



Lakeside Plaza Building
1401 Lakeside Drive, Suite 200
Oakland, CA 94612-4305
TDD: (510) 272-3703

Human Resource Services

October 12, 2016

Honorable Board of Supervisors
Administration Building
Oakland, CA 94612

Subject: Salary Ordinance Amendment

Dear Board Members:

Recommendation:

- A. Establish the New Job Classification of Procurement Administrator, in the General Services Agency (GSA) that includes salary administration Criteria; and
- B. Delete the provisions of Salary Ordinance Section 3-11.14 in the General Services Agency

Discussion/Findings:

We are recommending the new job classification of Job Code 0185SM, Procurement Administrator in the General Services Agency. This single position class will report to the Chief Deputy of Administration, GSA and will serve as a director over the Manager, Purchasing Division. The creation of this new position will enable GSA to meet the needs of its customers and achieve strategic objectives of the Agency for all of the County's procurement needs.

In addition, we are recommending the deletion of Salary Ordinance Section 3-11.14, in the General Services Agency which provides an additional ten percent compensation for the Deputy Director, General Services Agency when assigned responsibility for county-wide Real Estate Services, as these duties have been incorporated into the revised job specification of the Deputy Director, General Services Agency job classification.

Financing:

Funds are available in the 2016-2017 budget appropriation to pay the cost resulting from these actions.

Very truly yours,

Kathy Mount, Interim Director
Human Resource Services

KM:vb

Z:\Board Letters\10.25.16 Salary Ordinance Amendment_GSA

- Cc: CAO
- Auditor-Controller
- County Counsel
- Director, General Services Agency

By 2 Mark

O-2016-58
AN ORDINANCE AMENDING
CERTAIN PROVISIONS OF THE 2016 - 2017
ALAMEDA COUNTY SALARY ORDINANCE

The Board of Supervisors of the County of Alameda ordains as follows:

SECTION I

Article 1, Section 1-2, Subsection 1-2.2 of the County of Alameda Salary Ordinance is hereby amended by the addition thereto of the following Job Code, Title and Salary, to be effective November 6, 2016.

Job Code	Title	STEP 01	STEP 02	STEP 03	STEP 04	STEP 05
0185	SM Procurement Administrator	4606.40				5850.40

SECTION II

Article 3, Section 3-11, Subsection 3-11.9 of the County of Alameda Salary Ordinance is hereby amended by the addition thereto, to be effective November 6, 2016:

Section 3-11.9 Add "and Job Code 0185SM"

SECTION III

Article 3, Section 3-11, Subsection 3-11.14 of the County of Alameda Salary Ordinance is hereby amended by the deletion therefrom, to be effective November 6, 2016:

Section 3-11.14 Two positions of Job Code 0194EM when assigned responsibility for Construction Program Planning and Architectural Services, or responsibility for County-wide Real Estate Services, shall receive an additional 10 percent compensation.

SECTION IV

This ordinance shall take effect immediately, and before the expiration of fifteen days after its passage, shall be published with the names of the members voting for and against the same in the Inter-City Express, a newspaper published in the said County of Alameda.

THE FOREGOING was **PASSED** and **ADOPTED** by a majority vote of the Alameda County Board of Supervisors this 8th day of November, 2016, to wit:

AYES: Supervisors Carson, Chan, Miley, Valle & President Haggerty – 5

NOES: None

EXCUSED: None



PRESIDENT, BOARD OF SUPERVISORS

File: 29835
Agenda No: 13
Document No: O-2016-58



I certify that the foregoing is a correct copy of a Ordinance adopted by the Board of Supervisors, Alameda County, State of California

ATTEST:
Clerk, Board of Supervisors

By: R. Bailey
Deputy

THE INTER-CITY EXPRESS

~ SINCE 1909 ~

1109 OAK STREET STE 103, OAKLAND, CA 94607-4866
Telephone (510) 272-4747 / Fax (510) 465-1657

Jasmin Alvarez - Rhonda Bailey
ALAMEDA CO CLERK BD OF SUPERVISORS
1221 OAK ST 5TH FLR
OAKLAND, CA - 94612

PROOF OF PUBLICATION

(2015.5 C.C.P.)

State of California)
County of ALAMEDA) ss

Notice Type: ORD - ORDINANCE PUBLICATION

Ad Description: O-2016-58 Salary Ordinance Amendment establishing the new job

I am a citizen of the United States; I am over the age of eighteen years, and not a party to or interested in the above-entitled matter. I am the principal clerk of the printer and publisher of the INTER-CITY EXPRESS, a newspaper published in the English language in the City of Oakland, County of Alameda, State of California.

I declare that the INTER-CITY EXPRESS is a newspaper of general circulation as defined by the laws of the State of California as determined by this Court's order, dated October 21, 1910, in the action entitled In the Matter of the Application of the INTER-CITY EXPRESS Publishing Company Establishing "THE INTER-CITY EXPRESS" To be a Newspaper of General Circulation, Case Number 33837, and as Amended November, 19, 1974. Said order, as amended, Orders that: "The INTER-CITY EXPRESS' is a newspaper of general circulation, as defined in Section 6000 et seq. of the Government Code, for the City of Oakland, the County of Alameda, and The State of California." Said order as amended has not been revoked.

I declare that the notice, of which the annexed is a printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

11/21/2016

Executed on: 11/21/2016
At Los Angeles, California

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Signature

Email

This space for filing stamp only

OK #: 2948598

0-2016-58
AN ORDINANCE AMENDING CERTAIN
PROVISIONS OF THE 2016 - 2017
ALAMEDA COUNTY SALARY
ORDINANCE

Approved as to Form
DONNA R. ZIEGLER, County Counsel

By: Raymond MacKay
11/21/16

OK-2948598#

The Board of Supervisors of the County of Alameda ordains as follows:

SECTION I

Article 1, Section 1 -2, Subsection 1 - 2.2 of the County of Alameda Salary Ordinance is hereby amended by the addition thereto of the following Job Code, Title and Salary, to be effective November 6, 2016.

Job

Code 0185

Title STEP 01
SM Procurement Administrator 4666.40

STEP 02 STEP 03 STEP 04 STEP 05
5850.40

SECTION II

Article 3, Section 3-11, Subsection 3-11.9 of the County of Alameda Salary Ordinance is hereby amended by the addition thereto, to be effective November 6, 2016:

Section 3-11.9 Add "and Job Code 0185SM"
SECTION III

Article 3, Section 3-11, Subsection 3-11.14 of the County of Alameda Salary Ordinance is hereby amended by the deletion therefrom, to be effective November 6, 016:

Section 3-11.14 Two positions of Job Code 0194EM when assigned responsibility for Construction Program Planning and Architectural Services, or responsibility for County-wide Real Estate Services, shall receive an additional 10 percent compensation.

SECTION IV

This ordinance shall take effect immediately, and before the expiration of fifteen days after its passage, shall be published with the names of the members voting for and against the same in the Inter-City Express, a newspaper published in the said County of Alameda.

Adopted by the Board of Supervisors of the County of Alameda, State of California, on November 8, 2016 by the following called vote:

AYES: Supervisors Carson, Char, Mileay, Valle & President Haggerty - 5
NOES: None
EXCUSED: None

SCOTT HAGGERTY
President of the Board of Supervisors
County of Alameda, State of California

ATTEST: ANIKA CAMPBELL-BELTON
Clerk of the Board of Supervisors, County of Alameda



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EL MUNDO

This space for filing stamp only

1433 WEBSTER ST STE 100, OAKLAND, CA 94612
Telephone (510) 287-8211 / Fax (510) 287-8247

Jasmin Alvarez - Rhonda Bailey
ALAMEDA CO CLERK BD OF SUPERVISORS
1221 OAK ST 5TH FLR
OAKLAND, CA - 94612

PROOF OF PUBLICATION

(2015.5 C.C.P.)

State of California)
County of ALAMEDA) ss

Notice Type: ORD - ORDINANCE PUBLICATION

Ad Description:
O-2016-58 Salary Ordinance Amendment establishing the new job

I am a citizen of the United States and a resident of the State of California; I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am the principal clerk of the printer and publisher of the EL MUNDO, a newspaper published in the English language in the city of , and adjudged a newspaper of general circulation as defined by the laws of the State of California by the Superior Court of the County of ALAMEDA, State of California, under date of 06/26/1964, Case No. 341227. That the notice, of which the annexed is a printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

11/24/2016

Executed on: 11/25/2016
At OAKLAND ,CA

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Signature

CNS#: 2948599

0-201 6-58
AN ORDINANCE AMENDING
CERTAIN PROVISIONS OF THE
2016 - 2017 ALAMEDA COUNTY
SALARY ORDINANCE

The Board of Supervisors of the
County of Alameda ordains as
follows:

SECTION I

Article 1, Section 1 -2,
Subsection 1 -2.2 of the County
of Alameda Salary Ordinance is
hereby amended by the addition
thereto of the following Job Code,
Title and Salary, to be effective
November 6, 2016.

Job

Code 0185

Title STEP 01
SM Procurement Administrator
4606.40

STEP 02 STEP 03 STEP 04
STEP 05
5850.40

SECTION II

Article 3, Section 3-11,
Subsection 3-11.9 of the County
of Alameda Salary Ordinance is
hereby amended by the addition
thereto, to be effective November
6, 2016.

Section 3-11.9 Add "and Job
Code 0185SM"

SECTION III

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Subsection 3-11.14 of the
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Ordinance is hereby amended by
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Section 3-11.14 Two positions of
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Construction Program Planning
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compensation.

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This ordinance shall take effect
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expiration of fifteen days after its
passage, shall be published with
the names of the members voting
for and against the same in the
Inter-City Express, a newspaper
published in the said County of
Alameda.

Adopted by the Board of
Supervisors of the County of
Alameda, State of California, on
November 8, 2016, by the
following called vote:

AYES: Supervisors Carson,
Chan, Miley, Valle & President
Haggerty - 5
NOES: None
EXCUSED: None

SCOTT HAGGERTY
President of the Board of
Supervisors
County of Alameda, State of
California

ATTEST: ANIKA CAMPBELL-
BELTON
Clerk of the Board of
Supervisors, County of Alameda

Approved as to Form
DONNA R. ZIEGLER, County
Counsel

By: Raymond MacKay
11/24/16
CNS-2948599#
EL MUNDO



Email

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OAKLAND POST

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(2015.5 C.C.P.)

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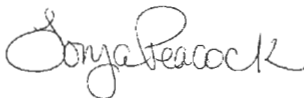
Ad Description:
O-2016-58 Salary Ordinance Amendment establishing the new job

I am a citizen of the United States and a resident of the State of California; I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am the principal clerk of the printer and publisher of the OAKLAND POST, a newspaper published in the English language and adjudged a newspaper of general circulation as defined by the laws of the State of California by the Superior Court of the County of ALAMEDA, State of California, under date of 06/26/1964, Case No. 341227. That the notice, of which the annexed is a printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

11/23/2016

Executed on: 11/23/2016
At OAKLAND, CA

I certify (or declare) under penalty of perjury that the foregoing is true and correct.



Signature

CNS#: 2948600

0-2016-58
AN ORDINANCE AMENDING
CERTAIN PROVISIONS OF THE
2016 - 2017 ALAMEDA COUNTY
SALARY ORDINANCE

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Adopted by the Board of
Supervisors of the County of
Alameda, State of California, on
November 8, 2016, by the
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AYES: Supervisors Carson,
Chan, Miley, Valle & President
Haggerty - 5
NOES: None
EXCUSED: None

SCOTT HAGGERTY
President of the Board of
Supervisors
County of Alameda, State of
California

ATTEST: ANIKA CAMPBELL-
BELTON
Clerk of the Board of
Supervisors, County of Alameda

Approved as to Form
DONNA R. ZIEGLER, County
Counsel

By: Raymond MacKay
11/23/16
CNS-2948600#
OAKLAND POST



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