

**ALAMEDA COUNTY**  
**LEAD POISONING PREVENTION PROGRAM**

*Serving the Cities of Alameda, Berkeley, Emeryville, and Oakland*

**2000 Embarcadero, Suite #300 • Oakland, CA 94606 • (510) 567-8282**

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DATE: December 5, 2008

TO: Directors and Alternates  
Alameda County Lead Poisoning Prevention Program

FROM: Mark Allen, Secretary  
Joint Powers Authority

SUBJECT: **December 11, 2008 - Administration and Finance Committee Meeting**

The next regular meeting of the Administration and Finance Committee of the Alameda County Lead Poisoning Prevention Program is scheduled for **Thursday, December 11, 2008. The meeting will begin at 12:15 p.m., or immediately after the Program Operations Committee meeting, at 2000 Embarcadero, Suite 300, Oakland.** Attached please find the agenda packet for the meeting.

**Reminder::** We will only meet one time during the month of December.

If you are not planning to attend please contact Melanie Chadwick at (510) 567-8249.

Thank you.

Attachments

