

ALAMEDA COUNTY
LEAD POISONING PREVENTION PROGRAM

A Joint Powers Authority serving the Cities of Alameda, Berkeley, Emeryville, and Oakland
2000 Embarcadero, Suite #300 • Oakland, CA 94606 • (510) 567-8282
WWW.ACHHD.ORG

DATE: December 14, 2018

TO: Directors and Alternates
Alameda County Lead Poisoning Prevention Program

FROM: Larry Brooks, Secretary
Joint Powers Authority

SUBJECT: **Meeting of the Board of Directors**

The next regular meeting of the Alameda County Lead Poisoning Prevention Program Joint Powers Authority Board of Directors is scheduled for **Thursday, December 20, 2018. The meeting will begin a 9:15 a.m., or immediately following the Administration and Finance Committee Meeting at the Alameda County Healthy Homes Department, 2000 Embarcadero, 3rd Floor, Suite 300, Oakland, CA.**

Attached is the agenda packet for the meeting. If you have any questions, please contact Lidice De La Fuente at (510) 567-8291.

Please note change in meeting room.

Thank you.

Attachments

ALAMEDA COUNTY LEAD POISONING PREVENTION PROGRAM
JOINT POWERS AUTHORITY

A G E N D A

General Board Meeting

December 20, 2018

9:15 A.M. or immediately following the Administration and Finance Committee Meeting

Alameda County Healthy Homes Department
2000 Embarcadero, 3rd Floor, Suite 300
Oakland, California

NOTICE: All meetings of the Alameda County Lead Poisoning Prevention Program Joint Powers Authority Board of Directors are open to the public. Those wishing to address the Board of Directors on items not on the agenda may do so during the open forum section of the meeting.

- 1) **Open Forum** (Discussion)
Directors, alternates, staff, or members of the public may address the Board of Directors regarding items not on the agenda. The Board will listen to matters presented but may not take action on these items.
- 2) **Director Report** (Information)
- 3) **Meeting Schedule 2019** (Action) Pg. 1
- 4) **Program Operations Committee**
 - a) **Minutes (November 15, 2018)** (Action) Pg. 2
- 5) **Administration and Finance Committee**
 - a) **Minutes (November 15, 2018)** (Action) Pg. 3
- 6) **General Board Meeting**
 - a) **Minutes (November 15, 2018)** (Action) Pg. 4
- 7) **Announcements by Board Directors** (Information)

Material related to an item on this Agenda, including those submitted to the Board of Directors after distribution of the agenda packet, and are available for public inspection at the Alameda County Healthy Homes Department office during normal business hours.

Agendas are available on the Department's website at www.achhd.org

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PROPOSED JPA MEETING SCHEDULE 2019

Meetings are held at 1221 Oak Street, 5th Floor, Board Chambers, Oakland unless otherwise noted

1. Program Operations Committee Meeting 2. Administration and Finance Committee Meeting 3. General Board Meeting	
4th Thursday of Every Month (January-October)	
DATE	TIME
January 24	9:15 a.m.-11:30 a.m.
February 28	9:15 a.m.-11:30 a.m.
March 28	9:15 a.m.-11:30 a.m.
April 25 - <i>Room 255</i>	9:15 a.m.-11:30 a.m.
May 23	9:15 a.m.-11:30 a.m.
June 27 – <i>Room 255</i>	9:15 a.m.-11:30 a.m.
July 25	9:15 a.m.-11:30 a.m.
August 22	9:15 a.m.-11:30 a.m.
September 26	9:15 a.m.-11:30 a.m.
October 24	9:15 a.m.-11:30 a.m.
November 21 – <i>Room 255</i> <i>(3rd Thursday of the month)</i>	9:15 a.m.-11:30 a.m.
*December 19 – <i>ACHHD Office</i> <i>(3rd Thursday of the month)</i>	9:15 a.m.-11:30 a.m.

The Program Operations Committee meeting begins at 9:15 a.m., followed by the Administration and Finance Committee meeting and the General Board meeting.

**December meeting will be held at the Alameda County Healthy Homes Department office, 2000 Embarcadero, Suite 300, Oakland.*

Hon. Desley Brooks, City of Oakland • Hon. Susan Wengraf, City of Berkeley
 Hon. Mary Hatsume Vella, City of Alameda • Hon. John J. Batters, City of Emeryville
 Hon. Wilma Chan, Alameda County • Gwen Hardy, Community Representative

**PROGRAM OPERATIONS COMMITTEE
MEETING MINUTES**

November 15, 2018

Attendance:

Voting Directors: Desley Brooks, Oakland; Mary Hatsume Vella, Alameda; John J. Bauters, Emeryville

Non-Voting Directors: Gwen Hardy, Community Representative

Alternates: Kriss Worthington, Berkeley; Dave Brown, County of Alameda

Staff: Larry Brooks; Lidice De La Fuente

Others: Bernard Ashcraft

Absent:

Director John J. Bauters opened the Program Operations Committee meeting at 9:28 A.M.

1) **Open Forum**

2) **Director's Report**

Secretary to the Board, Larry Brooks, provided Directors with a summary of the lead litigation court order noting that jurisdictions will have four years to implement activities; unspent funds will be required to be given back to the paint companies; and, jurisdictions will need to submit a grant application in order to receive funds. Lastly, Mr. Brooks stated that he expects an announcement on the selected Receiver soon.

Directors John J. Bauters and Director Desley Brooks expressed their concerns on the court order and the importance for holding discussions with key jurisdictions such as city of Oakland and key stakeholders for devising the implementation plans and administration of funds. Mr. Brooks stated that the Department staff met with the Association of Environmental Contractors (ANSEC) to discuss barriers, challenges and recommendations for training contractors.

Bernard Ashcraft spoke on the need for workforce development for lead clean up and recommended setting up subcommittees to work on the plan.

3) **Outreach and Education Monthly Report**

Lidice De La Fuente reported on the outreach activities for the month of October 2018 noting that the Department is doing extremely well and attributing the success to weather; established relationships and multiple staff conducting the activities. Ms. De La Fuente stated that the Department expects outreach to slow down in the coming months because of the winter weather and Holiday season.

4) **Announcements by Board Directors**

There were no announcements by Board Directors.

Meeting adjourned at 9:50 A.M.

**ADMINISTRATION AND FINANCE COMMITTEE
MEETING MINUTES**

November 15, 2018

Attendance:

Voting Directors: Desley Brooks, Oakland; Mary Hatsume Vella, Alameda; John J. Bauters, Emeryville

Non-Voting Directors: Gwen Hardy, Community Representative

Alternates: Kriss Worthington, Berkeley; Dave Brown, County of Alameda

Staff: Larry Brooks; Lidice De La Fuente

Others: Bernard Ashcraft

Absent:

Director John J. Bauters called into order the Administration and Finance Committee Meeting at 9:50 A.M.

1) **Open Forum**

2) **Director's Report**

Larry Brooks provided Directors with a "Get Well" card to sign for staff Lisa Plourde, Senior Environmental Health Specialist, who is out on medical leave.

Mr. Brooks reminded Directors that the next JPA Lead Board meeting will be December 20th at 9:15AM at the Alameda County Healthy Homes Department office, 2000 Embarcadero, 3rd Floor, Suite 300, Oakland and that food will be served.

Also, at the December meeting the Department will present as an action item the 2019 JPA Lead Board meeting schedule.

3) **Announcements by Board Directors**

There were no announcements by Board Directors.

Meeting adjourned at 9:55 AM

ALAMEDA COUNTY LEAD POISONING PREVENTION PROGRAM

GENERAL BOARD

MEETING MINUTES

November 15, 2018

Attendance:

Voting Directors: Desley Brooks, Oakland; Mary Hatsume Vella, Alameda; John J. Bauters, Emeryville

Non-Voting Directors: Gwen Hardy, Community Representative

Alternates: Kriss Worthington, Berkeley; Dave Brown, County of Alameda

Staff: Larry Brooks; Lidice De La Fuente

Others: Bernard Ashcraft

Absent:

Director John J. Bauters opened the General Board Meeting at 9:56 A.M.

1) **Open Forum**

2) **Director's Report**

Larry Brooks stated that on October 29th, 2018 he attended the Housing Oakland's Unhoused event at the Dellums Institute in Oakland where he spoke on rental inspection program challenges, the need for tenant protection laws and statewide rental inspection programs to reduce lead poisoning hazards, asthma and fire fatalities.

Moreover, on October 30th, 2018, Mr. Brooks participated in the Convening of National League of Cities Strategies for Implementing and Advancing Healthy Housing to discuss city-level efforts, challenges and opportunities for healthy housing.

3) **Approval of Minutes -Program Operations Committee**

a) **Minutes (October 25, 2018)**

Action: The Board approved the meeting minutes for the October 25, 2018 Program Operations Committee meeting.

Moved: Desley Brooks **Seconded:** Kriss Worthington **Ayes:** 4- Brooks; Vella; Worthington; Bauters

Absent:

4) **Approval of Minutes -Administration and Finance Committee**

a) **Minutes (October 25, 2018)**

Action: The Board approved the meeting minutes for the October 25, 2018 Administration and Finance Committee meeting.

Moved: Desley Brooks **Seconded:** Kriss Worthington **Ayes:** 4- Brooks; Vella; Worthington; Bauters

Absent:

5) **Approval of Minutes -General Board Meeting**

a) **Minutes (October 25, 2018)**

Action: The Board approved the meeting minutes for the October 25, 2018 General Board meeting.

Moved: Desley Brooks **Seconded:** Kriss Worthington **Ayes:** 4- Brooks; Vella; Worthington; Bauters

Absent:

6) **Announcements by Board Directors**

Director Desley Brooks announced it was her last JPA Lead Board meeting. JPA Directors and staff expressed their appreciation for her time served on the JPA Lead Board.

Meeting adjourned at 10:05 A.M.