



Daniel Woldesenbet, Ph.D., P.E., Director

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August 26, 2025

Honorable Board of Supervisors
County of Alameda
1221 Oak Street, Suite 536
Oakland, CA 94612-4305

SUBJECT: REFUND OF PERMIT FEES COLLECTED ON PERMIT NO. BLD2023-01850 IN THE AMOUNT OF \$1,039.90

Dear Board Members:

RECOMMENDATION:

- A. Approve the refund of \$1,039.90 to Victor Avalos & Piedrasantacoto Lesbia for collected permit fees for Building Permit No. BLD2023-01850; and
- B. Authorize the Auditor-Controller to issue a warrant in the total amount of \$1,039.90 to Victor Avalos & Piedrasantacoto Lesbia at the mailing address shown on Claim Form No. 110-109.

DISCUSSION / SUMMARY:

On October 23, 2024, the Public Works Agency collected permit fees in the total amount of \$1,039.90 from Victor Avalos & Piedrasantacoto Lesbia for Building Permit No. BLD2023-01850.

The project permittee, Victor Avalos & Piedrasantacoto Lesbia has withdrawn the project and is now requesting a refund of the fees paid for the permit fees, as no building was done. Chapter 15.08 of the Alameda County Ordinance No. 2022-58 authorizes refunds when work has not been commenced. Cost incurred by the County in the amount of \$803.42 for non-refundable and other service fees have been deducted from the total fees collected. A refund of \$1039.90 is now recommended.

FINANCING:

There is no impact on the County General Fund. Funds are available in Fund No. 10000, Organization No. 270200, Building Inspection account 610461.



VISION 2036 GOAL:

Issuance and inspection of building permits in accordance with state and local ordinances meets the 10x goal pathway of Accessible Infrastructure in support of our shared vision of Safe and Livable Communities.

Yours truly,

DocuSigned by:


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Daniel Woldesenbet, Ph.D., P.E.
Director of Public Works

Form #110,109
Revised 09/2019
Resolution 131577
November 4, 1969

COUNTY OF ALAMEDA
OFFICE OF AUDITOR-CONTROLLER
REFUND OF FEES

Business
Unit: PBWKS
Voucher#

CLAIMANT'S NAME: <u>Victor M. Rivalo</u> <u>Piedrasanta Coto Lesnal</u>	EMAIL ADDRESS: <u>Victor Pascual 96@yahoo.com</u>
CLAIMANT'S ADDRESS: <u>189 Willow Ave.</u>	CITY: <u>Hayward</u> ST: <u>CA</u> ZIP: <u>94541</u>
LAST 5 DIGITS OF CLAIMANT'S TAX ID NO. (TIN)	PAVEE'S VENDOR ID:
DATE OF OCCURRENCE: <u>10/23/2024</u>	
LOCATION OF OCCURRENCE: <u>189 Willow Ave. Hayward CA, 94541</u>	
FACTS GIVING RISE TO CLAIM: PERMIT# • BLD <u>2023-01850</u>	
SIGNATURE OF CLAIMANT: <u>[Signature]</u>	DATE: <u>7/25/2025</u>
PRINT NAME: <u>Lesnal P. Coto</u>	TELEPHONE NUMBER: <u>510-962-1109</u>

Instructions:

1. Use this form to request refund offees, which do not exceed \$500 (except that the limit for the County Clerk is \$1,500). If the amount is exceeded, a Board letter and Minute Order must accompany the claim.
2. Include copy of the check and deposit permit.
3. This form should be signed by the claimant and the Agency/Department Head.
4. Scan the invoice form along with supporting document and link the image(s) to the voucher. Create an online voucher and write the name of the Business Unit and Voucher Number in the top right corner of the form.

ACCOUNTING INFORMATION								
BU	ACCT	FUND	DEPTID	PROG	SUB-CLS	BY	PROJECT	AMOUNT
PBWKS	610461	10000	270200	00000		2025		\$
TOTAL								<u>\$1039.90</u>
VENDOR#: _____		INVOICE# _____		PAYMENT HANDLING		☐ US MAIL ☐ RETURN TO DEPT		
PAY COMMENTS (include Deposit Pennit Number):								
DEPARTMENTAL INFORMATION								
DEPT NAME: PUBLIC WORKS AGENCY / <u>Building Inspections-</u>								
LAISON: _____		QIC: 50501		PHONE: _____				
DEPT CLAIMS PROCESSOR: _____				DEPT CLAIMS APPROVER: _____				
CERTIFICATION OF DEPARTMENT HEAD								
I certify under penalty of perjury that no County funds have been expended in connection with filing of this claim and recommend refund of the amount claimed.								
DEPARTMENT HEAD: Alan Tam. Building Official <u>[Signature]</u>						DATE: <u>7/25/2025</u>		
FOR AUDITOR'S OFFICE USE ONLY								
OAPPROVED ☐ DENIED ☐ REASON: _____								
CENTRAL CLAIMS APPROVER: _____						DATE: _____		

Alameda County Refund Estimate Worksheet

This worksheet is designed to assist in calculating the refunds for permit fees as per Chapter 15.08 of the County of Alameda Building Ordinance No. 2022-58. Fees are based off the Alameda County Building Inspection Department Service Fee Schedule A & B.

Permit Type: Accessory Dwelling Unit (ADU)

Date: 10/23/2024

Building Permit Number: BLD2023-01850

Project Location: 189 WILLOW AVE, Unit A, HAYWARD, CA 94541

BUILDING PERMIT FEES WITH ESTIMATED REFUNDABLE FEES

TYPE OF PERMIT OR FEE	Amount Paid	60% Refundable
BUILDING PERMIT FEE <i>(Same as Basic Permit Fee, \$125 min.)</i>	\$1,073.02	\$643.81
ELECTRICAL PERMIT FEE <i>(20% of Building Permit Fee, enter No when n/a)</i>	\$214.60	\$128.76
MECHANICAL PERMIT FEE <i>(18% of Building Permit Fee, enter No when n/a)</i>	\$193.14	\$115.88
PLUMBING PERMIT FEE <i>(17% of Building Permit Fee, enter No when n/a)</i>	\$182.41	\$109.45
Permit Processing Fee <i>(\$20 for Single & \$30 for Combo Permit - 0 for Water Heater only)</i>	\$30.00	N/A
DOCUMENT IMAGING <i>(1% of Building Permit Fee)</i>	\$10.73	N/A
S.M.I.P. - RESIDENTIAL <i>(State Seismic Instrumentation Program - 0.01% of the Valuation)</i>	\$11.73	N/A
CBSC Fund <i>(State Building Standards Commission Special Revolving Fund - \$1/\$25,000)</i>	\$4.00	N/A
Credit Card Trans Fee - OTC	\$53.69	N/A
C&D Debris Mgmt Program <i>(0.5 hr)</i>	\$70.00	\$42.00
TOTAL FEE	\$ 1,843.32	\$1,039.90