

**ALAMEDA COUNTY**  
**LEAD POISONING PREVENTION PROGRAM**

*A Joint Powers Authority serving the Cities of Alameda, Berkeley, Emeryville, and Oakland*  
**2000 Embarcadero, Suite #300 • Oakland, CA 94606 • (510) 567-8282**

WWW.ACHHD.ORG

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DATE: September 18, 2020

TO: Directors and Alternates  
Alameda County Lead Poisoning Prevention Program

FROM: Larry Brooks, Secretary  
Joint Powers Authority

SUBJECT: **Meeting of the Board of Directors**

The next regular meeting of the Alameda County Lead Poisoning Prevention Program Joint Powers Authority Board of Directors is scheduled for **Thursday, September 24, 2020. The meeting will begin at 9:15 a.m., or immediately following the Administration and Finance Committee Meeting.**

*In response to the COVID-19 pandemic, and pursuant to California Governor Gavin Newsom's Executive Order N-29-20, the Alameda County Lead Poisoning Prevention Program Joint Powers Authority Meeting of the Board of Directors will be available via teleconference.*

*Members of the public can also attend in person at the Alameda County Healthy Homes Department, 2000 Embarcadero, Suite 300, Oakland, CA. Members are encouraged to watch the meeting of the Board of Directors online by clicking the following link*

<https://global.gotomeeting.com/join/330685317>

*or dial in by using your phone, +1 (872) 240-3212 using Access Code: 330-685-317*

*If viewing the meeting via teleconference, you may provide written comment on an agenda item or raise an issue during Open Forum by sending an email to Lidice De La Fuente at [Lidice.DeLaFuente@acgov.org](mailto:Lidice.DeLaFuente@acgov.org). Please include your name and identify the agenda item you are addressing or that your comment falls under Open Forum. It is encouraged to send any comments 24 hours prior to the meeting; however, members of the public will be able to send written comments via email during the meeting as well.*

*If you require a reasonable modification or accommodation for a disability, please contact Lidice De La Fuente at [Lidice.DeLaFuente@acgov.org](mailto:Lidice.DeLaFuente@acgov.org) or (510) 567-8291 at least 48 hours before the meeting of the Board of Directors.*

Attached is the agenda packet for the meeting.

Thank you.

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Hon. Lynette Gibson McElhaney, City of Oakland • Hon. Susan Wengraf, City of Berkeley  
Hon. Malia Vella, City of Alameda • Hon. John J. Bauters, City of Emeryville  
Hon. Wilma Chan, County of Alameda • Gwen Hardy, Community Representative

ALAMEDA COUNTY LEAD POISONING PREVENTION PROGRAM  
JOINT POWERS AUTHORITY

A G E N D A

**General Board Meeting**

**September 24, 2020**

**9:15 A.M. or immediately following the Administration and Finance Committee Meeting**

Please join the meeting from your computer, tablet or smartphone  
<https://global.gotomeeting.com/join/330685317>

*or dial in by using your phone, +1 (872) 240-3212 using Access Code: 330-685-317*

or in person at  
Alameda County Healthy Homes Department, 2000 Embarcadero, Suite 300, Oakland, CA

NOTICE: All meetings of the Alameda County Lead Poisoning Prevention Program Joint Powers Authority Board of Directors are open to the public. Those wishing to address the Board of Directors on items not on the agenda may do so during the open forum section of the meeting.

- 1) **Open Forum** (Discussion)  
Directors, alternates, staff, or members of the public may address the Board of Directors regarding items not on the agenda. The Board will listen to matters presented but may not take action on these items.
- 2) **Director's Report** (Information)
- 3) **JPA Board Meetings: October, November, December 2020** (Action)
- 4) **Program Operations Committee**  
a) **Minutes (July 23, 2020)** (Action) Pg. 1
- 5) **Administration and Finance Committee**  
a) **Minutes (July 23, 2020)** (Action) Pg. 2
- 6) **General Board Meeting**  
a) **Minutes (July 23, 2020)** (Action) Pg. 3
- 7) **Announcements by Board Directors** (Information)

**Material related to an item on this Agenda, including those submitted to the Board of Directors after distribution of the agenda packet, and are available for public inspection at the Alameda County Healthy Homes Department office during normal business hours.**

**Agendas are available on the Department's website at [www.achhd.org](http://www.achhd.org)**

**PROGRAM OPERATIONS COMMITTEE  
MEETING MINUTES**

July 23, 2020

**Attendance:**

**Voting Directors:** Malia Vella, Alameda; Susan Wengraf, Berkeley; John J. Bauters, Emeryville

**Non-Voting Directors:** Gwen Hardy, Community Representative

**Alternates:**

**Staff:** Larry Brooks; Lidice De La Fuente

**Others:** None

**Absent:** Lynette Gibson McElhaney, City of Oakland; Wilma Chan, County of Alameda

Director John J. Bauters called into order the teleconference for the Program Operations Committee Meeting at 9:18 A.M.

1) **Open Forum**

2) **Director's Report**

Secretary to the Board, Larry Brooks, alerted Directors that County of Alameda Board of Supervisors issued a proclamation in June 2020 for National Healthy Homes Month, and that during the presentation newly appointment Assistant Deputy Director, Dale Hagen, spoke on the impact of lead poisoning in children during COVID-19 pandemic.

Mr. Brooks reminded Directors that the U.S. Department of Housing and Urban Development sponsored Healthy Homes Conference that was scheduled for June in Arizona was cancelled due to the pandemic however, virtual webinars were being offered for those interested. Mr. Brooks stated that the access to the virtual webinars provide an opportunity for all Healthy Homes staff members to participate.

Mr. Brooks informed Directors that the Department collaborated with Alameda County's Contractor Technical Assistance Program on a June Weekly Blast Newsletter informing interested parties of contracting opportunities under the Department's Lead Hazard Control Grant Program and Minor Home Repair Program.

3) **Outreach and Education Monthly Report**

Lidice De La Fuente noted that the Department was unsuccessful in meeting the objectives for outreach and education for fiscal year 2020 due to a reduction of events during the pandemic. Furthermore, she reminded Directors that the Department developed a marketing plan for fiscal year 2021 that provides ways to reach the community in times of COVID-19.

Directors expressed their concerns about children being home schooled and the potential for home lead-based hazards. Directors asked staff to develop a flyer to be sent out to Alameda County school districts and early childhood programs for dissemination to parents of school aged children, preschools and daycares. The plan for dissemination also includes the JPA Directors informing their city managers and public information officers of the flyer and requesting to be released to their constituents. All Directors agreed for Director John J. Bauters to work with staff on the development of the flyer.

4) **Announcements by Board Directors**

There were no announcements by Board Directors.

Meeting adjourned 9:42 A.M.

**ADMINISTRATION AND FINANCE COMMITTEE  
MEETING MINUTES**

July 23, 2020

**Attendance:**

**Voting Directors:** Malia Vella, Alameda; Susan Wengraf, Berkeley; John J. Bauters, Emeryville

**Non-Voting Directors:** Gwen Hardy, Community Representative

**Alternates:**

**Staff:** Larry Brooks; Lidice De La Fuente

**Others:** None

**Absent:** Lynette Gibson McElhaney, City of Oakland; Wilma Chan, County of Alameda

Director John J. Bauters called into order the teleconference for the Administration and Finance Committee Meeting at 9:42 A.M.

1) **Open Forum**

2) **Director's Report**

Larry Brooks gave an update on the lead settlement discussions with the city of Oakland indicating that a meeting took place on July 10, 2020 where an overview of the Healthy Homes Department and lead settlement was provided to city staff. Mr. Brooks stated that he anticipates providing Directors with more information on the discussions with the City at the next JPA meeting in September 2020.

Furthermore, Mr. Brooks stated that jurisdictions involved in the lead settlement met and have expressed the importance of coordination of activities funded by settlement funds in an effort to not duplicate them. Jurisdictions will meet again in September 2020 to discuss resources and strategies for the spending plan.

3) **Announcements by Board Directors**

There were no announcements by Board Directors.

Meeting adjourned at 10:01 AM

**GENERAL BOARD  
MEETING MINUTES**

July 23, 2020

**Attendance:**

**Voting Directors:** Malia Vella, Alameda; Susan Wengraf, Berkeley; John J. Bauters, Emeryville

**Non-Voting Directors:** Gwen Hardy, Community Representative

**Alternates:**

**Staff:** Larry Brooks; Lidice De La Fuente

**Others:** None

**Absent:** Lynette Gibson McElhaney, City of Oakland; Wilma Chan, County of Alameda

Director John J. Bauters called into order the teleconference for the General Board Meeting at 10:01 A.M.

1) **Open Forum**

2) **Director's Report**

Larry Brooks informed Directors that he has been in communication with various community organizations on the subject of long-term impacts of lead poisoning and the need for long term funding for lead poisoning prevention noting that both the California Association of Code Enforcement Officers and the California Healthy Housing Coalition are working as partners advocating to local jurisdictions to redirect law enforcement funding to childhood lead poisoning prevention. Mr. Brooks noted that the City of Berkeley recently passed a new budget redirecting law enforcement funds to other city Departments. Mr. Brooks stated that the County of Alameda Board of Supervisors issued a proclamation on Black Lives Matter and he intends to reach out to the Board to discuss redirecting funds for lead poisoning prevention.

Mr. Brooks indicated that as part of the U.S. Environmental Protection Agency (EPA) grant deliverables the Department is in discussions with the State of Arizona's code enforcement agency for Lead Safety training for their officers. Through a partnership with EPA the Department is leading the way for training other jurisdictions with the hopes to impact at the national level.

Mr. Brooks stated that Mr. Perry Gottesfeld asked for his support in amending a pending legislation on lead testing. Mr. Gottesfeld seeks to build a coalition to strengthen the existing legislation that is now before the California Senate.

Director Susan Wengraf informed the board of energy audits and homes program indicating it would be an opportunity for inspectors going into homes for energy efficiency to also do a lead paint inspection. Mr. Brooks indicated that part of the strategy for a proactive rental inspection program is to train code enforcement officers on EPA's Renovate, Repair, Paint training providing a cursory knowledge about lead hazards and the ability to instruct property owners to bring in a certified lead assessor to inspect for lead hazards.

Lidice De La Fuente informed Directors that prefilled stipend forms were emailed to Directors. Director Wengraf asked for staff to resend the forms.

- 3) **Approval of Minutes - Operations Committee**
  - a) **Minutes (June 25, 2020)**

**Action:** The Board approved the meeting minutes for the June 25, 2020 Program Operations Committee meeting.

**Moved:** Susan Wengraf      **Seconded:** Malia Vella      **Ayes:** 3-Vella; Wengraf; Bauters  
**Absent:** McElhaney
  
- 4) **Approval of Minutes -Administration and Finance Committee**
  - a) **Minutes (June 25, 2020)**

**Action:** The Board approved the meeting minutes for the June 25, 2020 Administration and Finance Committee meeting.

**Moved:** John J. Bauters      **Seconded:** Malia Vella      **Ayes:** 3- Vella; Wengraf; Bauters  
**Absent:** McElhaney
  
- 5) **Approval of Minutes -General Board Meeting**
  - a) **Minutes (June 25, 2020)**

**Action:** The Board approved the meeting minutes for the June 25, 2020 General Board meeting.

**Moved:** Susan Wengraf      **Seconded:** Malia Vella      **Ayes:** 3- Vella; Wengraf; Bauters  
**Absent:** McElhaney
  
- 6) **Announcements by Board Directors**

Director Bauters announced that the next JPA meeting is September 24<sup>th</sup>, 2020 at 9:15AM by video conference. Director Bauters requested adding an agenda item for the September 24<sup>th</sup> General Board meeting to discuss approving the amendment to the meetings in October 2020, November 2020 and conditional discussion for the December 2020 meeting.

Meeting adjourned at 10:31 A.M.