



Alameda County
**COMMUNITY DEVELOPMENT AGENCY
PLANNING DEPARTMENT**

Offices: 224 West Winton Avenue, Room 111, Hayward, CA 94544
Permit Center: 399 Elmhurst Street, Room 141, Hayward CA 94544
Ph: (510) 670-5400 Fax: (510) 785-8793
www.acgov.org/cda/planning

Application Received

By: _____ Date: _____
Application # _____

MILLS ACT CONTRACT APPLICATION

(Applications are accepted between January 1
and March 31st of each year)

Property Owner(s)

List all property owners and current mailing addresses. Names should appear in the same form that they are shown on deeds and other title documents. If the owner is other than an individual or individuals, identify those persons authorized to enter into a binding agreement for the property, and, as an attachment to the application, include a copy of the document establishing that authority. (Use additional pages if necessary to list all owners.)

Property Owner/Agent		
Street Address		
City	State	Zip
Email	Daytime Phone	

Property Owner/Agent		
Street Address		
City	State	Zip
Email	Daytime Phone	

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Street Address		
City	State	Zip
Email	Daytime Phone	

Property Description

Property Address/Location	
Current Land Use	Original Land Use
General Plan Designation	Date of Construction
Present Zoning	Assessor's Parcel No
Date Listed on the Alameda County Register*	Register Number

Property Tax Information

Current Property Taxes	Annual Gross Income	Annual Net Income
Annual Expenses (Insurance, Utilities, Repairs)		

*-Properties Must be listed by December 31 of the prior year

The following items are required for a complete application; incomplete applications will not be accepted

- Attach a check made payable to the County of Alameda for \$500.00
- Attach a description of the historical characteristics of the property. Excerpts from the documents supporting listing of the property on the Alameda County Register of Historical Resources may be used for this purpose. Include current 4"x6" color photos of all elevations and character defining features of the structure and any outbuildings.
- Attach a description of any alterations/additions/modifications that have been completed on the structure(s).
- Attach a preliminary title report, including a legal description of the property.
- Attach a copy of the Assessor's parcel map of the property
- Attach paperwork that establishes authority of signer(s) if property is held in a Trust, Corporation or Partnership.
- Attach a Restoration, Rehabilitation and Preservation Plan
- Attach photographs showing the areas that will be addressed over the ten year period.

Signature(s) and Certifications

To the Board of Supervisors of the County of Alameda, California:

I (we) hereby request the Board to consider and take the necessary action to establish a Mills Act Contract for our property pursuant to California Government Code Section 50280, et seq., and Section 17.62.310 of the Alameda County Ordinance Code.

It is my (our) intent to enter negotiations for said contract.

Property Owner/Agent

Date

Property Owner/Agent

Date

Property Owner/Agent

Date

ADDITIONAL INFORMATION:

For information about assessments, taxes and/or parcel numbers, call or visit:

Alameda County Assessor
Administration Building
1221 Oak Street, Room 145
Oakland, CA 94612
Telephone: (510) 272-3787

For information about the County's Historic Preservation Program please visit
http://www.acgov.org/cda/planning/generalplans/historic_preservation.htm



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MILLS ACT - RESTORATION, REHABILITATION AND PRESERVATION PLAN

General Information

Please provide explanation of the manner in which the proposed contract will promote preservation of the historic property over the next ten years. Applications will not be processed if it cannot be demonstrated that the tax savings will be invested in the historic property. A Restoration, Rehabilitation and Preservation Plan is required for the processing of the Mills Act program application. At a minimum, the Restoration, Rehabilitation and Preservation Plan must include the following:

1. A tentative schedule of restoration and maintenance activities to be undertaken consistent with the Secretary of the Interior's Standards for the Treatment of Historic Properties (or those that have been completed for historical designation) that ensures the continued historical characteristics of the structure remain in good repair.
2. For all work to be completed during the first ten years of the contract, cost estimates must be provided. (Cost estimates are subject to verification by County staff.)
3. Plans, drawings, material samples, brochures, etc. as needed to depict the location and characteristics of all proposed work.
4. Additional information may be required during the review process for clarification.

Please fill in the table below by indicating the year in which the work will be done, the type of work proposed, a detailed description of the work, and the estimated cost of the work. You may attach additional sheets as needed.

PROPERTY ADDRESS: _____

ITEM #	YEAR	DESCRIPTION OF WORK	ESTIMATED COST
1			
2			
3			
4			
5			
6			
7			

ITEM #	YEAR	DESCRIPTION OF WORK	ESTIMATED COST
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			