



Human Resource Services

Lakeside Plaza Building
1401 Lakeside Drive, Suite 200
Oakland, CA 94612-4305
TDD: (510) 272-3703

December 5, 2023

Honorable Board of Supervisors
County of Alameda
1221 Oak Street, Suite 536
Oakland, California 94612-4305

SUBJECT: ADOPT SALARY ORDINANCE AMENDMENTS TO 1) UPDATE SUBSECTION 1-1.1 TO DELETE 13 ABOLISHED CLASSIFICATIONS; AND 2) AMEND SUBSECTIONS 3-21.23 AND 3-21.49 TO DELETE REFERENCE TO ABOLISHED CLASSIFICATIONS

Dear Board Members:

RECOMMENDATION:

Adopt a Salary Ordinance amendment effective December 24, 2023, to: i) update Article 1, Section 1-1 (Pay Rate Schedules), subsection 1-1.1, to delete 13 abolished classifications; ii) amend Article 3, subsection 3-21.23 by deleting said provision, and iii) amend Article 3, subsection 3-21.49 to delete the reference of an abolished classification.

DISCUSSION/SUMMARY:

On November 01, 2023, the Civil Service Commission approved the recommendation to submit to your Board for approval to abolish 13 Unrepresented abolished classifications. Of the 13 classifications listed, two (2) are part of the County of Alameda ("County") Children and Families Commission, which established itself as a separate entity from the County in 2004. The remaining 11 classifications are recommended for abolishment because 1) they are no longer used, 2) the respective agency/department will not use the classification in the foreseeable future, and/or 3) the classification belonged to a classification series that has since been reclassified. Staff contacted the respective agencies/departments, and all agreed to abolish the said 13 Unrepresented classifications. As these are all Unrepresented classifications, no offer to meet and confer with any employee organization was required. In addition, as part of this recommendation to abolish the said 13 Unrepresented classifications, staff also recommends deleting subsection 3-21.23 and amending subsection 3-21.49 of the Salary Ordinance to delete reference to an abolished classification.

FINANCING:

No net changes in County costs are associated with this action.

VISION 2026 GOAL:

The Salary Ordinance amendment meets the 10x goal pathways of **Employment for All** in support of our shared vision of a **Prosperous and Vibrant Economy**.

Very truly yours,

DocuSigned by:

Margarita Zamora

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Margarita Zamora, Interim Director
Human Resource Services

- c: CAO
- County Counsel
- Alameda County Employee Retirement Association Director
- Health Care Services Agency Director
- Social Services Agency Director
- Chief Probation Officer

By 
Kristy van Herick, Asst. County Counsel

AN ORDINANCE AMENDING
CERTAIN PROVISIONS OF THE 2023 – 2024
COUNTY OF ALAMEDA SALARY ORDINANCE

The Board of Supervisors of the County of Alameda ordains as follows:

SECTION I

Article 1, Section 1-1, Subsection 1-1.1 of the County of Alameda Salary Ordinance is hereby amended by the deletion of the following job codes, titles, and salaries, to be effective on December 24, 2023:

Job Code		Classification Title	Unit Code	Step 1	Step 2	Step 3	Step 4	Step 5	FLSA
0014	NM	Member Retirement Board	097					100.00	X
0154	SM	Chief, Fiscal Services	U45	4,184.80	4,392.80	4,609.60	4,846.40	5,088.00	X
0476	PA	Staff Development Coordinator – Mental Health Services	U45	4,323.20	4,536.80	4,763.20	5,000.80	5,251.20	X
5018	SM	Hospital Outreach Coordinator, Alameda County Children and Families Commission	067	2,126.40				2,836.00	X
5024	SM	Program Services Administrator, Alameda County Children and Families Commission	067	3,949.60	4,144.00	4,353.60	4,570.40	4,800.80	X
5343	PA	Infection Control Coordinator	U45		4,338.40	4,543.20	4,846.40	5,173.60	X
5594	SM	Clinical Laboratory Operations Scientist	U45	4,388.80	4,616.80	4,843.20	5,079.20	5,336.80	X
6181	NM	Special Assistant to Volunteer Program Coordinator	039	2,344.50	2,451.75	2,556.75	2,676.00	2,791.50	N
0480	NM	Training Center Customer Service Representative, Training & Education Center	039	2,296.00	2,398.40	2,496.00	2,612.00	2,716.80	N
6137	EM	Administrative Chief of Staff, Probation	051	5,598.40	5,876.80	6,172.00	6,479.20	6,802.40	X
6138	EM	Director of Business Services, Probation	051	5,462.40				6,970.40	X
6696N	NM	Institutional Helper SAN	041					12.82	N
1477N	NM	Eligibility Technician Intermittent	038					243.75	N

SECTION II

Article 3, Section 3-14, Subsection 3-21.23 of the County of Alameda Salary Ordinance is hereby deleted effective December 24, 2023:

~~3-14.23—The person employed under Job Code 6138EM, may be compensated at any biweekly amount within the range of salaries shown for that classification, as determined by the Chief Probation Officer. (BOS approved 5/2/15 effective 5/10/15)~~

SECTION III

Article 3, Section 3-21, Subsection 3-21.49 of the County of Alameda Salary Ordinance is hereby amended to read as follows effective December 24, 2023:

3-21.49 - Persons occupying positions under Job Codes ~~5018SM~~, 5020, 5021, and 5022, may be compensated at any biweekly amount within the range of salaries shown for those classifications as determined by the Alameda County Children and Families Commission.

SECTION IV

This ordinance shall take effect immediately, and before the expiration of fifteen days after its passage, shall be published once with the names of the members voting for and against it in the Inter-City Express, a newspaper published in the County of Alameda.

By: 
Kristy van Herick, Asst. County Counsel

REVISED

O-2023-66

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THE FOREGOING was **PASSED** and **ADOPTED** by a majority vote of the Alameda County Board of Supervisors this 19th day of **December, 2023**, to wit:

AYES: Supervisors Carson, Haubert, Marquez, Tam & President Miley – 5

NOES: None

EXCUSED: None

Walter Miley

PRESIDENT, BOARD OF SUPERVISORS

File No: 31089
Agenda No: 45
Document No: O-2023-66



I certify that the foregoing is a correct copy of a Resolution adopted by the Board of Supervisors, Alameda County, State of California

ATTEST:
Clerk, Board of Supervisors

By: R. Bailey
Deputy