

ALAMEDA COUNTY LEAD POISONING PREVENTION PROGRAM

**JOINT POWERS AUTHORITY
MEETING MINUTES**

September 28, 2006

Attendance:

Voting Directors: Ken Bukowski, Beverly Johnson, Betty Olds

Non-Voting Directors: Alice Lai-Bitker, Gwen Hardy

Alternates: Nancy Templeton

Staff: Mark Allen, Paul da Silva

Others:

Absent: Henry Chang, Jr.

The meeting was called to order at 9:45 a.m.

1) **Open Forum**

No public comment.

2) **Director's Report**

Mr. Allen informed the JPA Board of Directors that the Program had garnered a three-year Healthy Homes Demonstration grant from the U.S. Department of Housing and Urban Development (HUD) for \$1 million. He said the Program was one of only four Healthy Homes Demonstration Project grantees funded nationally.

Mr. Allen said April Williamson and Dennis Jordan, who will be playing a leading role in the implementation of the Program's new Healthy Homes grant, were asked to attend the HUD new grantee orientation meeting on November 13 & 14. Julie Twichell was also invited, as an expert presenter on two panels for the new Lead Hazard Control grantees. And, Mr. Jordan was invited by the Centers for Disease Control and Prevention (CDC) to make a presentation at its December national conference on Healthy Homes. The CDC was providing transportation and lodging expenses.

Mr. Allen summarized the recent case of a child with an extremely high blood lead level (BLL), potentially the highest recorded in the state. He said the child's medical provider, Lead Program staff, and the State Department of Health Services mobilized immediately and effectively. However, because the Laboratory was slow in providing the analysis of a confirmatory venous blood test and the initial test indicated the child was in serious danger, the child was chelated at Children's Hospital at Oakland. The confirmatory test later indicated the child had a normal blood lead level, undergoing a needless and very taxing procedure.

Mr. da Silva reported that because of time constraints, Program staff would be presenting three staff recommendations for contracts over \$25,000 to implement HUD XIV grant activities at the October 12, 2006 Board meeting. He said one of these required being posted on the General Service Agency's procurement website.

- 3) **Approval of Minutes (August 24, 2006)**
Action: The Board approved the minutes for August 24, 2006.
Moved: Ms. Olds **Seconded:** Ms. Johnson **Ayes:** 4

- 4) **Program Operations Committee**
 - a) **Minutes (September 14, 2006)**

 - b) **Health and Housing Services Report**
Mr. Allen reviewed the Health and Housing Services Report. There were no questions regarding this report.

- 5) **Administration and Finance Committee**
 - a) **Minutes (September 14, 2006)**

- 6) **Announcements by Board Members**
None.

Meeting adjourned at 10:08 a.m.

PROGRAM OPERATIONS COMMITTEE

MEETING MINUTES

October 12, 2006

Attendance:

Voting Directors: Ken Bukowski, Henry Chang, Jr., Betty Olds

Non-Voting Directors: Gwen Hardy, Alice Lai-Bitker

Alternates: Rubén Briones

Staff: Mark Allen, Paul da Silva

Others: None

Absent: Beverly Johnson

1) **Open Forum**

No public comment.

2) **CSA Fee Increase Update**

Mr. Allen suggested to the JPA Board of Directors that a comprehensive report be provided to the Board after the ad hoc committee meeting later that morning. The Board concurred with this suggestion.

3) **HUD XIV Grant**

a) **Staff Reports**

Mr. Allen informed the JPA Board of Directors that Mr. da Silva would be providing a synopsis of each staff recommendation for the HUD XIV Project. Mr. da Silva explained each of the HUD XIV proposed contracts to the Board of Directors, emphasizing that these were necessary to fulfill HUD's requirement for the Healthy Homes Demonstration grant application. Mr. Allen circulated a copy of the Super Notice of Funds Available (NOFA) and a HUD XIV abstract to the Board, pointing out the specific language in the NOFA that illustrated this. The Board approved the contracts.

Approval of Staff Report regarding Prescott-Joseph Contract

Action: The Board approved the contract for Prescott-Joseph contract.

Moved: Ms. Olds **Seconded:** Mr. Chang **Ayes:** 3

Approval of Staff Report regarding Community Energy Services Corporation Contract

Action: The Board approved the contract for Community Energy Services contract.

Moved: Ms. Olds **Seconded:** Mr. Chang **Ayes:** 3

4) **Director's Report**

Mr. Allen informed the JPA Board of Directors of two pending lawsuits in which the Program is involved. He summarized:

- The Santa Clara County class action lawsuit against the paint companies by approximately 12 entities, which included municipalities, counties and public agencies, for knowingly manufacturing lead-based paint and misleading the general public in regards to its safety.
- A subpoena by Shell Oil. He indicated that both Ms. Maricela Narvaez-Foster, Program

Director of Operations, and he were deposed in regards to the California law that establishes the California Department of Health Services Childhood Lead Poisoning Prevention Branch's formula for paint and oil companies contribution to the case management of lead poisoned children. He said Shell Oil and others were challenging this formula, claiming that due to other sources of lead poisoning, such as lead-tainted candy and trinkets, their percentage of the fee should be reduced.

5) **Health and Housing Services Report**

Mr. Allen and the JPA Board Members reviewed the Health and Housing Services Report. There were no questions regarding these reports.

Meeting adjourned at 10:05 a.m.

ADMINISTRATION AND FINANCE COMMITTEE

MEETING MINUTES

October 12, 2006

Attendance:

Voting Directors: Ken Bukowski, Henry Chang, Jr., Betty Olds

Non-Voting Directors: Gwen Hardy, Alice Lai-Bitker

Alternates: Rubén Briones

Staff: Mark Allen, Paul da Silva

Others: None

Absent: Beverly Johnson

1) **Open Forum**

No public comment.

2) **Director's Report**

None.

3) **HUD XIV Grant**

a. **Revised Budget Fiscal Year 2006-2007**

Mr. Allen introduced Ms. April Williamson, Program Finance Manager. Ms. Williamson gave a presentation on the revised Budget for Fiscal Year 2006-2007, explaining that the HUD XIV funds, which were recently garnered by the Program, were incorporated into this fiscal year's budget for expenditure. The Board approved the revised Budget for Fiscal Year 2006-2007.

Approval of Revised Budget for Fiscal Year 2006-2007

Action: The Board approved the revised Budget for Fiscal Year 2006-2007.

Moved: Ms. Olds **Seconded:** Mr. Chang **Ayes:** 3

Meeting adjourned at 10:08 a.m.