

ALAMEDA COUNTY LEAD POISONING PREVENTION PROGRAM

**JOINT POWERS AUTHORITY  
MEETING MINUTES**

March 28, 2007

**Attendance:**

**Voting Directors:** Ken, Bukowski, Henry Chang, Jr., Beverly Johnson, Betty Olds

**Non-Voting Directors:** Gwen Hardy

**Alternates:** Rubén Briones, Nancy Templeton

**Staff:** Mark Allen, Paul da Silva, April Williamson

**Others:**

**Absent:**

The meeting was called to order at 9:45 a.m.

1) **Open Forum**

No public comment.

2) **Director's Report**

None.

3) **MOU Workshop**

Mr. Allen introduced Assistant County Counsel, Brian Washington, and said that Mr. Washington was present to provide assistance and guidance on today's presentation concerning the proposed Memorandum of Understanding (MOU) between the Joint Powers Authority and the County of Alameda. The purpose of the workshop was to clarify the relative roles of the Joint Powers Authority and the County of Alameda and to discuss the development of a MOU between the two. Mr. Allen also introduced Ms. April Williamson, Program Finance Manager, and indicated that she would be presenting on the financial implications of the various options being presented that day.

Mr. Allen circulated copies of the Joint Exercise of Powers Agreement of 1992 between the County of Alameda and the Joint Powers Authority, a table analyzing the present Roles and Responsibilities of the two entities, and a summary of recommendations for the proposed MOU. The JPA Board of Directors requested that Program staff provide, in narrative format, the various options that the JPA can enter into agreement with the County, specifically in regards to contracts with outside vendors. Ms. Johnson requested that a draft version of a Memorandum of Understanding be presented to the JPA Board. Mr. Allen responded that he would prepare a draft version of the MOU, which he would ask County Counsel to review, and then bring the revised draft to the JPA Board. Mr. Washington said that he would be happy to review the draft MOU. The JPA Board of Directors decided to continue discussions once that document was produced.

4) **Approval of Minutes (February 22, 2007)**

**Action:** The Board approved the minutes for February 22, 2007.

**Moved:** Ms. Olds **Seconded:** Mr. Chang **Ayes** 4

- 5) **Program Operations Committee**
  - a) **Health and Housing Services Report**

Mr. Allen reviewed the Health and Housing Services Report. There were no questions regarding this report.
- 6) **Administration and Finance Committee**

None.
- 7) **Announcements by Board Members**

None.

Meeting adjourned at 11:15 a.m.

## PROGRAM OPERATIONS COMMITTEE

### MEETING MINUTES

March 28, 2007

**Attendance:**

**Voting Directors:** Ken, Bukowski, Henry Chang, Jr., Beverly Johnson, Betty Olds

**Non-Voting Directors:** Gwen Hardy

**Alternates:** Rubén Briones, Nancy Templeton

**Staff:** Mark Allen, Paul da Silva, April Williamson

**Others:**

**Absent:**

1) **Open Forum**

No public comment.

2) **Director's Report**

Mr. Allen informed the JPA Board of Directors that on April 5<sup>th</sup> Program staff would be meeting with the City of Oakland's City Attorney's office, the Neighborhood Law Corp., and with the office of Honorable Ignacio de la Fuente regarding the property located at 2555 Foothill Boulevard in Oakland. He said that once this meeting was conducted, he would report back to the JPA Board on the results.

Mr. Allen circulated a Program flyer announcing a Lead Safety for Remodeling, Repair and Painting workshop for Real Estate Brokers and Realtors. He said that the California Department of Real Estate had agreed to allow Realtors the opportunity to obtain Continuing Education Units for attending in the ACLPPP course. He said that this workshop is being conducted under the auspice of the California Department of Real Estate.

Ms. Olds suggested that either Program staff or each Board member provide to each CSA City Council with a brief presentation on what residents should know about unsafe work practices at City Council meetings. She said that these meetings are broadcast and this information would reach a broad audience. Mr. Allen said that he would communicate the Board's suggestion to Program staff.

3) **Health and Housing Services Report**

Mr. Allen and the JPA Board Members reviewed the Health and Housing Services Report. There were no questions regarding these reports.

Meeting adjourned at 9:45 a.m.

## ADMINISTRATION AND FINANCE COMMITTEE

### MEETING MINUTES

March 28, 2007

**Attendance:**

**Voting Directors:** Ken, Bukowski, Henry Chang, Jr., Beverly Johnson, Betty Olds

**Non-Voting Directors:** Gwen Hardy

**Alternates:** Rubén Briones, Nancy Templeton

**Staff:** Mark Allen, Paul da Silva, April Williamson

**Others:**

**Absent:**

1) **Open Forum**

No public comment.

2) **Director's Report**

Mr. Allen informed the JPA Board of Directors that a written request for an alternate was sent to Board members representing Alameda, Berkeley, Emeryville and Oakland. He said that Ms. Olds had informed him that Councilmember Donna Spring remains the City of Berkeley's alternate. Ms. Olds said she will investigate whether Councilmember Spring will continue to act in that role. He said the Alameda Mayor's Office indicated that the City Council will take up the issue of the Alameda alternate at its April 3<sup>rd</sup> meeting.

Mr. Allen announced that Ms. Karen McNeal-Luckett, the City of Oakland's Community and Economic Development Agency's Director, has retired. He said that not only did Ms. McNeal-Luckett serve as Oakland's alternate, but she also was critical to coordinating the Program's HUD Lead Hazard Control projects with the City of Oakland. To date, he hasn't received any indication of who will be Ms. McNeal-Luckett's replacement. Mr. Chang suggested his office would assist in addressing this issue.

Mr. Allen also announced that Ms. Flo de Souza, Program Secretary for many years, would be retiring on March 30, 2007. He said that the Community Development Agency will be holding a going away get together for her on March 29, 2007. Board members wished Ms. de Souza, who for many years worked with the JPA Board, the very best in her retirement. Ms. Olds expressed her appreciation for how efficient Ms. de Souza had been.

Meeting adjourned at 10:00 a.m.

## PROGRAM OPERATIONS COMMITTEE

### MEETING MINUTES

April 12, 2007

**Attendance:**

**Voting Directors:** Ken, Bukowski, Betty Olds

**Non-Voting Directors:** Gwen Hardy

**Alternates:** Rubén Briones

**Staff:** Mark Allen, Paul da Silva

**Others:**

**Absent:** Henry Chang, Beverly Johnson

1) **Open Forum**

No public comment.

2) **Director's Report**

Mr. Allen informed the JPA Board of Directors that Mr. Chang would not be present at today's meeting as he was on a trip to China. He said the Program was informed by his office that Ms. Clara Garzón would be Mr. Chang's alternate.

Mr. Allen advised the Board that the U. S. Environmental Protection Agency (EPA) is in process of addressing environmental toxins at a Superfund site in West Oakland of which lead is one of them. He said that the Program would be collaborating with the EPA by providing lead education to the families residing around this site.

3) **Health and Housing Services Report**

Mr. Allen and the JPA Board Members reviewed the Health and Housing Services Report. There were no questions regarding these reports.

Meeting adjourned at 10:00 a.m.

## ADMINISTRATION AND FINANCE COMMITTEE

### MEETING MINUTES

April 12, 2007

**Attendance:**

**Voting Directors:** Ken, Bukowski, Betty Olds

**Non-Voting Directors:** Gwen Hardy

**Alternates:** Rubén Briones

**Staff:** Mark Allen, Paul da Silva

**Others:**

**Absent:** Henry Chang, Beverly Johnson

1) **Open Forum**

No public comment.

2) **Director's Report**

Mr. Allen informed the JPA Board of Directors that Program staff attempted to work with the California Contractor Licensing Board (CLB) to incorporate lead into their contractor licensing curriculum. He said during one of the California Department of Health Services' (DHS) Strategic Planning committee meeting this topic arose. Mr. Allen said that he mentioned to the committee Program's efforts. As a result, DHS staff has coordinated a meeting with the Director of the State Contractor Licensing Board to discuss the possibility of such a collaborative. He said that he was invited to attend this meeting. He indicated to the JPA Board that there were approximately 240,000 contractors in the CLB database.

Meeting adjourned at 10:04 a.m.