

ALAMEDA COUNTY
LEAD POISONING PREVENTION PROGRAM

A Joint Powers Authority serving the Cities of Alameda, Berkeley, Emeryville, and Oakland

2000 Embarcadero, Suite #300 • Oakland, CA 94606 • (510) 567-8282

WWW.ACHHD.ORG

DATE: May 18, 2018

TO: Directors and Alternates
Alameda County Lead Poisoning Prevention Program

FROM: Larry Brooks, Secretary
Joint Powers Authority

SUBJECT: **Administration and Finance Committee Meeting**

The next regular meeting of the Administration and Finance Committee of the Alameda County Lead Poisoning Prevention Program is scheduled for **Thursday, May 24, 2018. The meeting will begin at 10:00 a.m., or immediately after the Program Operations Committee meeting, at the Alameda County Administrator's Office, 1221 Oak Street, 5th Floor, Board Chambers, Oakland, CA.**

Attached is the agenda packet for the meeting. If you have any questions, please contact Lidice De La Fuente at (510) 567-8291.

Thank you.

Attachments

ALAMEDA COUNTY LEAD POISONING PREVENTION PROGRAM
JOINT POWERS AUTHORITY

AGENDA

Administration and Finance Committee

May 24, 2018

10:00 A.M. or immediately after the Program Operations Committee

Alameda County Administrator's Office
1221 Oak Street, 5th Floor, Board Chambers
Oakland, California

NOTICE: All meetings of the Alameda County Lead Poisoning Prevention Program Joint Powers Authority Board of Directors are open to the public. Those wishing to address the Board of Directors on items not on the agenda may do so during the open forum section of the meeting.

- 1) **Open Forum** (Discussion)
Directors, alternates, staff, or members of the public may address the Board of Directors regarding items not on the agenda. The Board will listen to matters presented but may not take action on these items.
- 2) **Director's Report** (Discussion)
- 3) **Budget FY 18/19** (Action) Pg. 1
- 4) **Announcements by Board Directors** Announcements

Material related to an item on this Agenda, including those submitted to the Board of Directors after distribution of the agenda packet, are available for public inspection at the Alameda County Healthy Homes Department office during normal business hours.

Agendas are available on the Department's website at www.achhd.org

**Alameda County Healthy Homes Department
Comprehensive Detail Line Item Budget
FY 2018-2019**

* Estimates										
Category	Expense Description	CSA	CA Dept. of Health Services	HUD XXIV (Lead Hazard Control)	CDBG Owner Rehab	Contract Cities (City of Oakland)	Contract Cities (Union City)*	Misc. Revenue	Measure A & AC3 Connect-Fixing to Stay/Group Lvg*	Total Budget FY 19
	Revenues									
	Grant Revenues		864,446	1,388,628						2,253,074
	CSA Revenues	1,969,264								1,969,264
	Minor Home Repair Services				82,002	159,200	210,135			451,337
	Fixing to Stay & Group Living								228,881	228,881
	Loan return							3,500		3,500
	Interest Income							2,500		2,500
	Fee for Service							2,000		2,000
	Total Revenue	1,969,264	864,446	1,388,628	82,002	159,200	210,135	8,000	228,881	4,910,556
	Description									
Discretionary	Case mgmt. supplies		500							500
Discretionary	Copier lease + extra copies	15,000								15,000
Discretionary	Embarcadero Maintenance/Utilities	3,000								3,000
Discretionary	Embarcadero Shuttle Services	3,840								3,840
Discretionary	Employee training	500								500
Discretionary	Environmental Health		5,000							5,000
Discretionary	Environmental Treatment Services							1,388		1,388
Discretionary	Ergonomic supplies	3,000								3,000
Discretionary	General supplies	28,011	3,137		4,152	1,306	1,720		399	38,725
Discretionary	Laboratory samples		500	15,000	12,845					28,345

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Discretionary											
Discretionary			50,000						50,000		
Discretionary	1,500								1,500		
Discretionary	3,000	3,500	2,000	2,000	1,000	500	2,000		14,000		
Discretionary	6,000								6,000		
Discretionary	1,200								1,200		
Discretionary											
Discretionary	5,000								5,000		
Discretionary	3,500								3,500		
Discretionary	5,000	-							5,000		
Discretionary	4,000		4,000	10,000					18,000		
Discretionary	3,000								3,000		
Discretionary	114,497	-	48,209	19,283	35,894	22,915	-		240,798		
Discretionary											
Discretionary	7,500								7,500		
Discretionary				5,000					5,000		
Discretionary	3,500								3,500		
Discretionary											
Discretionary			7,500						7,500		
Discretionary		2,500							2,500		
Discretionary Total	211,048	15,137	126,709	53,280	38,200	25,135	1,388	2,399	473,296		

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Non-Discretionary	Agency Admin& Finance	375,163							37,032	412,195
Non-Discretionary	County Counsel & HRS	44,397								44,397
Non-Discretionary	County Indirect Cost (GSA,Auditor)	29,454								29,454
Non-Discretionary	Independent Audit	22,000								22,000
Non-Discretionary	Information Technology	119,800								119,800
Non-Discretionary	Insurance services (Risk Mgmt.)	6,177						6,612		12,789
Non-Discretionary	JPA Per Diem	27,000								27,000
Non-Discretionary	Motor Vehicle	12,000								12,000
Non-Discretionary	Office Space Rental	300,000								300,000
Non-Discretionary	Office Telephone expense	22,087								22,087
Non-Discretionary Total	Non-Discretionary Total	958,078	-	-	-	-	-	6,612	37,032	1,001,722
	Remediation, MHR & Relocation			672,000		121,000	185,000			978,000
Salaries & Benefits Total	Salaries & Benefits	800,138	849,309	589,919	28,722	0	0	0	189,450	2,457,538
	Total Expenses	1,969,264	864,446	1,388,628	82,002	159,200	210,135	8,000	228,881	4,910,556