



Human Resource Services

Lakeside Plaza Building  
1401 Lakeside Drive, Suite 200  
Oakland, CA 94612-4305  
TDD: (510) 272-3703

September 13, 2016

Honorable Board of Supervisors  
Administration Building  
Oakland, CA 94612

**Subject: Salary Ordinance Amendment**

Dear Board Members:

**Recommendation:**

Adopt a Salary Ordinance amendment amending Section 3-13.18 in the Human Resource Services Department that provides additional compensation for Labor Relations Analyst when assigned overall Human Resource Service responsibilities for an operational Department.

**Discussion/Findings:**

We are amending Salary Ordinance Section 3-13.18 in the Human Resource Services Department that provides an additional five percent compensation for Labor Relations Analyst when assigned overall Human Resource Service responsibilities for an Operating Department to include the additional responsibility of supervising the Human Resources Trainees, who will be placed in the Operating Departments after completion of the eighteen month training program.

In recognition of the additional supervisory responsibility, we are increasing the compensation from five percent to ten percent.

**Funding:**

Funds are available in the 2016-2017 budget appropriation to pay the cost resulting from this action.

Very truly yours,

A handwritten signature in blue ink, appearing to read "Kathy Mount".

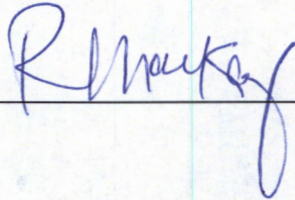
Kathy Mount, Interim Director  
Human Resource Services

KM:vb

Z:\Board letter 2016\09.27.16\Salary Ordinance Amendment\_HRS

Cc: County Administrator  
Auditor-Controller  
County Counsel

Approved as to Form  
DONNA ZIEGLER, County Counsel

By 

O-2016-53

AN ORDINANCE AMENDING  
CERTAIN PROVISIONS OF THE 201-2016  
ALAMEDA COUNTY SALARY ORDINANCE

The Board of Supervisors of the County of Alameda ordains as follows:

**SECTION I**

**Article 3, Section 3-13, Subsection 3-13.18** of the County of Alameda Salary Ordinance is hereby amended to read as follows:

3-13.18 ~~Effective January 3, 2016,~~ **Effective October 9, 2016** employees in Job Code 0283PA and Job Code 0284PA, when assigned overall responsibilities for Human Resource Services for an Operating Department and supervision of Human Resources Trainees, shall be compensated an additional ~~five~~ ten percent of the base pay.

**SECTION II**

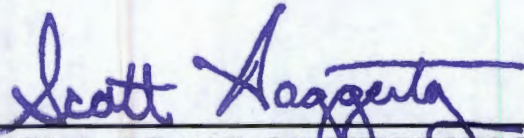
This ordinance shall take effect immediately, and before the expiration of fifteen days after its passage, shall be published once with the names and of the members voting for and against the same in the Inter-City Express, a newspaper published in the said County of Alameda.

**THE FOREGOING** was **PASSED** and **ADOPTED** by a majority vote of the Alameda County Board of Supervisors this 4<sup>th</sup> day of, **October, 2016**, to wit:

**AYES:** Supervisors Carson, Chan, Valle & President Haggerty – 4

**NOES:** None

**EXCUSED:** Supervisor Miley – 1

  
\_\_\_\_\_  
**PRESIDENT, BOARD OF SUPERVISORS**

File: 29835  
Agenda No: 12  
Document No: O-2016-53



I certify that the foregoing is a correct copy of a Ordinance adopted by the Board of Supervisors, Alameda County, State of California

**ATTEST:**  
Clerk, Board of Supervisors

By: R. Bailey  
Deputy