

ALAMEDA COUNTY
LEAD POISONING PREVENTION PROGRAM

A Joint Powers Authority serving the Cities of Alameda, Berkeley, Emeryville, and Oakland
2000 Embarcadero, Suite #300 • Oakland, CA 94606 • (510) 567-8282

WWW.ACHHD.ORG

DATE: June 19, 2020

TO: Directors and Alternates
Alameda County Lead Poisoning Prevention Program

FROM: Larry Brooks, Secretary
Joint Powers Authority

SUBJECT: **Meeting of the Board of Directors**

The next regular meeting of the Alameda County Lead Poisoning Prevention Program Joint Powers Authority Board of Directors is scheduled for **Thursday, June 25, 2020. The meeting will begin at 9:15 a.m., or immediately following the Administration and Finance Committee Meeting.**

In response to the COVID-19 pandemic, and pursuant to California Governor Gavin Newsom's Executive Order N-29-20, the Alameda County Lead Poisoning Prevention Program Joint Powers Authority Meeting of the Board of Directors will be available via teleconference.

Members of the public can also attend in person at the Alameda County Healthy Homes Department, 2000 Embarcadero, Suite 300, Oakland, CA. Members are encouraged to watch the meeting of the Board of Directors online by clicking the following link

<https://global.gotomeeting.com/join/944472405>

or dial in by using your phone, 1 (646) 749-3122 using Access Code: 944-472-405

If viewing the meeting via teleconference, you may provide written comment on an agenda item or raise an issue during Open Forum by sending an email to Lidice De La Fuente at Lidice.DeLaFuente@acgov.org. Please include your name and identify the agenda item you are addressing or that your comment falls under Open Forum. It is encouraged to send any comments 24 hours prior to the meeting; however, members of the public will be able to send written comments via email during the meeting as well.

If you require a reasonable modification or accommodation for a disability, please contact Lidice De La Fuente at Lidice.DeLaFuente@acgov.org or (510) 567-8291 at least 48 hours before the meeting of the Board of Directors.

Attached is the agenda packet for the meeting.

Thank you.

Hon. Lynette Gibson McElhaney, City of Oakland • Hon. Susan Wengraf, City of Berkeley
Hon. Malia Vella, City of Alameda • Hon. John J. Bauters, City of Emeryville
Hon. Wilma Chan, County of Alameda • Gwen Hardy, Community Representative

ALAMEDA COUNTY LEAD POISONING PREVENTION PROGRAM
JOINT POWERS AUTHORITY

AGENDA

General Board Meeting

June 25, 2020

9:15 A.M. or immediately following the Administration and Finance Committee Meeting

Please join the meeting from your computer, tablet or smartphone

<https://global.gotomeeting.com/join/944472405>

or dial in by using your phone, 1 (646) 749-3122 using Access Code: 944-472-405

or in person at

Alameda County Healthy Homes Department, 2000 Embarcadero, Suite 300, Oakland, CA

NOTICE: All meetings of the Alameda County Lead Poisoning Prevention Program Joint Powers Authority Board of Directors are open to the public. Those wishing to address the Board of Directors on items not on the agenda may do so during the open forum section of the meeting.

- 1) **Open Forum** (Discussion)
Directors, alternates, staff, or members of the public may address the Board of Directors regarding items not on the agenda. The Board will listen to matters presented but may not take action on these items.
- 2) **Director's Report** (Information)
- 3) **Future JPA Board Meetings as Shelter in Place is Lifted** (Action)
- 4) **Program Operations Committee**
 - a) **Minutes (May 28, 2020)** (Action) Pg. 1
- 5) **Administration and Finance Committee**
 - a) **Minutes (May 28, 2020)** (Action) Pg. 3
- 6) **General Board Meeting**
 - a) **Minutes (May 28, 2020)** (Action) Pg. 4
- 7) **Announcements by Board Directors** (Information)

Material related to an item on this Agenda, including those submitted to the Board of Directors after distribution of the agenda packet, and are available for public inspection at the Alameda County Healthy Homes Department office during normal business hours.

Agendas are available on the Department's website at www.achhd.org

**PROGRAM OPERATIONS COMMITTEE
MEETING MINUTES**

May 28, 2020

Attendance:

Voting Directors: Malia Vella, Alameda; Susan Wengraf, Berkeley; John J. Bauters, Emeryville; Lynette Gibson-McElhane, Oakland

Non-Voting Directors: Gwen Hardy, Community Representative

Alternates: Dave Brown, County of Alameda

Staff: Larry Brooks; Lidice De La Fuente; Dale Hagen; Soni Johnson; Julie Kurko; April Williamson

Others: Alex Marqusee

Absent: None

Director John J. Bauters called into order the teleconference for the Program Operations Committee Meeting at 9:18 A.M.

1) **Open Forum**

2) **Director's Report**

Secretary to the Board, Larry Brooks, alerted Directors that the Department implemented policies and procedures for staff returning to the office that would require staff to wear face covering and maintain social distancing.

Housing Programs Manager, Dale Hagen and Health Services Manager, Julie Kurko, informed the Board of the Department's site/home visit protocols, which are currently on hold due to a moratorium by the California Department of Public Health (CA DPH) during Shelter in Place. Ms. Kurko stated that during the Shelter in Place staff communicates with clients via phone calls or video and that site visits involving children with high blood lead levels are still being conducted. The Department's site/home visit protocols include staff wearing personal protective gear; maintaining social distance; using an assessment questionnaire on recent travel, COVID 19 diagnosis and symptoms and determining if the in-person visit is necessary versus a phone call or video conference. Staff expects phasing in site/home visiting activities after June 2020 and is working with contractors on the Department's site/home visiting expectations.

Larry Brooks stated the Department is coordinating with the California Association of Code Enforcement Officers and other organizations to address safety concerns regarding home inspections/visiting and using platforms for virtual inspections.

In response to Director Malia Vella's concerns of children not being lead tested during the Shelter in Place, Ms. Kurko indicated she expects to see a normal pattern after the Summer 2020. However, that could mean an initial spike in cases when blood lead testing resumes. Ms. Kurko informed that the Provider Newsletter will provide an opportunity to remind medical providers to test children for lead and that the Department will incorporate this message into parenting interaction and outreach.

Mr. Brooks informed the Board of legislative bills making their way through the legislature related to targeted and increase child blood lead testing that the California Healthy Housing Coalition and the California Get the Lead Out Coalition is looking into. Mr. Brooks said he will keep the JPA Board abreast of any new developments.

Mr. Hagen shared a bulleting on the Methylene Chloride paint removal ban and offered to send PDF and MS Word versions to Directors.

Director John J. Bauters held a recess.

3) **Outreach and Education Monthly Report**

Soni Johnson, Healthy Homes Community Development Specialist provided an update on the Department's outreach and education activities for April. Ms. Johnson indicated that local community organizations are focusing on how to continue to be active and engage with the public during COVID-19 noting that the way they do the work is dependent on how the Department will conduct the outreach and education. In April, the Department distributed three informational flyers to collaborative groups which were distributed to their members electronically and posted on their websites. Also, during the collaboration meetings organizations have seen an increase in asthma rates and foresee a spike in child lead poisoning rates due to children being at home during the Shelter in Place. Ms. Johnson stated key messages on healthy homes is needed to meet the needs of the general public at home. The Department has also seen an increase in requests for presentations and materials in other languages.

4) **Goals and Objectives Fiscal Year 2020-2021**

Mr. Brooks informed the Board of changes for the Goals and Objectives for Fiscal Year 2020-2021 highlighting that staff is continuing to focus on funding and how to do the work differently during COVID-19. In the next fiscal year the Department expects to continue negotiations with city of Oakland on the Lead settlement funds, implementation of the new Lead Hazard Control Program and expansion of independent living homes to help seniors stay in place.

Moved: Lynette Gibson McElhaney **Seconded:** Vella **Ayes:** 4- Vella; Wengraf; McElhaney; Bauters

Absent: None

5) **Announcements by Board Directors**

There were no announcements by Board Directors.

Meeting adjourned 10:01 A.M.

**ADMINISTRATION AND FINANCE COMMITTEE
MEETING MINUTES**

May 28, 2020

Attendance:

Voting Directors: Malia Vella, Alameda; Susan Wengraf, Berkeley; John J. Bauters, Emeryville; Lynette Gibson McElhaney, Oakland

Non-Voting Directors: Gwen Hardy, Community Representative

Alternates: Dave Brown, County of Alameda

Staff: Larry Brooks; Lidice De La Fuente; Dale Hagen; Soni Johnson; Julie Kurko; April Williamson

Others: Alex Marqusee

Absent: None

Director John J. Bauters called into order the teleconference for the Administration and Finance Committee Meeting at 10:01 A.M.

1) **Open Forum**

2) **Director's Report**

Larry Brooks stated the Department was authorized to begin negotiations with City of Oakland staff on the use of Lead settlement funds. Mr. Brooks will keep JPA Directors informed on the matter.

3) **Budget Fiscal Year 2020-2021**

April Williamson, Finance Manager, stated the Department's budget for Fiscal Year 2020-2021 include the addition of Lead settlement funds, EPA grant and the new lead hazard control grant. For Fiscal Year 2020-2021, the Department will hire three positions, two of which will assist in outreach and education activities. Ms. Williamson stated she did not foresee any funding issues for Fiscal Year 2020-2021.

In response to Director Lynette Gibson McElhaney on informing the public of the availability of lead settlement funds Ms. Johnson stated the Department is planning a cohesive marketing plan based on the services that will be provided. The Department is in the process of developing different campaigns, developing content and surveys to send to collaborative partners including contractors. Ms. Johnson alerted Directors N95 face masks are in short supply and this may present a problem for contractors to do lead safe work. Ms. Gibson McElhaney asked staff to quantify the need of N95 face masks in order to advocate for resources to the Department. Director Gibson McElhaney also requested that the JPA Board be informed of the Department's marketing plan and recommended a robust presence in social media platforms such as Instagram and Facebook and utilizing programs such as Youthradio Media. Director Vella asked for staff to consider existing resources and overlapping programs such as using city's Public Information Officers, local food banks and local school lunch programs to distribute information via print media. Director Bauters asked for a brief presentation from staff outlining the marketing and media plan to the public at a future meeting.

Moved: Lynette Gibson McElhaney **Seconded:** Vella **Ayes:** 4- Vella; Wengraf; McElhaney; Bauters

Absent: None

4) **Announcements by Board Directors**

There were no announcements by Board Directors.

Meeting adjourned at 10:23 AM

**GENERAL BOARD
MEETING MINUTES**

May 28, 2020

Attendance:

Voting Directors: Malia Vella, Alameda; Susan Wengraf, Berkeley; John J. Bauters, Emeryville; Lynette Gibson McElhaney, Oakland

Non-Voting Directors: Gwen Hardy, Community Representative

Alternates: Dave Brown, County of Alameda

Staff: Larry Brooks; Lidice De La Fuente; Dale Hagen; Soni Johnson; Julie Kurko; April Williamson

Others: Alex Marqusee

Absent: None

Director John J. Bauters called into order the teleconference for the General Board Meeting at 10:23 A.M.

1) **Open Forum**

2) **Director's Report**

April Williamson stated that Tri-City Health in Fremont asked the Department to partner on an Asthma Mitigation Project. The Department successfully negotiated with Tri-City Health and provided a letter of support where the Department will provide healthy homes training and some healthy home assessments for clients affected by Asthma. If approved, the Department will develop an Memorandum of Understanding with Tri-City Health.

Larry Brooks informed of AB 3352: Performance Standards for Code Enforcement and Supporting Rental Inspection Programs that will impact code enforcement and inspection programs due to proposed timelines in responding to substandard condition complaints. He stated he will inform the JPA Board of any progress on the bill.

3) **SB 234 Zoning Childcare Facilities**

Soni Johnson informed the Board that on April 29th, 2020 she reached out to Alameda County's Early Care and Education Planning Council Director on the concerns JPA Board members raised about the bill. Ms. Johnson stated that the Director of the Planning Council did not anticipate the policy will lead to expansion of childcare homes an any new sites with potential lead concerns, however, current childcare homes need support for lead abatement. Ms. Johnson announced there will be a June 2nd, 2020 meeting, which will be used to brainstorm, discuss partnership and address city concerns and environmental health issues while addressing childcare needs in the County. Ms. Johnson informed the Board of 2016 data for unmet needs for children that qualify for subsidized childcare in the County. Director Bauters expressed concerns on the statistics for City of Emeryville at 88 percent, at which time Alternate, Dave Brown, indicated that the childcare statistics is most likely not accurate since waiting lists are considered stale data. Director Bauters noted SB 234 is chaptered and became law.

Motion: Director Gibson-McElhaney issued a motion authorizing the JPA Board Chair in consultation with staff to send a letter to the Alameda County Early Care and Education Planning Council and copy Senator Nancy Skinner supporting in-home childcare opportunities and outlining concerns about the implementation of SB 234.

Moved: Lynette Gibson McElhaney **Second:** Malia Vella **Ayes:** 4-Vella; McElhaney; Wengraf; Bauters

Absent: None

- 4) **Approval of Minutes - Operations Committee**
 - a) **Minutes (April 23, 2020)**

Action: The Board approved the meeting minutes for the April 23, 2020 Program Operations Committee meeting.

Moved: Lynette Gibson McElhaney **Seconded:** Malia Vella **Ayes:** 4-Vella; McElhaney; Wengraf; Bauters

Absent: None

- 5) **Approval of Minutes -Administration and Finance Committee**
 - a) **Minutes (April 23, 2020)**

Action: The Board approved the meeting minutes for the April 23, 2020 Administration and Finance Committee meeting.

Moved: Lynette Gibson McElhaney **Seconded:** Malia Vella **Ayes:** 4- Vella; Wengraf; McElhaney; Bauters

Absent: None

- 6) **Approval of Minutes -General Board Meeting**
 - a) **Minutes (April 23, 2020)**

Action: The Board approved the meeting minutes for the April 23, 2020 General Board meeting.

Moved: Lynette Gibson McElhaney **Seconded:** Vella **Ayes:** 4- Vella; Wengraf; McElhaney; Bauters

Absent: None

- 7) **Announcements by Board Directors**

There were no announcements by the Board.

Meeting adjourned at 10:51 A.M.