

ALAMEDA COUNTY

LEAD POISONING PREVENTION PROGRAM

A Joint Powers Authority serving the Cities of Alameda, Berkeley, Emeryville, and Oakland
2000 Embarcadero, Suite #300 • Oakland, CA 94606 • (510) 567-8282
WWW.ACHHD.ORG

DATE: November 13, 2020

TO: Directors and Alternates
Alameda County Lead Poisoning Prevention Program

FROM: Larry Brooks, Secretary
Joint Powers Authority

SUBJECT: **Meeting of the Board of Directors**

The next regular meeting of the Alameda County Lead Poisoning Prevention Program Joint Powers Authority Board of Directors is scheduled for **Thursday, November 19, 2020. The meeting will begin at 9:15 a.m., or immediately following the Administration and Finance Committee Meeting.**

In response to the COVID-19 pandemic, and pursuant to California Governor Gavin Newsom's Executive Order N-29-20, the Alameda County Lead Poisoning Prevention Program Joint Powers Authority Meeting of the Board of Directors will be available via teleconference.

Members of the public can also attend in person at the Alameda County Healthy Homes Department, 2000 Embarcadero, Suite 300, Oakland, CA. Members are encouraged to watch the meeting of the Board of Directors online by clicking the following link

<https://global.gotomeeting.com/join/870799453>

or dial in by using your phone, 1 (872) 240-3212 using Access Code: [870-799-453](tel:870-799-453)

If viewing the meeting via teleconference, you may provide written comment on an agenda item or raise an issue during Open Forum by sending an email to Lidice De La Fuente at Lidice.DeLaFuente@acgov.org. Please include your name and identify the agenda item you are addressing or that your comment falls under Open Forum. It is encouraged to send any comments 24 hours prior to the meeting; however, members of the public will be able to send written comments via email during the meeting as well.

If you require a reasonable modification or accommodation for a disability, please contact Lidice De La Fuente at Lidice.DeLaFuente@acgov.org or (510) 567-8291 at least 48 hours before the meeting of the Board of Directors.

Attached is the agenda packet for the meeting.

Thank you.

Hon. Lynette Gibson McElhaney, City of Oakland • Hon. Susan Wengraf, City of Berkeley
Hon. Malia Vella, City of Alameda • Hon. John J. Bauters, City of Emeryville
Hon. Wilma Chan, County of Alameda • Gwen Hardy, Community Representative

ALAMEDA COUNTY LEAD POISONING PREVENTION PROGRAM
JOINT POWERS AUTHORITY

AGENDA

General Board Meeting

November 19, 2020

9:15 A.M. or immediately following the Administration and Finance Committee Meeting

Please join the meeting from your computer, tablet or smartphone
<https://global.gotomeeting.com/join/870799453>

or dial in by using your phone, 1 (872) 240-3212 using Access Code: 870-799-453

or in person at

Alameda County Healthy Homes Department, 2000 Embarcadero, Suite 300, Oakland, CA

NOTICE: All meetings of the Alameda County Lead Poisoning Prevention Program Joint Powers Authority Board of Directors are open to the public. Those wishing to address the Board of Directors on items not on the agenda may do so during the open forum section of the meeting.

- 1) **Open Forum** (Discussion)
Directors, alternates, staff, or members of the public may address the Board of Directors regarding items not on the agenda. The Board will listen to matters presented but may not take action on these items.
- 2) **Director's Report** (Information)
- 3) **JPA Meeting Schedule 2021** (Action) Pg. 1
- 4) **Program Operations Committee**
 - a) **Minutes (October 22, 2020)** (Action) Pg. 2
- 5) **Administration and Finance Committee**
 - a) **Minutes (October 22, 2020)** (Action) Pg. 3
- 6) **General Board Meeting**
 - a) **Minutes (October 22, 2020)** (Action) Pg. 4
- 7) **Announcements by Board Directors** (Information)

Material related to an item on this Agenda, including those submitted to the Board of Directors after distribution of the agenda packet, and are available for public inspection at the Alameda County Healthy Homes Department office during normal business hours.

Agendas are available on the Department's website at www.achhd.org

PROPOSED

ALAMEDA COUNTY
LEAD POISONING PREVENTION PROGRAM

A Joint Powers Authority serving the Cities of Alameda, Berkeley, Emeryville, and Oakland
2000 Embarcadero, Suite 300 • Oakland, CA 94606 • (510) 567-8282
www.achhd.org

JPA MEETING SCHEDULE 2021

Meeting location to be determined.

1. Program Operations Committee Meeting	
2. Administration and Finance Committee Meeting	
3. General Board Meeting	
4th Thursday of Every Month (January-October)	
DATE	TIME
January 28	9:15 a.m.-11:30 a.m.
February 25	9:15 a.m.-11:30 a.m.
March 25	9:15 a.m.-11:30 a.m.
April 22	9:15 a.m.-11:30 a.m.
May 27	9:15 a.m.-11:30 a.m.
June 24	9:15 a.m.-11:30 a.m.
July 22	9:15 a.m.-11:30 a.m.
August 26	9:15 a.m.-11:30 a.m.
September 23	9:15 a.m.-11:30 a.m.
October 28	9:15 a.m.-11:30 a.m.
November 18 <i>(3rd Thursday of the month)</i>	9:15 a.m.-11:30 a.m.
December 16 <i>(3rd Thursday of the month)</i>	9:15 a.m.-11:30 a.m.

The Program Operations Committee meeting begins at 9:15 a.m., followed by the Administration and Finance Committee meeting and the General Board meeting.

Hon. Lynette Gibson McElhane, City of Oakland • Hon. Susan Wengraf, City of Berkeley
Hon. Malia Vella, City of Alameda • Hon. John J. Bauters, City of Emeryville
Hon. Wilma Chan, Alameda County • Gwen Hardy, Community Representative

**PROGRAM OPERATIONS COMMITTEE
MEETING MINUTES**

October 22, 2020

Attendance:

Voting Directors: Malia Vella, Alameda; Susan Wengraf, Berkeley; John J. Bauters, Emeryville

Non-Voting Directors:

Alternates: William Gilchrist, Oakland

Staff: Larry Brooks; Lidice De La Fuente

Others: None

Absent: Wilma Chan, County of Alameda

Director John J. Bauters called into order the teleconference for the Program Operations Committee Meeting at 9:19 A.M.

1) **Open Forum**

2) **Director's Report**

Secretary to the Board, Larry Brooks, informed Directors that for National Lead Poisoning Prevention Week 2020, October 25-31, 2020, staff is conducting many activities including creating a video which will be displayed on the Department's website and various social media platforms. The "Together" video was played during the meeting at which time Directors asked for the link.

3) **Outreach and Education Monthly Report**

Lidice De La Fuente noted staff continues outreach efforts through collaboration meetings.

Director Malia Vella stated she was concerned that children are not being tested during the pandemic and the importance of reminding parents to get their children lead tested.

Directors agreed to capitalize on the upcoming Lead Week by reminding parents and medical providers for early intervention and to continue to test children for lead. Directors expressed their interest in a mobile lead testing site in partnership with a community health clinic similarly to COVID-19 mobile testing sites. Directors asked staff to agenda the item as a discussion item for the November 19th JPA meeting.

Director Bauters asked Director Vella who is a parent of a young child to provide a quote for the Lead Week press release and be available for any media inquiries if necessary.

4) **Announcements by Board Directors**

There were no announcements by Board Directors.

Meeting adjourned 9:53 A.M.

**ADMINISTRATION AND FINANCE COMMITTEE
MEETING MINUTES**

October 22, 2020

Attendance:

Voting Directors: Malia Vella, Alameda; Susan Wengraf, Berkeley; John J. Bauters, Emeryville

Non-Voting Directors:

Alternates: William Gilchrist, Oakland

Staff: Larry Brooks; Lidice De La Fuente

Others: None

Absent: Wilma Chan, County of Alameda

Director John J. Bauters called into order the teleconference for the Administration and Finance Committee Meeting at 9:53 A.M.

1) **Open Forum**

2) **Director's Report**

Larry Brooks updated Directors on the lead settlement negotiations with the City of Oakland indicating that meetings are occurring every Friday and that the city of Oakland's Department of Race and Equity will be reviewing the joint spending plan.

Mr. Brooks informed Directors that the Department is hiring for a Community Outreach Worker who will work under the Department's Lead Hazard Control Grant.

3) **Announcements by Board Directors**

There were no announcements by Board Directors.

Meeting adjourned at 9:57 AM

**GENERAL BOARD
MEETING MINUTES**

October 22, 2020

Attendance:

Voting Directors: Malia Vella, Alameda; Susan Wengraf, Berkeley; John J. Bauters, Emeryville

Non-Voting Directors:

Alternates: William Gilchrist, Oakland

Staff: Larry Brooks; Lidice De La Fuente

Others: None

Absent: Wilma Chan, County of Alameda

Director John J. Bauters called into order the teleconference for the General Board Meeting at 9:57 A.M.

1) **Open Forum**

2) **Director's Report**

Larry Brooks informed Directors that Department staff is assisting the California Association of Code Enforcement Officers (CACEO) with their Junior College code enforcement curriculum. Mr. Brooks also stated the City of Los Angeles is using drones for housing inspections.

Mr. Brooks stated that the California Association of Code Enforcement Officers (CACEO) and the California Healthy Housing Coalition are partnering on a lead legislative bill. Mr. Brooks stated he will keep the Board informed of any new developments.

3) **Termite Report**

Mr. Brooks indicated he found limited information online on termite control and referred Directors to the pestboard.ca.gov. Directors asked for a 30-minute presentation with a Question and Answer session for the November 19th JPA meeting from the pest board. Directors asked for the following questions to be answered: How termite fumigation works (vapors, chemicals); How are the chemicals applied; How should tenants protect their personal items; Best practices; What type of chemicals are used; What is the application process; How does it affect people; Common symptoms and side effects; Any long-term effects; Studies on the effects of fetuses and or pregnant women; Responsibility of landlord on tenants' personal property. Directors also asked for a model guidance and written materials in advance.

4) **Approval of Minutes - Operations Committee**

a) **Minutes (September 24, 2020)**

Action: The Board approved the meeting minutes for the September 24, 2020 Program Operations Committee meeting.

Moved: Susan Wengraf **Seconded:** Malia Vella **Ayes:** 3-Vella; Wengraf; Bauters

Abstain: William Gilcrest

5) **Approval of Minutes -Administration and Finance Committee**

a) **Minutes (September 24, 2020)**

Action: The Board approved the meeting minutes for the September 24, 2020 Administration and Finance Committee meeting.

Moved: Malia Vella **Seconded:** Susan Wengraf **Ayes:** 3- Vella; Wengraf; Bauters

Abstain: William Gilcrest

6) **Approval of Minutes -General Board Meeting**

a) **Minutes (September 24, 2020)**

Action: The Board approved the meeting minutes for the September 24, 2020 General Board meeting.

Moved: Susan Wengraf **Seconded:** Malia Vella **Ayes:** 3- Vella; Wengraf; Bauters

Abstain: William Gilcrest

7) **Announcements by Board Directors**

Director Vella informed Directors that she will be coordinating with Ms. De La Fuente for the December JPA meeting. Director Wengraf said she wished to see everyone next time.

Meeting adjourned at 10:09 A.M.