



Alameda County

Agenda September 15, 2009

Human Resource Services

Lakeside Plaza Building 1401 Lakeside Drive, Suite 200 Oakland, CA 94612-4305

September 1, 2009

Honorable Board of Supervisors
Administration Building
Oakland, CA 94612

Subject: Salary Ordinance Amendment

Dear Board Members:

Recommendation:

That your Board adopt a Salary Ordinance amendment establishing two new job classifications; one in the Community Development Agency and one in the Health Care Services Agency and adding two footnotes in the Health Care Services Agency.

Discussion/Findings:

We are recommending the following two new job classifications: Housing Rehabilitation Technician, in the Community Development Agency, to perform a limited variety of technical and para-professional duties associated with emergency repairs, single system repairs, visual assessments, and health and safety evaluations on single-family and multi-family homes.

Additionally, we are recommending the classification of Consumer Family/Relations Program Assistant, in the Health Care Services Agency, to provide administrative support, coordination of a variety of related community and education outreach activities and events, and performance of a variety of administrative functions in the implementation of consumer/family related programs and projects.

Furthermore, we are recommending two footnotes in the Health Care Services Agency. One position of Physician V to receive an additional five percent compensation when assigned by the Director, to serve in the role of the County Health Officer and one position of Health Care Claims Examiner II to receive an additional five percent when assigned lead responsibilities in the Claims Processing Center.

Financing:

Funds are available in the 2009-2010 budget appropriation to pay the costs of these actions.

Very truly yours,

Mary Welch, Interim Director
Human Resource Services

MW:vb

Cc: CAO
Auditor-Controller
County Counsel
Director, Community Development Agency
Director, Health Care Services Agency

Z:\Board Letters\09.15.09 SO New Job Class & footnote

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Approved as to Form
RICHARD E. WINNIE, County Counsel

By 

AN ORDINANCE AMENDING
CERTAIN PROVISIONS OF THE 2009 - 2010
ALAMEDA COUNTY SALARY ORDINANCE

The Board of Supervisors of the County of Alameda ordains as follows:

SECTION I

Section 1-2.2 of Ordinance Number 0-2008-48 of the County of Alameda is hereby amended by the addition thereto of the following Job Code Numbers, Titles, and Salaries to be effective October 4, 2009.

Job Code	Title	STEP 01	STEP 02	STEP 03	STEP 04	STEP 05
2984	Housing Rehabilitation Technician	1801.50	1884.75	1963.50	2056.50	2146.50
5097	Consumer Family/Relations Program Assistant	1923.20	2023.20	2113.60	2229.60	2334.40

SECTION II

Article 3 of Ordinance Number 0-2008-48 of the County of Alameda is hereby amended by the addition thereto of the following notes to be effective October 4, 2009.

- 3-12.74 Not to exceed one employee occupying a position under Job Code 5143SM when assigned by the Director, Health Care Services Agency to serve as the role of the County Health Officer, shall be compensated an additional five percent.
- 3-12.75 Not to exceed one person occupying a position under Job Code 1462 when assigned lead responsibilities over the other Health Care Claims Examiner I and/or II positions in the Claims Processing Center, shall receive an additional five percent.

SECTION III

This ordinance shall take effect immediately, and before the expiration of fifteen days after its passage, shall be published once with the names of the members voting for and against the same in the Inter-City Express, a newspaper published in the said County of Alameda.