

ALAMEDA COUNTY LEAD POISONING PREVENTION PROGRAM

**JOINT POWERS AUTHORITY
MEETING MINUTES**

February 22, 2007

Attendance:

Voting Directors: Ken Bukowski, Henry Chang, Jr., Beverly Johnson, Betty Olds

Non-Voting Directors: Alice Lai-Bitker, Gwen Hardy

Alternates: Rubén Briones, Nancy Templeton

Staff: Paul da Silva, Maricela Narvaez-Foster, April Williamson

Others:

Absent:

The meeting was called to order at 9:45 a.m.

1) **Open Forum**

No public comment.

2) **Director's Report**

Ms. Narvaez-Foster informed the JPA Board of Directors that the Program was contacted to provide a Letter of Support (LOS) to Lumetra for a collaboration project on a Directed Provider Outreach Project. She said that Lumetra's mission is to promote quality health care and improved public health by collaborating with existing government, community and advocacy groups that currently interface with the provider community. She said that the LOS was sent to Lumetra on this effort.

Ms. Narvaez-Foster indicated that two trainings were conducted at the Program's office. She said that one was an in-service from Ms. Mindy Benson, Children's Hospital and Research Center at Oakland's Asthma Program Manager, on the basics of asthma from a medical provider perspective for the HUD Round XIV Healthy Homes grant. The in-service was held for the Healthy Homes Community Specialists and to Program staff. She mentioned that the second training, conducted for nursing students, was titled, "Health Effects of Lead Poisoning from a Case Management Perspective." These students were from Samuel Merritt Nursing School and from California State University, East Bay.

Ms. Narvaez-Foster asked Mr. da Silva to update the JPA Board of Directors on the status of the March's workshop. Mr. da Silva said that Mr. Allen had received confirmation that the Assistant County Counsel, Mr. Brian Washington, would be able to attend the March 28th JPA Board meeting. He said that the Program, Administration and Finance and General meetings would be conducted on that date, with the first one commencing at 9:30 a.m..

3) **Approval of Minutes (January 25, 2007)**

Action: The Board approved the minutes for January 25, 2007.

Moved: Mr. Chang **Seconded:** Ms. Olds **Ayes** 4

- 4) **Program Operations Committee**
 - a) **Minutes (February 8, 2007)**
 - b) **Health and Housing Services Report**

Ms. Narvaez-Foster reviewed the Health and Housing Services Report. There were no questions regarding this report.
 - c) **Second Quarter Report Fiscal Year 2006-2007**

Ms. Narvaez-Foster reviewed the Second Quarter Report FY 2006-07. There were no questions regarding this report.
- 5) **Administration and Finance Committee**
 - a) **Minutes (February 8, 2007)**
 - b) **Audit Report for Fiscal Year 2005-2006**

Ms. Narvaez-Foster reviewed the Audit Report for Fiscal Year 2005-2006. There were no questions regarding this report.
 - c) **Budget Summary**

Ms. Narvaez-Foster requested that Ms. Williams provide the JPA Board with the summary. Ms. Williams reviewed the Budget Summary. She called the JPA Board's attention to two line items: Political Consultant & the In-Home Consultation (IHC) Brochures. She said that although the amount for the consultant is noted on the summary as not being expended, the vendor has received payment for the services rendered. She also said that during the second quarter, the Program's expenditure for printing the IHC brochures would not be repeated for the remainder of the year. Mr. Chang requested that future budget summaries compare each line item to what was expended for the previous Fiscal Year.
- 6) **Announcements by Board Members**

There were no announcements.

Meeting adjourned at 10:00 a.m.