



Human Resource Services

Lakeside Plaza Building  
1401 Lakeside Drive, Suite 200  
Oakland, CA 94612-4305  
TDD: (510) 272-3703

October 12, 2010

Honorable Board of Supervisors  
Administration Building  
Oakland, CA 94612

# SECOND READING

**Subject: Salary Ordinance Amendment**

Dear Board Members:

**Recommendation:**

**CONTINUED FROM** (ITEM # 33)  
TUES, 10/26/10

That your Board adopt a Salary Ordinance amendment adding two new job classifications in the Health Care Services Agency and one new job classification in the Sheriff's Office.

**Discussion/Findings:**

We are recommending the new job class of Critical Care Manager, BHCS in the Health Care Services Agency. The position is responsible for monitoring and coordinating acute and sub-acute system resources and authorizing services for adults or adolescents on involuntary psychiatric holds or in need of acute psychiatric care.

We are also recommending the new job class of Financial Services Director, Health Care Services Agency. Responsibilities include overseeing all aspects of the Agency's financial operations which include: accounting, contracts administration, claims, and revenue generating operations and related administration functions of the Health Care Services Agency.

Lastly, we are recommending the new job class of Youth and Family Services Intern, in the Sheriff's Office. Positions in this class are unique to the Youth and Family Services Bureau of the Alameda County Sheriff's Office. Incumbents are participants in a part-time or short-term (usually not exceeding twelve months) internship program conducted in accordance with the California Board of Behavioral Science regulations governing the training of Marriage and Family Therapist (MFT) Interns. Board regulations require that individuals participating in this program be registered MFT Interns with the California Board of Behavioral Science Examiners, or qualify as MFT Trainees who have recently completed or are currently enrolled in a Master's Degree program in a field approved for MFT Licensure by the Board.

**Financing:**

Funds are available in the 2010-2011 budget appropriation to pay the costs of these actions.

Very truly yours,

A handwritten signature in black ink, appearing to read "Mary Welch", written in a cursive style.

Mary Welch, Interim Director  
Human Resource Services

MW:vb

\\Board Letters\\10.26.10 HCSA & Sheriff's Office

Cc: CAO  
Auditor-Controller  
County Counsel  
Director, Health Care Services Agency  
Sheriff

Approved as to Form  
RICHARD E. WINNIE, County Counsel  
By Donna L. Ziegler

AN ORDINANCE AMENDING  
CERTAIN PROVISIONS OF THE 2010 - 2011  
ALAMEDA COUNTY SALARY ORDINANCE

The Board of Supervisors of the County of Alameda ordains as follows:

**SECTION I**

Section 1-2.2 of Ordinance Number 0-2009-51 of the County of Alameda is hereby amended by the addition thereof of the following Job Codes, Titles and Salaries, to be effective November 14, 2010.

Job						
<u>Code</u>	<u>Title</u>	<u>Step 01</u>	<u>Step 02</u>	<u>Step 03</u>	<u>Step 4</u>	<u>Step 05</u>
6518 PA	Critical Care Manager, BHCS	3,126.40				3,838.40
0225 EM	Financial Services Director, HCSA	4,528.80				5,501.60
6501	Youth and Family Services Intern	1,116.00	1,172.25	1,230.75	1,292.25	1,356.75

**SECTION II**

Article 3 of Ordinance Number 0-2009-51 of the County of Alameda is hereby amended by the amendment thereto of the following note, effective November 14, 2010.

3-12.19        Add "and Job Code 6518PA" after 6517SM and add "Job Code 0225EM" before 0302PA.

**SECTION III**

This ordinance shall take effect immediately, and before the expiration of fifteen days after its passage, shall be published once with the names of the members voting for and against the same in the Inter-City Express, a newspaper published in the said County of Alameda.