

**ALAMEDA COUNTY**  
**LEAD POISONING PREVENTION PROGRAM**

*Serving the Cities of Alameda, Berkeley, Emeryville, and Oakland*

**2000 Embarcadero, Suite #300 • Oakland, CA 94606 • (510) 567-8282**

WWW.ACHHD.ORG

DATE: April 22, 2016

TO: Directors and Alternates  
Alameda County Lead Poisoning Prevention Program

FROM: Maricela Foster, Secretary  
Joint Powers Authority

SUBJECT: **Administration and Finance Committee Meeting**

The next regular meeting of the Administration and Finance Committee of the Alameda County Lead Poisoning Prevention Program is scheduled for **Thursday, April 28, 2016. The meeting will begin at 10:00 a.m., or immediately after the Program Operations Committee meeting, at the Alameda County Administration Building, 1221 Oak Street, 2<sup>nd</sup> Floor, Room 255, Oakland.**

Attached is the agenda packet for the meeting. If you have any questions, please contact Lidice De La Fuente at (510) 567-8291.

**Please note: Change in meeting location.**

Thank you.

Attachments

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Chairperson, Hon. Max Anderson, City of Berkeley • Hon. Ruth Atkin, City of Emeryville  
Hon. Desley Brooks, City of Oakland • Hon. Wilma Chan, Alameda County  
Hon. Trish Herrera Spencer, City of Alameda • Gwen Hardy, Community Representative

ALAMEDA COUNTY LEAD POISONING PREVENTION PROGRAM  
JOINT POWERS AUTHORITY

A G E N D A

**Administration and Finance Committee**

**April 28, 2016**

**10:00 A.M. or immediately after the Program Operations Committee**

Alameda County Administration Building  
1221 Oak Street, 2nd Floor, Room 255  
Oakland, California

NOTICE: All meetings of the Alameda County Lead Poisoning Prevention Program Joint Powers Authority Board of Directors are open to the public. Those wishing to address the Board of Directors on items not on the agenda may do so during the open forum section of the meeting.

- 1) **Open Forum** (Discussion)  
Directors, alternates, staff, or members of the public may address the Board of Directors regarding items not on the agenda. The Board will listen to matters presented but may not take action on these items.
- 2) **Director's Report** (Discussion)
- 3) **Audit Report Year Ended June 30, 2015** (Information) Pg. 1
- 4) **Lease Renewal** (Information)
- 5) **Announcements by Board Directors** (Information)

**Material related to an item on this Agenda, including those submitted to the Board of Directors after distribution of the agenda packet, are available for public inspection at the Alameda County Healthy Homes Department office during normal business hours.**

**Agendas are available on the Department's website at [www.achhd.org](http://www.achhd.org)**



## ALAMEDA COUNTY COMMUNITY DEVELOPMENT AGENCY

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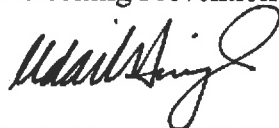
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### MEMORANDUM

**Date:** April 21, 2016

**To:** Maricela Foster, Director of Lead Poisoning Prevention Program

**From:** U. B. Singh, Director of Finance 

**Subject:** Audit Report's for Fiscal Year Ended June 30, 2015

Patel & Associates, CPA, completed a field audit of your program on January 25, 2016. After completion of a field audit, my staff held further negotiations and conferences with them to discuss and finalize the audit reports. The reports were finalized on January 29, 2016 and the bound copies were received in March 2016 in my office.

There are no findings reported in the Audit Reports for Fiscal Year ended June 30, 2015. Financial Statements are produced and audited in conformance with GASB 34 requirements. We have also distributed the audit reports to the Federal Clearing House, Clerk of the Board, Auditor-Controller of Alameda County and HUD per the compliance requirements.

Please review and call me at x55932 should you have any question. Thank you.

**Attachment**

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