YORK INJURY REPORTING FLOWCHART

INJURY OCCURS

Employee Reports Injury to Supervisor/Manager

COMPANY NURSE Injury Hotline

The Right Call for Workplace Injuries

EMERGENCY?

YES → **Dial 911** and get employee treated

NO

Supervisor calls 1-855-921-9522

COMPANY NURSE Injury Hotline

The Right Call for Workplace Injuries

24/7 Injury Hotline

with employee present, **before** employee leaves the premises. For **emergencies**, call to report injury **after** treatment.

First Aid Advice Only
Employee follows nurse's recommendations.
IF medical situation worsens or does not improve, call back for referral.

First Aid Advice & Medical Referral
nurse refers employee to designated medical facility.

EMPLOYER receives CN Report of Injury via email.

Designated Medical Facility receives fax notice that employee is on the way for treatment; DMF faxes Work Status back to employer.

YORK receives 5020 data and CN Report of Injury from Company Nurse.

YORK Risk Services Group

COUNTY signs onto YORK's website to complete and submit 5020.