



Alameda County

Human Resource Services

Lakeside Plaza Building 1401 Lakeside Drive, Suite 200 Oakland, CA 94612-4305

September 30, 2008

Honorable Board of Supervisors
Administration Building
Oakland, CA 94612

CONTINUED FROM (Item # 23)
Tuesday, 10/14/08

Subject: Salary Ordinance Amendment

SECOND READING

Dear Board Members:

Recommendation:

That your Board adopt a Salary Ordinance Amendment establishing a new class in the Health Care Services Agency and amending a footnote in the Human Resource Services Department.

Discussion/Findings:

We are recommending approval of a new job class in the Health Care Services Agency, Item (#1486SM) Supervising Health Insurance Technician. The incumbent of this position will oversee and direct, through technical staff, the activities associated with scheduling medical appointments and the application, referral and enrollment process for Federal, State, County and private funded health insurance programs and a variety of specialized health insurance programs; and, review and process provider claims for payment.

Additionally, we are recommending amendment of an existing footnote in the Human Resource Services Department for the Human Resource Analyst II classification that would reduce the percent of compensation from up to ten percent to five percent when assigned lead responsibilities over persons in the same or equivalent Job Code or when assigned lead responsibilities over the Temporary Assignment Pool (TAP) Program.

Financing:

Funds are available in the 2008-2009 budget appropriation to pay the costs of these actions.

Very truly yours,

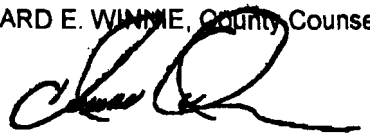
Stephen Amano, Acting Director
Human Resource Services

SA:vb

- c: County Administrator
- Auditor-Controller
- County Counsel
- Director, Health Care Services Agency



Approved as to Form
RICHARD E. WINNIE, County Counsel

By 

**AN ORDINANCE AMENDING
CERTAIN PROVISIONS OF THE 2007-2008
ALAMEDA COUNTY SALARY ORDINANCE**

The Board of Supervisors of the County of Alameda ordains as follows:

SECTION I

Section 1-2.2 of Ordinance Number 0-2007-52 of the County of Alameda is hereby amended by the addition thereto of the following Job Code Number, Title and Salary to be effective November 2, 2008.

Job Code	Title	STEP 01	STEP 02	STEP 03	STEP 04	STEP 05
1486	SM Supervising Health Insurance Technician	2390.40	2425.60	2547.20	2674.40	2812.00

SECTION II

Article 3 of Ordinance Number 0-2007-52 of the Alameda County is hereby amended to read as follows:

3-13.6 Effective October 6, 2008, not to exceed three positions under Job Code 0280PA when assigned either lead responsibility over persons in the same, or an equivalent Job Code, or lead responsibility associated with the Temporary Assignment Pool (TAP) Program may be compensated an additional 5 percent of their base salary at the discretion of the Department Head.

SECTION III

This Ordinance shall take effect immediately, and before the expiration of fifteen days after its passage, shall be published once with the names of the members voting for and against the same in the Inter-City Express, a newspaper published in the said County of Alameda.