ACCESSORY DWELLING UNITS (ADUs)

1. **What is an Accessory Dwelling Unit (a.k.a. granny flat, in-law unit, second unit)?**

"Accessory Dwelling Unit" (ADU) is a permanent residential dwelling unit providing complete independent living facilities for one or more persons, and is accessory to an existing or proposed primary dwelling. It shall include permanent provisions for living, sleeping, eating, cooking, and sanitation. An accessory dwelling unit also includes the following:

   a) An efficiency unit, as defined in Section 17958.1 of Health and Safety Code.
   b) A manufactured home, as defined in Section 18007 of the Health and Safety Code.
   c) A Junior ADU (JADU), as defined in Section 65852.22 of the Government Code.

2. **Is there more than one kind of ADU?**

   Yes. An ADU may be created by constructing a new detached structure or an addition, or by converting the existing permitted interior space of a primary residence or accessory structure into an ADU. Effective January 1, 2020, properties containing one single-family dwelling will be allowed one attached Junior ADU in addition to one new detached ADU, and properties containing multiple dwellings may be allowed multiple ADU units, subject to specified conditions and requirements described in #8 and #10.

3. **Why allow ADUs?**

   ADUs create affordable rental housing by putting more rental units on the market, provide an additional source of income for homeowners and allow more options for extended families to reside on a single property. California Government Code Section 65852.2 requires local governments to ease requirements and expedite local permitting processes associated with ADUs. State law is subject to change and these requirements may be updated accordingly.

4. **Where are ADUs permitted?**

   ADUs are permitted in any zoning district that allow single-family or multifamily residential use. ADUs may be denied if their creation would have a negative impact on traffic flow or public safety, or if adequate water and sewer service is not available, as determined by the County.

5. **Where are JADUs permitted?**

   JADUs are permitted in only in R-1 (Single-Family Residence) zoning districts and only on properties that have only one existing primary dwelling unit in combination with one detached ADU of maximum 800 sq. ft. size. JADUs may be denied if their creation would have a negative impact on traffic flow or public safety, or if adequate water and sewer service is not available, as determined by the County.

6. **Do ADUs require off-street parking?**

   a) No additional parking is required when:
      - Property is within ½-mile walking distance of public transit
      - Property is within an architecturally and historically significant historic district
      - ADU is entirely within the existing interior space of the primary residence or accessory structure
7. What other rules apply to ADUs?

a) ADUs and JADUs may not be rented for a period of fewer than 30 days.

b) ADUs and JADUs may not be sold or conveyed separately from the main residence.

c) Owner occupancy of the property is not required for standard ADUs. However, JADUs are subject to owner-occupancy requirements described in Gov. Code Sec. 65852.22.(a)(2).

d) ADUs shall match the exterior material, color, and roof form of the permitted primary dwelling structure.

e) ADUs shall appear subordinate to the existing primary dwelling in terms of size and location.

f) Newly constructed, detached ADUs must be located completely behind the permitted primary dwelling, 75 ft away from the front property line or rear half of the lot. However, this requirement does not apply to ADUs located in Agricultural (Ag) District.

g) Exterior access is required for ADUs and JADUs.

h) ADUs contained entirely within an existing permitted, detached accessory structure may be allowed an expansion of no more than 150 sq. ft. beyond the same physical dimensions as the existing detached accessory structure. The expansion is limited to ingress and egress purposes only.

i) Newly constructed ADUs over 800 sq. ft. are subject to additional development standards, such as lot coverage and building separation of 6 ft. from the primary dwelling for detached ADUs, as set by Alameda County Code Section 17.30.110.

j) Minimum setbacks of 4 ft from the side and rear lot lines are required for new construction ADU of any size, both attached and detached.

k) For ADUs contained entirely within an existing, permitted, single-family residence or related accessory structure, with no change in building volume, the minimum setbacks are whatever is required for fire and safety.

l) In Agricultural (Ag) Districts, where allowed, ADUs shall be located on the same building envelope as the existing or proposed primary dwelling. Any exceptions will require a Site Development Review permit.

m) Agricultural (Ag) District parcels are subject to East County Area Plan (ECAP) limitations as applicable.

8. Development Standard Requirements by ADU Type

<table>
<thead>
<tr>
<th>ADU Type</th>
<th>Description</th>
<th>Maximum Unit Size</th>
<th>Setbacks and Height Limits</th>
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<tbody>
<tr>
<td>Junior ADU (JADU)</td>
<td>JADUs are created by converting existing, permitted floor area (including attached garage) contained entirely within an existing or proposed single-family dwelling. No detached JADUs are allowed. The property owner may also build a new detached ADU. Property owner must live on the property.</td>
<td>500 sq. ft. for JADU -AND- 800 sq ft for Detached ADU (optional)</td>
<td>JADUs are contained entirely within the single-family dwelling (including attached garage), and are subject to the same setbacks and development standards as the primary zoning district</td>
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<tr>
<td>Attached ADU</td>
<td>New construction addition OR conversion of permitted interior space contained within an existing primary residence or related accessory structure</td>
<td>All new construction ADUs, attached and detached, are subject to the maximum unit sizes: 850 sq ft (one bedroom or less) - OR - 1,000 sq ft (more than one bedroom)</td>
<td>Minimum setbacks 4 ft side yard and rear yard for ALL new construction ADUs of any size, attached and detached. Detached ADUs over 800 sq ft must provide a minimum 6</td>
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<tr>
<td>Detached ADU</td>
<td>New freestanding structure OR detached accessory structure conversion</td>
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</table>
9. **Is there a limit to how many ADUs can be on the same street or in the same neighborhood?**

No. The State does not allow a local agency to place density limitations on ADUs.

10. **Is there a limit to how many ADUs can be on the same property?**

   a) Properties containing one existing or proposed single-family dwelling are allowed one ADU and/or Junior ADU (JADU). JADUs are converted from existing floor area (including attached garage) contained entirely within a single-family dwelling. No detached JADUs are allowed. JADUs can be up to 500 sq. ft. and must include an efficiency kitchen. Some JADUs have their own bathroom, while others share with the primary dwelling. In addition to the JADU described above, the property owner may also build a new detached ADU that does not exceed 800 sq. ft. or 16 ft. in height. JADUs require owner-occupancy and deed restriction. Please refer to Gov. Code Sec. 65852.22 for the full requirements.

   b) ADUs are allowed on multi-Dwelling properties (e.g. duplexes apartments, condos, townhomes, etc.) up to 25 percent of the existing multifamily dwelling units, with at least one ADU guaranteed. Multiple ADUs may be created by constructing a maximum of two (2) new detached ADUs and/or converting non-livable portions of existing multifamily dwelling structures (e.g. storage rooms, boiler rooms, passageways, attics, basements, garages, etc). For example, a duplex (2-unit) would be allowed one ADU at most, whereas a 20-unit apartment building would be allowed up to 5 ADUs, 2 of which may be detached and the rest shall be created by conversion of non-living space.

11. **What type of permits are required for an ADU?**

   - A building permit is required for any new construction or building alterations.
   - Solar panel installation requirements may apply. Please inquire with the Building Department.
   - If the proposal involves any work in the public right-of-way, you will need to obtain an Encroachment Permit.
   - If the proposal requires extensive grading, a Grading Permit may be needed.
   - If the ADU requires a new sewer connection, the sanitary district with jurisdiction over the new ADU may have applicable fees and permit requirements.
   - If the new ADU involves a new septic system, a permit from the Alameda County Environmental Health Department will be required.
   - Depending on the specific proposal, other permits may be required, such as water, electrical, gas or construction and grading permits.
12. Are there Planning fees associated with the creation of a new ADU?
   • ADUs that are contained entirely within an existing, permitted residence or related accessory
     structure, with no change in building volume, are not subject to any Planning fees.
   • ADUs that require construction of an addition or new detached building and are 750 sq ft or larger in
     size, are subject to a Park Dedication fee.**
   • New construction ADUs wishing to exceed the maximum building height and/or unit size, as described
     in #8, are subject to a Site Development Review fee.**
   • **Please see Zoning Counter staff for the appropriate fee amounts.
   • Please contact other agencies for their application and/or impact fees.

13. Are the current ADU requirements permanent?
   No. The above interim requirements meet the minimum requirements of State laws effective January 1, 2020.
   For updates and more information, please visit the following webpage for more information
   http://www.acgov.org/cda/planning/landuseprojects/secondary-units.htm

Link to State law:
ADUs:
https://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?lawCode=GOV&sectionNum=65852.2
Junior ADUs:
https://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?lawCode=GOV&sectionNum=65852.22

Useful Contact Information:

<table>
<thead>
<tr>
<th>Planning Department</th>
<th>(510) 670-5400</th>
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<tbody>
<tr>
<td>Fire Department</td>
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<tr>
<td>Alameda County Fire:</td>
<td>(510) 670-5853</td>
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<td>City of Hayward Fire:</td>
<td>(510) 583-4900</td>
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<td>Environmental Health</td>
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<td>Septic System Permits:</td>
<td>(510) 567-6700</td>
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<td>Sanitary Service</td>
<td>(510) 567-6700</td>
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<td>Alameda County:</td>
<td>(510) 567-6700</td>
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<td>Oro Loma:</td>
<td>(510) 276-4700</td>
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<td>Castro Valley:</td>
<td>(510) 537-0757</td>
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<td>Public Works Agency</td>
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<td>Building Permits and Solar:</td>
<td>(510) 670-5440</td>
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<td>Non-Building Permits:</td>
<td>(510) 670-5868</td>
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<tr>
<td>(Encroachment, Grading, Residential Parking, and Stormwater)</td>
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<td>Water Service</td>
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<tr>
<td>East Bay MUD:</td>
<td>(510) 287-1008</td>
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<td>Zone 7:</td>
<td>(925) 454-5000</td>
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<td>Cal Water:</td>
<td>(408) 367-8200</td>
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