-2014-47 of the County of Alameda is hereby amended by the amendment thereof of the following note, to be effective March 15, 2015.

Section 3-19.15 Add "and Job Code 1540PA Deferred Compensation Specialist"

SECTION IV

This ordinance shall take effect immediately, and before the expiration of fifteen days after its passage, shall be published once with the names of the members voting for and against the same in the Inter-City Express, a newspaper published in the said County of Alameda.

MW:vb
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