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**Human Resource Services**

February 28, 2012

Honorable Board of Supervisors  
Administration Building  
Oakland, CA 94612

# SECOND READING

Subject: Salary Ordinance Amendment

Dear Board Members:

Recommendation:

# CONTINUED FROM

*(Item #17)*  
*Tues, 3/13/12*

That your Board adopt a Salary Ordinance amendment establishing a new job classification and amending two footnotes, all three in the General Services Agency.

Discussion/Findings:

We are recommending the new job classification of Job Code 7411, Janitor, Floor Specialist, in the General Services Agency. The Department has requested that this class be created to better meet the needs of their clients and customers by providing specialized floor care. Incumbents in this position will work independently and without immediate supervision.

Additionally, Salary Ordinance Section 3-11.3 currently provides additional compensation for eight positions of Job Codes 7410 and 7410N, Janitors, who provide floor care. It is recommended that we amend the Salary Ordinance to include three additional positions of the same job class to accommodate three additional buildings that require this type of service. Upon the new Janitor, Floor Specialist positions being filled, we will return to your Board to eliminate this footnote as it will no longer be needed.

Lastly, we are also amending Salary Ordinance Section 3-11.10 to include Job Code 9232, Automatic Guided Vehicle Technician, to receive an additional five percent compensation, when assigned lead responsibility over employees of the same job classification in the unit where this position is housed, as the immediate supervisor is not stationed on-site and the need to have certain classes lead other employees is necessary.

Financing:

Funds are available in the 2011-2012 budget appropriation to pay the cost resulting from these actions.

Very Truly Yours,

Mary Welch, Interim Director  
Human Resource Services

- C: CAO
- Auditor-Controller
- County Counsel
- Treasurer-Tax Collector
- Director, General Services Agency

Approved as to Form  
Donna Ziegler, County Counsel

By \_\_\_\_\_



AN ORDINANCE AMENDING  
CERTAIN PROVISIONS OF THE 2011 - 2012  
ALAMEDA COUNTY SALARY ORDINANCE

The Board of Supervisors of the County of Alameda ordains as follows:

**SECTION I**

Section 1-2.2 of Ordinance Number 0-2011-4 of the County of Alameda is hereby amended by the addition thereof of the following Job Code, Title and Salary, to be effective April 1, 2012.

Job Code	Title	Step 01	Step 02	Step 03	Step 04	Step 05
7411	Janitor, Floor Specialist	1389.75	1452.00	1511.25	1587.75	1653.75

**SECTION II**

Article 3, of Ordinance Number of 0-2011-4 of the County of Alameda is hereby amended to read as follows.

3-11.3 - Not to exceed a total of eleven persons assigned to the Specialist Group under Job Codes 7410 and 7410N shall receive an additional 5 percent compensation.

**SECTION III**

Article 3, of Ordinance Number of 0-2011-4 of the County of Alameda is hereby amended to read as follows.

3-11.10 - Not to exceed eight persons occupying positions under Job Codes 9670, Stationary Engineer, 9260, Plumber, 9230, Electrician, or 9232, Automatic Guided Vehicle Technician, when assigned on a full-time basis to assist a Supervisor, Building and Plan Maintenance (Job Code 9680SM), or when assigned lead responsibility in a remote location, shall receive an additional 5 percent compensation.

**SECTION IV**

This ordinance shall take effect immediately, and before the expiration of fifteen days after its passage, shall be published once with the names of the members voting for and against the same in the Inter-City Express, a newspaper published in the said County of Alameda.