



Yolanda Baldovinos
Agency Director

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August 14, 2009

Honorable Board Members
Administration Building
Oakland, CA 94612

Dear Board Members:

Subject: Approval of contract amendment to the Alameda County Community Food Bank for continued FY 2009 - 2010 Food Stamp Advocacy and Application Services

RECOMMENDATIONS:

It is recommended that your board:

- Approve amendments for additional funding augmentation to the CBO master contract #900147, Procurement #4447, with the Alameda County Community Food Bank (ACCFB), (Principal: Susan Bateson, Executive Director; Location: Oakland, CA), increasing the current award of \$62,500 by an additional \$187,500 for a maximum award of \$250,000 and extend the current award period by an additional nine months for a term ending June 30, 2010 for the continued delivery of Food Stamp Advocacy and Application Processing services, and delegate authority to the Social Services Agency Director, or designee, to execute the contract under the master contracting process, and
- Approve an appropriation and revenue increase of \$250,000 as detailed in the attached Financial Recommendation.

SUMMARY/DISCUSSION:

This letter requests action by your Board to approve and authorize additional funding and an award extension to the current contract with ACCFB to support continued County-wide Food Stamp Outreach and Application Processing services through June 30, 2010. On June 30, 2009 your Board approved an initial funding of \$62,500 for a 3-month service period of July – September, 2009. This preliminary funding allowed AACFB to focus on conducting enrollment clinics and providing outreach presentations—application assistance in the South County, Tri-Valley and Tri-cities areas—targeting low-income working families, seniors and immigrant populations. The Social Services Agency (SSA) has since verified that under Non-Assistance Food Stamp (NASF) eligibility codes the Agency is now able to recommend continued funding for this project through the balance of FY 2009 – 2010.

SSA is requesting approval of these contract amendments as this service is especially critical for vulnerable populations such as single parents and very low-income families, frail elders, people with disabilities, caregivers, and non-English speakers who are in need of and eligible for Food Stamps. The extended service capacity will also allow for expanded geographical service delivery throughout the County.

SELECTION CRITERIA/PROCESS:

On June 30, 2009 (File #24827, Item 100) your Board approved the funding renewal of the current CBO Master contract with ACCFB for Food Stamp Advocacy and Application Processing services. The recommended funding augmentation supports SSA's continued partnership and support for ACCFB's central role in regards to development of coordinated food policy and food stamp service delivery throughout the County.

FINANCING:

Increase in appropriations will be fully covered by federal and state funds. There will be no increase in net County cost.

Sincerely,



Yolanda Baldovinos
Agency Director

Attachment: Financial Recommendation

c: County Administrator
County Auditor-Controller
County Counsel

V:\BoardLetter\2009\09.08.09- Alameda Food Bank (FY 09.10)

FINANCIAL RECOMMENDATION

AGENDA DATE:

9/8/2009

Subject of Board Letter:

Approval of contract amendment to the Alameda County Community Food Bank for continued FY2009-2010 Food Stamp Advocacy and Application Services

BY: 2009/2010

FUND: 10000

The use of Designations, as follows:

NAME OF DESIGNATION	ORG	AMOUNT

The increase (decrease) in anticipated revenue, as follows:

Informational

ORG	ACCT	PROG	PROJ/GR	AMOUNT
320100	456010			\$162,500
	452010			\$87,500
ORG TOTAL				\$250,000

Informational

ORG	ACCT	PROG	PROJ/GR	AMOUNT
ORG TOTAL				\$0

GRAND TOTAL ANTICIPATED REVENUE \$250,000

The increase (decrease) in appropriations, as follows:

Informational

ORG	ACCT	PROG	PROJ/GR	AMOUNT
320100	610000			\$250,000
ORG TOTAL				\$250,000

Informational

ORG	ACCT	PROG	PROJ/GR	AMOUNT
ORG TOTAL				\$0

GRAND TOTAL APPROPRIATION \$250,000