

**Human Resource Services**

September 9, 2013

Honorable Board of Supervisors
Administration Building
Oakland, CA 94612**Subject: Salary Ordinance Amendment**

Dear Board Members:

Recommendation:

That your Board adopt a Salary Ordinance amendment (1) revising two footnotes related to shift differentials in the Social Services Agency, (2) deleting an existing footnote in the Public Works Agency, (3) establishing a new footnote in the Auditor-Controller's Agency, (4) establishing two new footnotes in the Information Technology Department, and (5) revising the salary for a job class in the Sheriff's Office.

Discussion/Findings:

We are revising Section 6-2, Split Shift and Night Shift Work to include the following classifications: Job Code 1473SM, Supervising Eligibility Technician, Job Code 1132NM, Eligibility Support Clerk, Job Code 1471NM, Eligibility Technician II, and Job Code 1472NM, Eligibility Technician III, to receive an additional seven percent compensation for working swing shift in the Social Services Agency, Customer Service Center. This provision is similar to staff in the Children and Family Services (CTS) who are also required to work a swing shift.

Additionally, we are amending Section 3-15.4 to remove the salary administration criteria for Job Code 2090PA, Public Art Program Coordinator from the Public Works Agency section of the Salary Ordinance, and adding the provisions to the Auditor-Controller section of the Salary Ordinance. This is due to the fact that the Art Commission positions associated with the above-mentioned footnote, transferred responsibility from the Public Works Agency to the Auditor-Controller's Agency.

Also, we are making the provisions of a footnote in the General Services Agency, which provides employees in the classifications of Job Code 9280NM, Telecom Technician and 9286SM, Senior Telecom Technician, to be compensated an additional five percent when assigned to standby duties between the hours of 5 p.m. Friday and 8:00 a.m. Monday, be applicable to the Information Technology Department. This change is the result of some of the employees in these job classes transferred from the General Service Agency to the Information Technology Department.

In addition, we are recommending additional footnote compensation for three positions of Senior System Analyst, Job Code 1826MA, in the Information Technology Department, as these three positions are responsible for overseeing the three largest and most complicated systems within the County's operation, that go beyond the standards of other systems managed by this classification.

Lastly, we are revising the salary for Job Code 6502PA, Youth and Family Services Manager in the Sheriff's Office, as the salary was incorrect in a recently approved Salary Ordinance amendment. This adjustment will correct this issue.

Financing:

Funds are available in the 2013-2014 Budget appropriation to pay the cost of these actions.

Very truly yours,



for Mary Welch, Interim Director
Human Resource Services

MW:vb

Z:\Board Letters\09.17.13 Salary Ordinance Amendment

Cc: CAO
Auditor-Controller
County Counsel
Director, General Services Agency
Director, Information Technology Department
Director, Public Works Agency
Director, Social Services Agency
Sheriff

Approved as to Form
DONNA ZIEGLER, County Counsel

By 

AN ORDINANCE AMENDING
CERTAIN PROVISIONS OF THE 2013 - 2014
ALAMEDA COUNTY SALARY ORDINANCE

The Board of Supervisors of the County of Alameda ordains as follows:

SECTION I

The Last Two Paragraphs of Section 6-2, Split Shift and Night Work, is hereby amended to read as follows:

Effective July 27, 2008, PACE represented employees in Job Code 6750, Child Welfare Supervisor and 6284, Supervising Child Care Worker and Job Code 1473SM, Supervising Eligibility Technician, of the Social Services Agency who are required to work at least five-eighths of their normal work schedule between 4:30 p.m. and 12:00 a.m., shall be paid at a rate of seven percent over and above their normal biweekly or hourly rate of pay for the entire shift so worked.

SEIU represented employees in Job Codes 6740, Child Welfare Worker I, 6745, Child Welfare Worker II, 1128, Specialist Clerk I, and 1129, Specialist Clerk II, 1132, Eligibility Support Clerk, 1471, Eligibility Technician II and 1472, Eligibility Technician III, of the Social Services Agency and who are required to work at least five-eighths of their normal work schedule between 4:30 p.m. and 12:00 a.m., shall be paid at a rate of 7 percent over and above their normal biweekly or hourly rate of pay for the entire shift so worked.

SECTION II

Article 3 of Ordinance Number 0-2012-51 of the County of Alameda is hereby amended by the amendment thereof of the following note:

3-15.4 "delete Job Code 2090PA" effective September 29, 2013.

SECTION III

Article 3 of Ordinance Number 0-2012-51 of the County of Alameda is hereby amended by the addition thereto of the following note, to be effective on the date shown:

3-3.11 Effective September 29, 2013, Persons employed under Job Code 2090PA, may be compensated at any biweekly amount within the range of salaries shown for that classification, as determined by the Auditor-Controller.

SECTION IV

Article 3 of Ordinance Number 0-2012-51 of the County of Alameda is hereby amended by the addition thereto of the following notes, to be effective on the date shown:

3-20.9 Effective July 7, 2013, Persons occupying positions under Job Codes 9280NM, Telecom Technician and 9286SM, Senior Telecom Technician shall be compensated at the rate of one-fifth pay when assigned to standby duty between the hours of 5:00 p.m. Friday and 8:00 a.m. Monday.

3-20.10 Effective September 29, 2013, not to exceed three persons under Job Code 1826MA when assigned to oversee multi-year projects involving several resources with varied technical and functional skill sets and acting as the system architect for the large system shall be compensated up to an additional 10 percent, as determined by the Director of the Information Technology Department.

SECTION V

Section 1-2.2 of Ordinance Number 0-2012-51 of the County of Alameda is hereby amended by the amendment thereof of the following Salaries to be effective on the dates shown:

ITEM	MC	TITLE	Efft Date	STEP 01	STEP 02	STEP 03	STEP 04	STEP 05
6502	PA	Youth and Family Srvcs Mgr						
			07/07/2013	3322.40				4196.00
			01/05/2014	3356.00				4237.60

SECTION VI

This ordinance shall take effect immediately, and before the expiration of fifteen days after its passage, shall be published once with the names of the members voting for and against the same in the Inter-City Express, a newspaper published in the said County of Alameda.