

**ALAMEDA COUNTY**  
**LEAD POISONING PREVENTION PROGRAM**

***A Joint Powers Authority serving the Cities of Alameda, Berkeley, Emeryville, and Oakland***  
**2000 Embarcadero, Suite #300 • Oakland, CA 94606 • (510) 567-8282**  
**WWW.ACHHD.ORG**

DATE: January 18, 2019

TO: Directors and Alternates  
Alameda County Lead Poisoning Prevention Program

FROM: Larry Brooks, Secretary  
Joint Powers Authority

SUBJECT: **Meeting of the Board of Directors**

The next regular meeting of the Alameda County Lead Poisoning Prevention Program Joint Powers Authority Board of Directors is scheduled for **Thursday, January 24, 2019. The meeting will begin a 9:15 a.m., or immediately following the Administration and Finance Committee Meeting at the Alameda County Administrator's Office, 1221 Oak Street, 2<sup>nd</sup> Floor, Room 255, Oakland, CA.**

Attached is the agenda packet for the meeting. If you have any questions, please contact Lidice De La Fuente at (510) 567-8291.

**Please note change in meeting room.**

Thank you.

Attachments

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Hon. Lynette Gibson McElhaney, City of Oakland • Hon. Susan Wengraf, City of Berkeley  
Hon. Mary Hatsume Vella, City of Alameda • Hon. John J. Bauters, City of Emeryville  
Hon. Wilma Chan, County of Alameda • Gwen Hardy, Community Representative

ALAMEDA COUNTY LEAD POISONING PREVENTION PROGRAM  
JOINT POWERS AUTHORITY

AGENDA

**General Board Meeting**

**January 24, 2019**

**9:15 A.M. or immediately following the Administration and Finance Committee Meeting**

Alameda County Administrator's Office  
1221 Oak Street, 2<sup>nd</sup> Floor, Room 255  
Oakland, California

NOTICE: All meetings of the Alameda County Lead Poisoning Prevention Program Joint Powers Authority Board of Directors are open to the public. Those wishing to address the Board of Directors on items not on the agenda may do so during the open forum section of the meeting.

- 1) **Open Forum** (Discussion)  
Directors, alternates, staff, or members of the public may address the Board of Directors regarding items not on the agenda. The Board will listen to matters presented but may not take action on these items.
- 2) **Director Report** (Information)
- 3) **Program Operations Committee**  
a) **Minutes (December 20, 2018)** (Action) Pg. 1
- 4) **Administration and Finance Committee**  
a) **Minutes (December 20, 2018)** (Action) Pg. 3
- 5) **General Board Meeting**  
a) **Minutes (December 20, 2018)** (Action) Pg. 4
- 6) **Announcements by Board Directors** (Information)

**Material related to an item on this Agenda, including those submitted to the Board of Directors after distribution of the agenda packet, and are available for public inspection at the Alameda County Healthy Homes Department office during normal business hours.**

**Agendas are available on the Department's website at [www.achhd.org](http://www.achhd.org)**

**PROGRAM OPERATIONS COMMITTEE  
MEETING MINUTES**

December 20, 2018

**Attendance:**

**Voting Directors:** Susan Wengraf, Berkeley; Mary Hatsume Vella, Alameda; John J. Bauters, Emeryville

**Non-Voting Directors:** Gwen Hardy, Community Representative

**Alternates:**

**Staff:** Larry Brooks; Lidice De La Fuente; Dale Hagen; Julie Kurko; April Williamson; Doug Henderson; Soni Johnson; Ruben Briones

**Others:**

**Absent:** Desley Brooks, Oakland; Dave Brown, County of Alameda

Director John J. Bauters opened the Program Operations Committee meeting at 9:27 A.M.

1) **Open Forum**

2) **Director's Report**

Secretary of the Board, Larry Brooks, asked staff to introduce themselves to the JPA Lead Board of Directors.

Mr. Brooks informed Directors that the County is holding monthly meetings with jurisdictions including Oakland who are party to the lead paint litigation. Mr. Brooks stated that due to client-privileged confidentiality the lack of transparency with key stakeholders has been difficult for drafting an implementation plan.

Mr. Brooks stated that the U.S. Environmental Protection Agency settled with Chris and Joanna Gaines' Magnolia Homes of the HGTV show Fixer Upper for violating rules related to lead-based paint. Magnolia Homes was fined and as part of the settlement Chip Gaines created a public service announcement demonstrating lead safe work practices. Directors viewed the lead paint safety video by Chip Gaines explaining precautions renovators should take when dealing with lead paint. Director Mary Hatsume Vella recommended using lead paint litigation funds for "How to Guides" as part of the marketing, education and outreach plan.

3) **Year in Review**

Mr. Brooks highlighted department achievements for 2018. Under Health Services, Mr. Brooks highlighted collaborations with the Oakland Unified School District on their water policies and assisting the City of Berkeley with reestablishing their lead poisoning prevention program. Dale Hagen highlighted Housing Services program achievements such as completing and exceeding the goal for health and safety repairs under the Lead Hazard Control Program acknowledging staff for their dedication and hard work reaching clients to enroll in the program. He stated that the Department intends to apply for the next round of U.S. Department of Housing and Urban Development Lead Hazard Control funding. Mr. Hagen noted the collaborations and positive relationships with the local housing authorities and the \$25,000 grant award from EPA for lead safety trainings. Lidice De La Fuente, Assistant Secretary of the Board, highlighted community outreach activities for 2018.

4) **Outreach and Education Monthly Report**

Soni Johnson, Healthy Homes Community Development Specialist, reported back on collaboration meetings with EPA and Department of Toxic Substances Control regarding the Urban Metal Study in Oakland. Ms. Johnson stated that results of the study have yet to be released, but the Department intends to assist with a press release and with an education and response plan. Director Gwen Hardy asked to obtain a hard copy of the results.

5) **Announcements by Board Directors**

There were no announcements by Board Directors.

Meeting adjourned 10:57 A.M.

**ADMINISTRATION AND FINANCE COMMITTEE  
MEETING MINUTES**

December 20, 2018

**Attendance:**

**Voting Directors:** Susan Wengraf, Berkeley; Mary Hatsume Vella, Alameda; John J. Bauters, Emeryville

**Non-Voting Directors:** Gwen Hardy, Community Representative

**Alternates:**

**Staff:** Larry Brooks; Lidice De La Fuente; Dale Hagen; Julie Kurko; April Williamson; Doug Henderson; Soni Johnson; Ruben Briones

**Others:**

**Absent:** Desley Brooks, Oakland; Dave Brown, County of Alameda

Director John J. Bauters called into order the Administration and Finance Committee Meeting at 10:57 A.M.

1) **Open Forum**

2) **Director's Report**

Larry Brooks informed Directors that the Department is working on their Maintenance of Effort Budget for fiscal year 2019/2020 and anticipates proposing general fund support from the County of Alameda.

Housing Programs Director, Dale Hagen, stated the Department is in contract negotiations with city of Oakland and Unincorporated area of the County for minor home repair services.

Finance Manager, April Williamson, will present the Department's mid-year budget report at the February 28<sup>th</sup>, 2019 JPA meeting.

Mr. Brooks provided Directors with their Board Commission Stipend claim forms.

3) **Announcements by Board Directors**

There were no announcements by Board Directors.

Meeting adjourned at 11:00 AM

ALAMEDA COUNTY LEAD POISONING PREVENTION PROGRAM  
**GENERAL BOARD**  
MEETING MINUTES

December 20, 2018

**Attendance:**

**Voting Directors:** Susan Wengraf, Berkeley; Mary Hatsume Vella, Alameda; John J. Bauters, Emeryville

**Non-Voting Directors:** Gwen Hardy, Community Representative

**Alternates:**

**Staff:** Larry Brooks; Lidice De La Fuente; Dale Hagen; Julie Kurko; April Williamson; Doug Henderson; Soni Johnson; Ruben Briones

**Others:**

**Absent:** Desley Brooks, Oakland; Dave Brown, County of Alameda

Director John J. Bauters opened the General Board Meeting at 11:01 A.M.

1) **Open Forum**

2) **Director's Report**

Secretary to the Board, Larry Brooks, asked Directors to sign a certificate of appreciation for Director Desley Brooks who was not reelected to the Oakland City Council and effective January 1, 2019 will no longer serve as Director on the JPA Lead Board of Directors.

3) **Meeting Schedule 2019**

Directors approved the meeting schedule for 2019, however, due to possible scheduling conflicts for the August, November and December meeting dates, the Board asked to discuss the schedule in June 2019.

**Moved:** Susan Wengraf      **Seconded:** Mary Hatsume Vella      **Ayes:** 3- Vella; Wengraf; Bauters

**Absent:** Brooks

Due to scheduling conflicts Mr. Brooks informed Directors that Dale Hagen, Housing Programs Director, will attend the January 24, 2019 meeting on his behalf.

4) **Approval of Minutes -Program Operations Committee**

a) **Minutes (November 15, 2018)**

**Action:** The Board approved the meeting minutes for the November 15, 2018 Program Operations Committee meeting.

**Moved:** Mary Hatsume Vella      **Seconded:** Susan Wengraf      **Ayes:** 3- Vella; Wengraf; Bauters

**Absent:** Brooks

5) **Approval of Minutes -Administration and Finance Committee**

a) **Minutes (November 15, 2018)**

**Action:** The Board approved the meeting minutes for the November 15, 2018 Administration and Finance Committee meeting.

**Moved:** Mary Hatsume Vella      **Seconded:** Susan Wengraf      **Ayes:** 3- Vella; Wengraf; Bauters

**Absent:** Brooks

6) **Approval of Minutes -General Board Meeting**

a) **Minutes (November 15, 2018)**

**Action:** The Board approved the meeting minutes for the November 15, 2018 General Board meeting.

**Moved:** Mary Hatsume Vella      **Seconded:** Susan Wengraf    **Ayes:** 3- Vella; Wengraf; Bauters

**Absent:** Brooks

7) **Announcements by Board Directors**

Directors wished everyone a Happy Holidays.

Meeting adjourned at 11:05 A.M.