

**ALAMEDA COUNTY**  
**LEAD POISONING PREVENTION PROGRAM**

*Serving the Cities of Alameda, Berkeley, Emeryville, and Oakland*

**2000 Embarcadero, Suite #300 • Oakland, CA 94606 • (510) 567-8282**

WWW.ACHHD.ORG

DATE: December 9, 2016

TO: Directors and Alternates  
Alameda County Lead Poisoning Prevention Program

FROM: Maricela Foster, Secretary  
Joint Powers Authority

SUBJECT: **Meeting of the Board of Directors**

The next regular meeting of the Alameda County Lead Poisoning Prevention Program Joint Powers Authority Board of Directors is scheduled for **Thursday, December 15, 2016. The meeting will begin at 10:15 a.m., or immediately following the Administration and Finance Committee Meeting at the Alameda County Healthy Homes Department, 2000 Embarcadero, Suite 300, Oakland.**

Attached is the agenda packet for the meeting. If you have any questions, please contact Lidice De La Fuente at (510) 567-8291.

Thank you.

Attachments

ALAMEDA COUNTY LEAD POISONING PREVENTION PROGRAM  
JOINT POWERS AUTHORITY

A G E N D A

**General Board Meeting**

**December 15, 2016**

**10:15 a.m. or immediately following the Administration and Finance Committee Meeting**

Alameda County Healthy Homes Department  
**2000 Embarcadero, Suite 300**  
Oakland, California

NOTICE: All meetings of the Alameda County Lead Poisoning Prevention Program Joint Powers Authority Board of Directors are open to the public. Those wishing to address the Board of Directors on items not on the agenda may do so during the open forum section of the meeting.

- 1) **Open Forum** (Discussion)  
Directors, alternates, staff, or members of the public may address the Board of Directors regarding items not on the agenda. The Board will listen to matters presented but may not take action on these items.
- 2) **Director's Report** (Discussion)
- 3) **Meeting Schedule 2017** (Action) Pg. 1
- 4) **Approval of Minutes (November 17, 2016)** (Action) Pg. 2
- 5) **Program Operations Committee**
  - a) **Minutes (November 17, 2016)** (Information) Pg. 4
- 6) **Administration and Finance Committee**
  - a) **Minutes (November 17, 2016)** (Information) Pg. 6
- 7) **Announcements by Board Directors** (Information)

**Material related to an item on this Agenda, including those submitted to the Board of Directors after distribution of the agenda packet are available for public inspection at the Alameda County Healthy Homes Department office during normal business hours.**

**Agendas are available on the Department's website at [www.achhd.org](http://www.achhd.org)**

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**PROPOSED JPA MEETING SCHEDULE 2017**

Meetings are held at 1221 Oak Street, Board Chambers, Oakland

1. Program Operations Committee Meeting 2. Administration and Finance Committee Meeting 3. General Board Meeting	
4 <sup>th</sup> Thursday of Every Month (January-October)	
DATE	TIME
January 26	9:15 a.m.-11:30 a.m.
February 23	9:15 a.m.-11:30 a.m.
March 23	9:15 a.m.-11:30 a.m.
*April 27 (Room 220E)	9:15 a.m.-11:30 a.m.
May 25	9:15 a.m.-11:30 a.m.
*June 22 (Room 220E)	9:15 a.m.-11:30 a.m.
July 27	9:15 a.m.-11:30 a.m.
August 24	9:15 a.m.-11:30 a.m.
September 28	9:15 a.m.-11:30 a.m.
October 26	9:15 a.m.-11:30 a.m.
*November 16 (Room 220E) <i>(3<sup>rd</sup> Thursday of month)</i>	9:15 a.m.-11:30 a.m.
*December 21 (2000 Embarcadero, #300) <i>(3<sup>rd</sup> Thursday of month)</i>	9:15 a.m.-11:30 a.m.

*The Program Operations Committee meeting begins at 9:15 a.m., followed by the Administration and Finance Committee meeting and the General Board meeting.*

*\*Meetings in the months of April, June and November 2017 will be held in Room 220E.*

*\*December meeting will be held at the Alameda County Healthy Homes Department office, 2000 Embarcadero, Suite 300, Oakland.*

ALAMEDA COUNTY LEAD POISONING PREVENTION PROGRAM

**JOINT POWERS AUTHORITY  
MEETING MINUTES**

November 17, 2016

**Attendance:**

**Voting Directors:** Ruth Atkin, Emeryville; Trish Herrera Spencer, Alameda

**Non-Voting Directors:** Gwen Hardy, Community Representative

**Alternates:** Susan Wengraf, Berkeley;

**Staff:** Maricela Foster, Lidice De La Fuente

**Others:**

**Absent:** Desley Brooks, Oakland; Sarah Oddie, County of Alameda

The meeting was called to order by Ruth Atkin at 9:50 A.M.

1) **Open Forum**

No public comment.

2) **Director's Report**

Maricela Foster stated that clients and partnering agencies have raised concerns over the presidential election results and its impact on healthy housing, lead hazard control and community development block grants policies and funding. Ms. Foster stated that the Department will be directly impacted if funding in those area are decreased or eliminated as well as clients distrust for government. Directors Trish Herrera Spencer and Susan Wengraf asked to remain positive and hopeful. Director Ruth Atkin suggested the Department resist any policies that may impact clients. Ms. Foster stated that the Department will continue to work with the JPA Board, Alameda County's Personnel, Administration and Legislative committee, and other coalitions on any necessary policy changes.

Ms. De La Fuente informed Directors that Assembly Bill 2228, introduced by California Assemblyman, Ken Cooley passed this November. The bill which takes effect in 2017, will require certification for California Code Enforcement Officers. Assistant Director, Larry Brooks, who represents the Department at the Code Enforcement Board meetings will assist in enhancing the training curriculum to include healthy housing topics.

Furthermore, Ms. De La Fuente thanked Directors for providing feedback on the meeting structure. Ms. De La Fuente stated that survey results showed that the majority of the Directors were satisfied with the current meeting structure and for this reason the meetings would remain the same. Ms. De La Fuente reminded Directors that the next meeting on December 15<sup>th</sup> will be held at the Department office at 2000 Embarcadero Suite 300, Oakland at its usual time of 9:15 AM.

Ms. Foster thanked retiring Directors Ruth Atkin and Max Anderson for their public service and for their contribution to the Lead Program. Director Ruth Atkin expressed her gratitude for Ms. Foster's comments and for the card signed by Department staff.

- 3) **Approval of Minutes (October 27, 2016)**  
**Action:** The Board approved the meeting minutes for the October 27, 2016 Board meeting.

**Moved:** Susan Wengraf      **Seconded:** Trish Herrera Spencer      **Ayes:** 3

- 4) **Program Operations Committee**

a) **Minutes (October 27, 2016)**

There were no questions or comments on the meeting minutes.

- 5) **Administration and Finance Committee**

a) **Minutes (October 27, 2016)**

There were no questions or comments on the meeting minutes.

- 6) **Announcements by Board Directors**

Director Gwen Hardy informed the Board that PUEBLO's 27<sup>th</sup> Annual Dinner Celebration was rescheduled to December 3, 2016. The event will continue to be held at St. Augustine Episcopal Church, 525 - 29th Street, Oakland. PUEBLO continues to accept donations.

Meeting adjourned at 10:00 A.M.

PROGRAM OPERATIONS COMMITTEE  
MEETING MINUTES

November 17, 2016

**Attendance:**

**Voting Directors:** Ruth Atkin, Emeryville; Trish Herrera Spencer, Alameda

**Non-Voting Directors:** Gwen Hardy, Community Representative

**Alternates:** Susan Wengraf, Berkeley; Sarah Oddie, County of Alameda

**Staff:** Maricela Foster, Lidice De La Fuente

**Others:**

**Absent:** Desley Brooks, Oakland

Director Ruth Atkin chaired the meeting at 9:15 A.M.

1) **Open Forum**

No public comment.

2) **Director's Report**

Secretary to the Board, Maricela Foster, informed Board Directors that the Department is engaging in an aggressive recruitment campaign geared towards CSA property owners of pre-1978 multi-unit properties for participation in the Lead Hazard Control Program. Qualifying units must be one bedroom or more with lead hazards with children under the age of 6 years old or pregnant women living or spending a significant amount of time in the unit. Outreach strategies include seeking volunteers to assist with outreach activities, including postcards in business licenses bills and working with the CSA cities communication Departments on getting the word out through their various publications and media outlets. Thus far, the Department has been in contact with the County of Alameda, city of Oakland and Berkeley's media Directors. Ms. Foster asked Directors for assistance in getting the word out.

Recently, Oakland non-profit organization Build It Green, approached the Department to collaborate on a Request for Proposal for Low Income Weatherization Programs' Single Family Energy Efficiency and Solar Photovoltaics, released by the California Department of Community Services and Development. The collaboration meeting resulted in a letter of support and discussion on strategies to collaborate with partners that fit the Department's mission and continue to explore ways to share information.

Directors viewed part one of a five part series on lead poisoning by television channel KRON. Part one of the series showed a lead poisoned child. Ms. Foster stated the remaining parts of the series would be shown at the December meeting.

3) **Public Awareness and Education Report**

Lidice De La Fuente reported on the outreach activities for the month of October 2016 highlighting 371 healthy home assessments to date. The Department also conducted outreach efforts via email blasts, publishing media articles and holding collaborations meeting with Community Energy Services Corporation, and Rebuilding Together Oakland. Facebook posts of various articles resulted in 2,297 views and the two most popular posts were, "My Lead Poisoned Year", by Oakland Magazine and "Stop Asthma/Lead Poisoning" by Philly News.

4) **First Quarterly Report Fiscal Year 2016-2017**

Lidice De La Fuente reported highlights for the quarter stating the Department launched the Surma Exchange pilot project; Department was awarded a second Lead Hazard Control grant from the U.S. Department of Urban and Development and television station KRON 4 interviewed staff on a child lead poisoning case that will be featured in the next quarter; the National Center for Healthy Housing Find it, Fix it, Fund it initiative recruited the Department to assist in educating key national stakeholders and lastly, the Department was invited to appear before City of Oakland's Community Economic Development Committee as Healthy Housing experts to share the research on Proactive Rental Inspection Programs. Challenges for the quarter included, California Senate Bill 1073, Lead Safe Work Practices, which was pulled from this year's agenda; A setback for creating the Renovate, Repair, Paint Rule (RRP) Certification a requirement in permit applications for lead-safe work practices.

5) **Announcements by Board Directors**

There were no announcements by Board Directors.

Meeting adjourned at 9:55 A.M.

ADMINISTRATION AND FINANCE COMMITTEE  
MEETING MINUTES

November 17, 2016

**Attendance:**

**Voting Directors:** Ruth Atkin, Emeryville; Trish Herrera Spencer, Alameda

**Non-Voting Directors:** Gwen Hardy, Community Representative

**Alternates:** Susan Wengraf, Berkeley

**Staff:** Maricela Foster, Lidice De La Fuente

**Others:**

**Absent:** Desley Brooks, Oakland; Sarah Oddie, County of Alameda

The meeting was called to order by Ruth Atkin at 9:38 A.M.

1) **Open Forum**

No public comment.

2) **Director's Report**

Maricela Foster informed the Board that the Department staff is currently working on a Request for Application to the California Department of Public Health Lead Poisoning Prevention Branch for a \$2.6 million allocation for period July 1, 2017 through June 30, 2020. Under this allocation, the Department will provide case management services to lead poisoned children, conduct environmental investigations in the residences where a lead poisoned child has been identified, and compliance for remediating the lead hazards. The application is due December 30, 2016.

Ms. Foster alerted Directors that the Department received a second grant award in the amount of \$110,256 from the U.S. Department of Housing and Urban Development via subcontractor Quantech, Inc., for the design and development of the Alameda County Asthma Pay for Success (PFS) project. The deliverables for this second part of the grant include identifying possible beneficiaries and quantifying the potential for financial returns, developing an evaluation methodology that can assess the impact of the home interventions in terms of effectiveness on health and the cost of pediatric asthma treatment and attracting investors to scale up the PFS Project.

Ms. Foster stated that the Department is in its final stages of completing its technology case statement for the purpose of seeking grant funding for field technology improvements and a centralized database system. The Department expects to finalize the case statement by the end of the year.

Ms. De La Fuente informed the Board that the Department is currently recruiting for Housing Rehabilitation Project Specialists to advise and assist property owners in lead hazard repairs under the second Lead Hazard Control Program. The Housing Rehabilitation Project Specialist position is temporary and ideal candidates will be hired through the Alameda County Temporary Assignment Pool.

3) **Announcements by Board Directors**

There were no announcements by Board Directors.

Meeting adjourned at 9:46 A.M.