

ALAMEDA COUNTY
LEAD POISONING PREVENTION PROGRAM

A Joint Powers Authority serving the Cities of Alameda, Berkeley, Emeryville, and Oakland
2000 Embarcadero, Suite #300 • Oakland, CA 94606 • (510) 567-8282

WWW.ACHHD.ORG

DATE: May 22, 2020

TO: Directors and Alternates
Alameda County Lead Poisoning Prevention Program

FROM: Larry Brooks, Secretary
Joint Powers Authority

SUBJECT: **Meeting of the Board of Directors**

The next regular meeting of the Alameda County Lead Poisoning Prevention Program Joint Powers Authority Board of Directors is scheduled for **Thursday, May 28, 2020. The meeting will begin at 9:15 a.m., or immediately following the Administration and Finance Committee Meeting.**

In response to the COVID-19 pandemic, and pursuant to California Governor Gavin Newsom's Executive Order N-29-20, the Alameda County Lead Poisoning Prevention Program Joint Powers Authority Meeting of the Board of Directors will be available via teleconference.

Members of the public can also attend in person at the Alameda County Healthy Homes Department, 2000 Embarcadero, Suite 300, Oakland, CA. Members are encouraged to watch the meeting of the Board of Directors online by clicking the following link

<https://global.gotomeeting.com/join/824971389>

or dial in by using your phone, 1 (872) 240-3212 using Access Code: 824-971-389

If viewing the meeting via teleconference, you may provide written comment on an agenda item or raise an issue during Open Forum by sending an email to Lidice De La Fuente at Lidice.DeLaFuente@acgov.org. Please include your name and identify the agenda item you are addressing or that your comment falls under Open Forum. It is encouraged to send any comments 24 hours prior to the meeting; however, members of the public will be able to send written comments via email during the meeting as well.

If you require a reasonable modification or accommodation for a disability, please contact Lidice De La Fuente at Lidice.DeLaFuente@acgov.org or (510) 567-8291 at least 48 hours before the meeting of the Board of Directors.

Attached is the agenda packet for the meeting.

Thank you.

Hon. Lynette Gibson McElhaney, City of Oakland • Hon. Susan Wengraf, City of Berkeley
Hon. Malia Vella, City of Alameda • Hon. John J. Bauters, City of Emeryville
Hon. Wilma Chan, County of Alameda • Gwen Hardy, Community Representative

ALAMEDA COUNTY LEAD POISONING PREVENTION PROGRAM
JOINT POWERS AUTHORITY

A G E N D A

General Board Meeting

May 28, 2020

9:15 A.M. or immediately following the Administration and Finance Committee Meeting

Please join the meeting from your computer, tablet or smartphone
<https://global.gotomeeting.com/join/824971389>

or dial in by using your phone, 1 (872) 240-3212 using Access Code: 824-971-389

or in person at
Alameda County Healthy Homes Department, 2000 Embarcadero, Suite 300, Oakland, CA

NOTICE: All meetings of the Alameda County Lead Poisoning Prevention Program Joint Powers Authority Board of Directors are open to the public. Those wishing to address the Board of Directors on items not on the agenda may do so during the open forum section of the meeting.

- 1) **Open Forum** (Discussion)
Directors, alternates, staff, or members of the public may address the Board of Directors regarding items not on the agenda. The Board will listen to matters presented but may not take action on these items.
- 2) **Director's Report** (Information)
- 3) **SB 234: Zoning Childcare Facilities** (Action)
- 4) **Program Operations Committee**
a) **Minutes (April 23, 2020)** (Action) Pg. 1
- 5) **Administration and Finance Committee**
a) **Minutes (April 23, 2020)** (Action) Pg. 3
- 6) **General Board Meeting**
a) **Minutes (April 23, 2020)** (Action) Pg. 4
- 7) **Announcements by Board Directors** (Information)

Material related to an item on this Agenda, including those submitted to the Board of Directors after distribution of the agenda packet, and are available for public inspection at the Alameda County Healthy Homes Department office during normal business hours.

Agendas are available on the Department's website at www.achhd.org

**PROGRAM OPERATIONS COMMITTEE
MEETING MINUTES**

April 23, 2020

Attendance:

Voting Directors: Malia Vella, Alameda; Susan Wengraf, Berkeley; John J. Bauters, Emeryville; Lynette Gibson-McElhaney, Oakland

Non-Voting Directors: Gwen Hardy, Community Representative

Alternates: none

Staff: Larry Brooks; Lidice De La Fuente; Dale Hagen; April Williamson

Others: none

Absent: Wilma Chan, County of Alameda

Director John J. Bauters called into order the teleconference for the Program Operations Committee Meeting at 9:20 A.M.

1) **Open Forum**

2) **Director's Report**

At the request of the JPA Board, Secretary to the Board Larry Brooks, demonstrated the information piece on Methylene Chloride under the What's New section of the Department's website. Director Susan Wengraf asked for a press release or information to be shared with the JPA Board, partners, on social media and the general public.

Director Lynette Gibson McElhaney asked staff to consider revising the name of the Department's website from an acronym to a descriptive name that members of the public can distinguish.

Mr. Brooks informed Directors that as a result of COVID-19 the US Department of Housing and Urban Development (HUD) National Conference in June was cancelled. Four Department staff were scheduled to appear as part of HUD's requirement.

Lastly, the Department applied for a HUD's Secretary's Award recently and expects the results in the coming weeks.

3) **Outreach and Education Monthly Report**

Lidice De La Fuente highlighted an increase in visitors for the Department's website noting an increase of 2,319 web hits from February 2020 to March 2020. The most visited pages were Lead Hazards, which includes information on reducing lead hazards from paint and soil; Property Owner Services; and Training. Ms. De La Fuente attributed the increase to the fact that residents are conducting home renovations while in Shelter in Place due to COVID-19.

In response to Director Malia Vella regarding property owners conducting home renovations while in Shelter in Place, Mr. Brooks stated that the Department has increased social media to conduct outreach to property owners and asked KTVU, local CBS and its affiliates to consider a segment on the subject. Director Malia Vella offered to assist with relaying key messages to other outlets.

Furthermore, Ms. De La Fuente noted that the majority of the 40 housing assessments and interventions in Oakland were minor home repair home visits.

Director Gwen Hardy asked staff for pamphlets related to lead safe practices and lead poisoning prevention.

Director Susan Wengraf raised concerns on the proposed amendments to zoning regulations concerning in-home childcare facilities and child lead exposure. Directors discussed sending a letter to California Governor's Office and California Department of Public Health outlining Director's concerns and request an amendment to the order to have minimum criteria that the home can have based line testing for lead exposure before child can attend the in-home childcare. Directors agreed to have Mr. Brooks and Housing Programs Director Dale Hagen work with County Counsel on sharing a copy of the state law and any accompany regulation that provide for by right zoning to in-home childcare facilities and authorize Director Wengraf to have conversations with staff on the suitability and appropriateness of a letter to the Governor and add it as an action item for the next JPA meeting.

Director Hardy recommended to put in the media that lead check swabs can serve as a tool for identifying lead sources in the home to prevent childhood lead poisoning.

4) **Announcements by Board Directors**

There were no announcements by Board Directors.

Meeting adjourned 9:56 A.M.

**ADMINISTRATION AND FINANCE COMMITTEE
MEETING MINUTES**

April 23, 2020

Attendance:

Voting Directors: Malia Vella, Alameda; Susan Wengraf, Berkeley; John J. Bauters, Emeryville; Lynette Gibson-McElhaney, Oakland

Non-Voting Directors: Gwen Hardy, Community Representative

Alternates: none

Staff: Larry Brooks; Lidice De La Fuente; Dale Hagen; April Williamson

Others: none

Absent: Wilma Chan, County of Alameda

Director John J. Bauters called into order the teleconference for the Administration and Finance Committee Meeting at 9:56 A.M.

1) **Open Forum**

2) **Director's Report**

Larry Brooks informed the JPA Board of contract negotiations with the California Department of Public Health that could possibly result in an increase in funding.

The Department is also negotiating with US Environmental Protection Agency (EPA) on contract deliverables as a result of the Department being awarded a \$60,000 grant award to continue the Renovate, Repair, Painting (RRP) work locally and with EPA's Region 9.

The Department intends to extend contracts with a laboratory and lead consultants while a new Request for Proposal is completed in order to continue lead evaluations under the new Lead Hazard Control Program.

Mr. Brooks thanked Finance Manager, April Williamson for assisting with the County's Maintenance of Effort Budget, which was approved in April 2020.

Mr. Brooks informed Directors that a meeting for the week of April 28th, 2020 has been scheduled to speak to the Board of Supervisors on the Lead Settlement and approval for staff to negotiate with City of Oakland officials. Director McElhaney stated she could assist in with convening a meeting with Oakland.

3) **Announcements by Board Directors**

There were no announcements by Board Directors.

Meeting adjourned at 10:10 AM

**GENERAL BOARD
MEETING MINUTES**

April 23, 2020

Attendance:

Voting Directors: Malia Vella, Alameda; Susan Wengraf, Berkeley; John J. Bauters, Emeryville; Lynette Gibson-McElhaney, Oakland

Non-Voting Directors: Gwen Hardy, Community Representative

Alternates: none

Staff: Larry Brooks; Lidice De La Fuente; Dale Hagen; April Williamson

Others: none

Absent: Wilma Chan, County of Alameda

Director John J. Bauters called into order the teleconference for the General Board Meeting at 10:10 A.M.

1) **Open Forum**

2) **Director's Report**

Larry Brooks informed Directors that the Department was asked to participate in a grant proposal for an asthma mitigation project involving training on Principles of Healthy Housing and Cooperative Compliance. Additional information on the proposal will be provided at the next JPA meeting.

Director Bauters stated that most lead related legislative bills were tabled or cancelled and offered to research if authors will continue to support legislative bills.

3) **Review of Executive Director's COVID 19 Report**

Larry Brooks stated there were no changes to the report and noted that the Department is looking at functions on abatement and compliance with EPA's RRP. Electronic equipment such as laptops and VPN's have been provided to some employees with plans on getting additional equipment for staff to be able to telework. Department staff is also devising a plan for increasing social media presence. Mr. Hagen stated that the Department is obtaining Personal Protective Equipment (PPE) for field employees and contractors as well as developing protocols to do the work. Thus far, there have been no changes with funding or deliverables.

Director Vella offered to assist with providing the Department with hand sanitizer. Director Bauters asked to be kept abreast of PPE inventory and how staff is being protected.

4) **Approval of Minutes - Operations Committee**

a) **Minutes (February 27, 2020)**

Action: The Board approved the meeting minutes for the February 27, 2020 Program Operations Committee meeting.

Moved: Susan Wengraf **Seconded:** Lynette Gibson McElhaney **Ayes:** 4-Vella; McElhaney; Wengraf; Bauters

Absent: None

- 5) **Approval of Minutes -Administration and Finance Committee**
a) **Minutes (February 27, 2020)**
Action: The Board approved the meeting minutes for the February 27, 2020 Administration and Finance Committee meeting.
Moved: Malia Vella **Seconded:** Lynette Gibson McElhaney **Ayes:** 4- Vella; Wengraf; McElhaney; Bauters
Absent: None
- 6) **Approval of Minutes -General Board Meeting**
a) **Minutes (February 27, 2020)**
Action: The Board approved the meeting minutes for the February 27, 2020 General Board meeting.
Moved: Susan Wengraf **Seconded:** Lynette Gibson McElhaney **Ayes:** 4- Vella; Wengraf; McElhaney; Bauters
Absent: None
- 7) **Announcements by Board Directors**
Director Bauters thanked Directors for teleconferencing the JPA meetings.

Meeting adjourned at 10:40 A.M.