

ALAMEDA COUNTY LEAD POISONING PREVENTION PROGRAM

**JOINT POWERS AUTHORITY  
MEETING MINUTES**

January 25, 2007

**Attendance:**

**Voting Directors:** Ken Bukowski, Henry Chang, Jr., Betty Olds

**Non-Voting Directors:** Gwen Hardy

**Alternates:** Rubén Briones, Karen McNeal-Luckett, Nancy Templeton

**Staff:** Mark Allen, Paul da Silva

**Others:**

**Absent:** Beverly Johnson, Alice Lai-Bitker

The meeting was called to order at 9:45 a.m.

1) **Open Forum**

No public comment.

2) **Director's Report**

Mr. Allen informed the JPA Board of Directors that Ms. Maricela Narvaez-Foster, Program Operations Director, and he attended a Public Health Trust (PHT) meeting on January 12, 2007. He said that PHT is affiliated with the Public Health Institute, and who is charged with distributing funds garnered from Proposition 65 settlements. He said that the Program was invited to participate in their advisory committee that reviews their Request for Proposals (RFP) issued to community-based organizations for these monies.

Mr. Allen provided an update of the quarterly State Advisory meeting, held at Long Beach, California, on January 23, 2007. He said that they were informed at this meeting that oil companies, which are challenging their contribution to state Childhood Lead Poisoning Prevention Act funds, are presently withholding their fees.

3) **Electronic Media**

Mr. Allen presented Mr. David Lee Crosby, Program Community Development Specialist.

Mr. Crosby said that Program staff had established various collaborations with organizations serving the community, such as Rental Housing Association of Northern Alameda County, to disseminate Program information. He said that in addition to this a variety of electronic media avenues, e.g., blogs, websites, usergroups and listserv urls, on the internet, are being explored as a means to disseminate information on program services to a greater number of groups while utilizing minimal resources. He said another route being taken is contacting local neighborhood associations to place a link on their websites to the Program's website.

The JPA Board of Directors charged Program staff with researching costs in maintaining a website, separate from the County, and to report findings to the Board at a later date.

Mr. Allen informed the Board that he had contacted Brian Washington, Assistant County Counsel, to reserve a Friday in March whereupon a workshop on the memorandum of understanding (MOU) between the Joint Powers Authority and the County could be held. He said that he was awaiting an email from Mr. Washington, advising of his availability. Mr. Chang requested that a Wednesday be selected in lieu of Friday. Mr. Allen said that he would contact County Counsel to convey this change.

Mr. da Silva informed the JPA Board of Directors that the Alameda County General Services Agency's parking placards for parking in the Alameda County garage were available. Ms. Olds and Mr. Bukowski each took a placard.

- 4) **Approval of Minutes (November 16, 2006 & December 14, 2006)**  
**Action:** The Board approved the minutes for November 16, 2006 & December 14, 2006.  
**Moved:** Ms. Olds **Seconded:** Mr. Chang **Ayes** 4
- 5) **Program Operations Committee**
  - a) **Minutes (November 16, 2006, December 14, 2006, January 11, 2007)**
  - b) **Health and Housing Services Report**  
Mr. Allen reviewed the Health and Housing Services Report. There were no questions regarding this report.
- 6) **Administration and Finance Committee**
  - a) **Minutes (November 16, 2006, December 14, 2006, January 11, 2007)**
- 7) **Announcements by Board Members**  
None

Meeting adjourned at 10:20 a.m.

## PROGRAM OPERATIONS COMMITTEE

### MEETING MINUTES

February 8, 2007

**Attendance:**

**Voting Directors:** Ken Bukowski, Henry Chang, Jr., Beverly Johnson, Betty Olds

**Non-Voting Directors:** Gwen Hardy

**Alternates:**

**Staff:** Mark Allen, Paul da Silva

**Others:** None

**Absent:** None

1) **Open Forum**

No public comment.

2) **Director's Report**

Mr. Allen informed the JPA Board of Directors that technical assistance is presently being provided to organizations within the City of Berkeley for the following two agencies:

1. Building Opportunities for Self-Sufficiency (BOSS)
2. University Avenue Cooperative

He said that the Program was contacted by BOSS to assist with them with a State Housing Community Development requirement. He said that this agency is required to submit a lead-based paint and asbestos survey, submitted by a professional, to receive SAFE funding. He said the Program would be assisting them to meet this requirement.

He said the Program is also working with the University Avenue Cooperative. The Cooperative has approximately 47 units in Berkeley, managed by RCD. He indicated that the Cooperative is a recipient of HUD Section 8 dollars and recently had an HUD environmental audit of their units. He said that this audit identified minor lead hazards, and Program staff is working with RCD to address these. He said that since the Cooperative receives Section 8 funds, the Program cannot utilize HUD Lead Hazard Control dollars at this location.

Mr. Allen informed the JPA Board of Directors that Program staff conducted a Healthy Homes training, titled "Essentials of Healthy Homes – Practitioner's Course," on January 24-25, 2007 at the West Oakland District Office of the Oakland Housing Authority. This course was developed and standardized for national use by the National Center for Healthy Housing to train in-home visitors including public health nurses, environmental health professionals, housing professionals, and others in understanding the connection between health and housing and how to take a holistic approach to identify and resolve problems which threaten the health and well-being of residents. He said that 32 attendees were present. Of these, 24 were from Oakland Housing Authority, two from UC Berkeley, two from Prescott Joseph Center for Community Enhancement, two ACLPPP staff members and two private consultants. He added that this course was audited by the Training Director of the National Center for Healthy Housing.

- 3) **Health and Housing Services Report**  
Mr. Allen and the JPA Board Members reviewed the Health and Housing Services Report. There were no questions regarding these reports.
- 4) **Second Quarter Report Fiscal Year 2006-2007**  
Mr. Allen and the JPA Board Members reviewed the Second Quarter Report. There were no questions regarding this report.

Meeting adjourned at 10:00 a.m.

ADMINISTRATION AND FINANCE COMMITTEE

MEETING MINUTES

February 8, 2007

**Attendance:**

**Voting Directors:** Ken Bukowski, Henry Chang, Jr., Beverly Johnson, Betty Olds

**Non-Voting Directors:** Gwen Hardy

**Alternates:**

**Staff:** Mark Allen, Paul da Silva

**Others:** None

**Absent:** None

1) **Open Forum**

No public comment.

2) **Director's Report**

Mr. Allen informed the JPA Board of Directors that County Counsel contacted him regarding a request from Jones Day, Esquire, defending attorney for the paint companies who is in litigation with 14 municipalities. The municipalities filed a lawsuit against the paint companies for knowingly selling a product that was hazardous, lead-based paint. He said that a three page document was presented to him by County Counsel, outlining their request for Program documents, since Program inception, revolving around lead.

Mr. Allen circulated copies of the Independent Audit report for Fiscal Year ending 2006. He said that no anomalies were found, as usual. He said Board members will have the opportunity to further discuss the audit, should they so choose, at the February 22, 2007 General Board meeting.

Meeting adjourned at 10: 10 a.m.