



Human Resource Services

Lakeside Plaza Building
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TDD: (510) 272-3703

March 18, 2016

Honorable Board of Supervisors
Administration Building
Oakland, CA 94612**Subject: Salary Ordinance Amendment**

Dear Board Members:

Recommendation:

Adopt a Salary Ordinance amendment to (1) establish the following six new job classifications aimed at providing distinct tasks and career opportunities for employees in the Information Technology Department: Technology Project Manager; Senior Technology Project Manager; Web Designer I/II/III; and County Webmaster, that includes salary administration criteria and (2) delete the provisions of Section 3-12.57, for one Senior Departmental Personnel Officer in the Health Care Services Agency, as the provisions are no longer needed.

Discussion/Findings:

We are recommending the following six new job classifications in the Information Technology Department (ITD): Job Code 1851PA, Technology Project Manager and Job Code 1852PA, Senior Technology Project Manager, as a result of an analysis of the current class structure within ITD, which resulted in the need for a department specific classification series aimed at providing distinct task and opportunities for incumbents with specialized project management skills, specific to the area of Information Technology.

Also, Job Code 1854PA, Web Designer I; Job Code 1855PA, Web Designer II; Job Code 1856PA, Web Designer III; and Job Code 1857PA, County Webmaster are being created based on the lack of a classification series specifically directed at web design, development and maintenance, and to keep pace with the technology industry and to provide service to various county departments/agencies which utilize the intranet/internet throughout the course of daily business.

In addition, we are recommending deletion of Salary Ordinance Section 3-12.57, in the Health Care Services Agency, that currently provides for one position of Job Code 0465SM, Senior Departmental Personnel Officer, when assigned supervisory and management responsibility for the Human Resource Services of the Health Care Services Agency to receive an additional ten percent compensation. However, as the provisions of this footnote are included in the current job specification for the Senior Department Personnel Officer classification, this footnote is no longer needed.

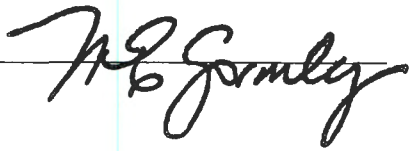
Funding:

Funds are available in the 2015-2016 budget appropriation to pay the cost resulting from these actions.

Very truly yours,

Mary Welch, Interim Director
Human Resource ServicesMW:vb
Z:\Board letter 2016\03.29.16\Salary Ordinance Amendment_ITD_HCSACc: County Administrator
Auditor-Controller
County Counsel
Director, Information Technology Department
Director, Health Care Services Agency

Approved as to Form
DONNA ZIEGLER, County Counsel

By 

O-2016-22

AN ORDINANCE AMENDING
CERTAIN PROVISIONS OF THE 2015-2016
ALAMEDA COUNTY SALARY ORDINANCE

The Board of Supervisors of the County of Alameda ordains as follows:

SECTION I

Section 1-2.2 of Ordinance Number 0-2015-54 of the County of Alameda is hereby amended by the addition thereto of the following Job Codes, Titles and Salaries effective May 8, 2016.

<u>Job Code</u>	<u>Title</u>	<u>STEP 01</u>	<u>STEP 02</u>	<u>STEP 03</u>	<u>STEP 04</u>	<u>STEP 05</u>
1851	PA Technology Project Manager	4025.60				5112.00
1852	PA Senior Technology Project Manager	4225.60				5662.40
1854	PA Web Designer I	2501.60				3329.60
1855	PA Web Designer II	3001.60				3995.20
1856	PA Web Designer III	3601.60				4794.40
1857	PA County Webmaster	4321.60				5752.80

SECTION II

Article 3, of Ordinance Number 0-2015-54 of the County of Alameda is hereby amended by the amendment thereof of the following note, effective May 8, 2016.

3-20.2 Add "and Job Code 1851PA, Job Code 1852PA, Job Code 1854PA, Job Code 1855PA, Job Code 1856PA, Job Code 1857PA"

SECTION III

Article 3, of Ordinance Number of 0-2015-54 of the County of Alameda, is hereby amended by the deletion therefrom of the following note, effective May 8, 2016.

3-12.57 Not to exceed one person occupying a position under Job Code 0465SM when assigned supervisory and management responsibility for the Human Resources functions of the Health Care Services Agency shall receive an additional 10 percent compensation.

SECTION IV

This ordinance shall take effect immediately, and before the expiration of fifteen days after its passage, shall be published once with the names and of the members voting for and against the same in the Inter-City Express, a newspaper published in the said County of Alameda.

THE FOREGOING was **PASSED** and **ADOPTED** by a majority vote of the Alameda County Board of Supervisors this 19th day of April, 2016, to wit:

AYES: Supervisors Carson, Chan, Valle & President Haggerty – 4

NOES: None

EXCUSED: Supervisor Miley - 1



PRESIDENT, BOARD OF SUPERVISORS

File: 29729
Agenda No: 29
Document No: O-2016-22



I certify that the foregoing is a correct copy of a Ordinance adopted by the Board of Supervisors, Alameda County, State of California

ATTEST:
Clerk, Board of Supervisors

By: Rhonda Bailey
Deputy